

WOBURN SANDS TOWN COUNCIL

Memorial Hall, 4 High Street, Woburn Sands, Milton Keynes, MK17 8RH

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Members of Woburn Sands Town Council are hereby summoned to attend the Annual Town Council Meeting of Woburn Sands on **Monday 15th May at 7.30pm in the Committee Room, Memorial Hall.**

Members of the public are welcome to attend.

A G E N D A

336/23	Elect a Chairman
337/23	Receive the Chairman's Declaration of Acceptance
338/23	Elect a Deputy Chairman
339/23	Receive Acceptance of Office forms from councillors
340/23	Present
341/23	<p>DECLARATION OF INTEREST: Members to declare any disclosable pecuniary interests, or personal interests (including other pecuniary interests), they may have in the business to be transacted, and officers to disclose any interests they may have in any contract to be considered</p>
<p>The meeting will be adjourned for Public Question Time The time allocated is at the discretion of the Council/Chairman. Residents are invited to give their views and question the Town Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Town Council meeting itself. This period is not part of the formal meeting; brief notes will be appended to the minutes as an aide memoire. A Councillor with a prejudicial interest in a particular issue may address the Council on the issue during Public Question Time subject to the Councillor leaving the room in the event of an exchange of the issue between the public and the Council during this period.</p>	
342/23	<p>To appoint statutory or standing committees and working groups: Chair and Deputy Chair on all committees, (2022-23 list circulated)</p> <ul style="list-style-type: none"> a. Finance b. Finance sub-committee for staffing c. Planning d. Environment e. Halls f. Communication g. Christmas Fayre h. Danesborough Forum and Cross Boundary Parishes Liaison i. George Wells Charity j. Wavendon Poor Coals Charity k. Community Market / WSBA l. Friends of St Michaels m. Friends of WS Station n. Parish Forum
343/23	<p>Minutes: To consider the approval of the draft minutes of the last meeting of the Council held on Tuesday 11th April 2023. To be circulated.</p>
344/23	<p>Progress Reports:</p> <ul style="list-style-type: none"> a. Halls and Library b. Environmental and Edgewick Farm c. Music Festival d. Futures Group e. Section 106 funding: Parklands bench, outdoor power supply at Recreation Ground f. Clerk's Report: to be circulated

345/23	<p>Finance:</p> <ol style="list-style-type: none"> To consider and approve payments for May. To be circulated Review of council subscriptions Internal Financial Check to be completed by Cllr C Cowmeadow and Cllr T Sutton and Internal Audit by D Batchelor Additional hours for Clerk
346/23	To approve standing orders and direct debits (list circulated)
347/23	<p>Planning:</p> <ol style="list-style-type: none"> 23/00886/TPO Removal of protected oak tree 79 Newport Road WSTC objects, this the same as a previous application which was refused by MKC. 23/00885/TPO Removal of protected oak tree 1 Hillway this refers to the same tree and WSTC objects for the same reasons. 23/00930/HOU two storey side and rear extension 52 The Leys 23/00945/TCA crown an oak tree, remove Hawthorne, Thuja Plicata and Holly trees 52 Weathercock Lane 23/00806/HOU single storey side and single storey rear extensions, and garage conversion 49 Summerlin Drive
348/23	<p>Notifications of decisions made from Milton Keynes Council:</p> <ol style="list-style-type: none"> 23/00448/HOU 11 Deethe Close REFUSED. <i>WSTC had no objection but were concerned about the lack of parking.</i> 23/00715/TCA 7 Theydon Avenue NO OBJECTION. 23/00373/HOU 10 Drayhorse Crescent PREMISSION GRANTED. <i>WSTC had no objection.</i>
349/23	Co-opting Councillors following the elections this month there are three vacancies to be co-opted the Clerk has contacted the Monitoring Officer
350/23	Anglian Water work in the Recreation Ground: an update of dates for work and proposed compensation
351/23	GPCC: to report on the meeting of Thursday 4 th May and consider proposed changes to the charity
352/23	Car Park lease: To agree terms and renew the lease on the Barclays Bank car park (documents circulated)
353/23	Club Lane car park steps: decide how and if to make steps easier to approach considering they lead from a parking bay onto private land.
354/23	Summerlin gas oven: with the gas boiler service the gas oven was checked, this is required because it is a commercial oven. It no longer meets health and Safety standards which have changed since installation. There are several options to be considered.
355/23	50th Anniversary of WSTC becoming a Town: to consider appropriate celebrations in 2024
356/23	20th Anniversary of Edgewick Farm: being under the management of WSTC and volunteers. To consider appropriate celebrations
357/23	Request to approve closing the office to the public: from Wed 16 th August to Wed 30 th August for an annual tidying and filing
358/23	<p>Correspondence</p> <ul style="list-style-type: none"> There have been several messages received by email, text and Facebook to say what a really good event it was on Sunday at the High Street. The Clerk has sent Zoe a formal thank you from WSTC for all her hard work, and also thanked Lorraine for putting up bunting and the High Street flags Milton Keynes City Council contacted the office via Cllr Hopkins to say the National Grid intend to replace overhead power lines with underground ones along the footpath line between The Groves and Parklands. They were under the impression this land belongs to WS but it does not, it belongs to MKCC. Work is planned for June.

	<ul style="list-style-type: none"> • The Clerk has been informed that one of the pair of the Prince of Wales feathers on the Grapevine building is missing. These are historic features of the building. The Clerk is contacting the Grapevine to see if they are aware and know anything about it. • A resident has complained that car has been parked on Cranfield Road verge for some time. The Clerk has asked the PCSO what can be done. • We have received further questions from CBC regarding a gate between the Recreation Ground and Swallowfield, but no official agreement drawn up yet. • Complaints about the grass not being cut on Parklands • Complaints about block paving road surface and leaning lampposts not being repaired by Taylor Wimpey
359/23	<p>Notification of Urgent Decisions that have been made:</p> <ul style="list-style-type: none"> • Gas boiler repairs, minor leak identified when serviced and is booked to be repaired • A water leak in the Summerlin was dealt with as an emergency. Permanent repairs to be arranged
360/23	Councillor's reports and items for next agenda:
361/23	Date of next meeting: Monday 12th June 2023, The Committee Room at The Memorial Hall

Signed:



Clerk to Woburn Sands Town Council

Date: 09/05/2023