

WOBURN SANDS TOWN COUNCIL

Memorial Hall, 4 High Street, Woburn Sands, Milton Keynes, MK17 8RH

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Members of Woburn Sands Town Council are hereby summonsed to attend the Meeting of the Woburn Sands Town Council to be held at the Council Offices on Monday 9th March 2020 at **7.30p.m.**

A G E N D A

1. **Apologies and approve reasons for absence**

2. **Town Mayor's Announcements (if any)**

3. **Co-Option of Two Councillors**

To accept 2 Declaration of Interest Forms to become a Councillor and join the meeting.

4. **DECLARATION OF INTEREST**

Members to declare any disclosable pecuniary interests, or personal interests (including other pecuniary interests), they may have in the business to be transacted, and officers to disclose any interests they may have in any contract to be considered.

The meeting will be adjourned for Public Question Time

The time allocated is at the discretion of the Council/Chairman. Residents are invited to give their views and question the Town Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Town Council meeting itself. This period is not part of the formal meeting; brief notes will be appended to the minutes as an aide memoire. A Councillor with a prejudicial interest in a particular issue may address the Council on the issue during Public Question Time subject to the Councillor leaving the room in the event of an exchange of the issue between the public and the Council during this period.

5. **Minutes:** To consider the approval of the draft minutes of the last meeting of the Council held on 10 February 2020 (circulated)

6. **Progress Reports** for information

a. **Clerk**

b. **Halls, Library & Fire Station**

Cllr Geddes. Gutter cleaning on all halls.

c. **Environment**

Cllr Skelton

d.. **Police and Policing**

e. **Edgewick Farm/Heritage Trail**

Cllr Skelton

f. **Fulbrook School**

g. **Market**

h. **Christmas Fayre**

Cllr P Farrant

i. **Summer Festival**

j. **Communications**

Cllr. Rae

k. **Love Woburn Sands**

l. **East West Rail/Network Rail**

Cllr. Geddes

i. **SEMK & Expressway**

Cllr Hopkins & P. Skelton

7. **Unitary Councillor Report**

Cllr. Hopkins

8. **Planning**

Notification from Milton Keynes Council of the following applications:

- a. 20/00383/FUL First floor front extension, garage conversion, new front porch, new detached garage, fenestration alterations, roof light and flue at:

87A Newport Road Mr & Mrs Franklin

Query scale of building to site availability and impact on neighbouring properties.

20/00284/OUT

Demolition of existing storage shed and erection of a 96 bed care home with parking and associated development at:

WS Emporium Mr Sehmi

Although not objecting, transport report very much out of date, concern regarding the impact on Asplands as currently a 3 week wait for appointments. 96 bed too large.

20/00190/FUL

Internal alterations and 2 storey rear extension (part basement) at:

67 – 69 High Street Miss Walker

No Comment

20/00486/FUL

Regularisation of design changes to side and rear extension approved under planning application no: 17/01390/FUL at:

33 Downham Road P. Breen

b. **Notification of Decisions made from Milton Keynes Council**

24 The Leys	Granted
46 The Leys	Condition details Approved
Burlington Hall	Permitted
22 Station Road	No Objection
27 Vandyke Close	Granted
6 Deethe Close	Permitted

c. **Parklands, Greens, Greens Community Room, Updates (if any.)**

9. **Sports Hall**

Meeting will be held next week to discuss minor items such as locking systems, CCTV wiring, Alarms.

10 **Response to MK 2050** Cllr Hopkins to report.

11 **Young Environmentalist**

Cllr Rae to update.

12 **Applications for a Community Grant**

The Clerk is suggesting that the window to apply for a grant should be from 1st April – 12 June 2020

To be considered by a Finance meeting at end of June for approval at the July meeting.

13 **Climate Emergency** (to be circulated)

Councillor Skelton to update

14 **CCTV**

The Clerk had obtained further information from Crimewave which is in her report.

To formally agree to go ahead with the 6 month contract with an option of a further 6 months this would include a 1 month trial, (13 months)

15 **Planting a Tree on Mowbray Green**

A resident of Hardwick Place has passed away and family have requested if a tree could be planted in her memory.

16 **Hall Fire Risk Assessments, Fire Service, Fire Alarm and Emergency Lighting Inspection and PAT testing for all halls**

The Clerk Report includes an update on the various assessments carried out in the Halls, approval will be required for purchase of replacement equipment.

PA System equipment required

To agree the cost of extra items 2 microphone stands, extra 2 wired microphones and 2 body & headsets £464.73

17 **Proposed Waiting Restrictions**

Radio BBC East informed us that a resident of Station Road (near the Barbers) had called regarding the proposed waiting restrictions outside residential properties making parking for residents almost impossible. Clerk explained a little and advised that the resident should contact the Council and attend a meeting to explain his concerns.

18 **VE Day**

Meeting has been held and a format of the morning has been agreed.

PA system required and a full test and trial to be held within the next 2 weeks.

Aspley Heath Parish Council have offered to help in anyway.

19 **W.C – Danfo**

Electric meter due to be removed 12 March, Planter emptied and moved, notification to Anglian Water for Permanent disconnection.

20 **Town Meeting**

To agree reports to be placed on the Agenda

Mayor Annual Report, Police, Halls, Planning, Edgewick, Finance, Unitary Councillor

21 **Notification of Urgent Decisions that have been made.**

22 **Finance**

a. To consider and approve payments on list enclosed.

b. Cllr Cowmeadow will report on the internal audit he carried out 18th February

c. To Agree to ask Denise Batchelor to carry out Internal Audit for Annual Return 2019 / 20

23 **Correspondence for Information**

BBRUA newsletter received.

24 **Councillors' reports and items for future agenda**

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

25 **Date of next meeting will be on 6th April 2020**

Signed: *L. J. Stapleton*

Date: 03 March 2020

Clerk to Woburn Sands Town Council