

WOBURN SANDS TOWN COUNCIL

Memorial Hall, 4 High Street, Woburn Sands, Milton Keynes, MK17 8RH

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Members of Woburn Sands Town Council are hereby requested to attend the Annual Meeting of the Town Council on **Monday 17th May 2021 2.30pm at The Summerlin Centre**

AGENDA

18/21 **Election of Chairperson**

19/21 **Apologies** and approve reasons for absence

20/21 **Town Mayor's Announcements** (if any)

21/21 **To Receive the Chairman's Declaration of Acceptance of Office** or, if not, then received, to decide when it shall be received

22/21 **To Elect a Vice Chairperson**

23/21 **Declarations of Interest**

Members to declare any disclosable pecuniary interests, or personal interests (including other pecuniary interests), they may have in the business to be transacted, and officers to disclose any interests they may have in any contract to be considered

The meeting will be adjourned for Public Question Time

The time allocated is at the discretion of the Council/Chairman. Residents are invited to give their views and question the Town Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Town Council meeting itself. This period is not part of the formal meeting; brief notes will be appended to the minutes as an aide memoire. A Councillor with a prejudicial interest in a particular issue may address the Council on the issue during Public Question Time subject to the Councillor leaving the room in the event of an exchange of the issue between the public and the Council during this period

24/21 **To appoint statutory or standing committees and working groups**

20/21 list attached. Chair and Vice to go on all committees

25/21 **To approve Standing Orders and Financial Regulation reviewed 2019**

26/21 **Minutes:** to consider the approval of the draft minutes of the last TC meeting held 12th April 2021

27/21 **Progress Reports** for information

a. **Clerk**

b. **Halls & Library**

c. **Environment**

d. **Finance**

28/21 **Unitary Councillor's Report**

29/21 **Planning**

Notification from Milton Keynes Council of the following applications:

a. 21/00913/FUL Erection of front garden wall and formation of car parking area

18 Station Road

The Council objected as being detrimental to the conservation area

b. 21/01062/TCA Notification of intention to fell a Sycamore tree

29 Station Road

The Council deferred to the Tree Officer noting the gradual and continuous denudation of the Conservation Area should be recognised as a real problem

c. 21/01038/EIASCRA notification letter proposing up to 1450 dwellings, roads and other infrastructure

Land West of Woburn Sands And South of Wavendon Newport Road Wavendon Milton Keynes

Although no response was necessary at this point WSTC did respond to say no objection to the survey but not to be taken as agreement to the proposals for development

d. 21/00552/FUL Erection of single storey store and change of footpath layout

Land Adjacent to Asplands Close

This is an amended application. The Council has objected to the original application and object to the amendment as it is a very minor modification and still unsuitable.

- f. 21/00734/FUL single storey out building

41 Chapel Street

An amendment; Woburn Sands Council still object because the building is in front of the building line and would set an unacceptable precedent

- g. 21/01016/TCA Notification of intention to remove Thuja Plicata tree

3 Theydon Avenue

Woburn Sands Town Council have no objection subject to the agreement of the tree officer

- h. 21/01144/TPO Notification of intent to remove some trees to allow remaining ones to flourish

7 Sandy Court

The Town Council are aware of discussions between MKC Tree Officer and the owners, and are happy therefore to leave the decision as he advises

30/21 Notification of decisions made by Milton Keynes Council

None

31/21 Report on Councillor's meeting with Iain Stewart MP

32/21 East West Rail update

33/21 SID Report (circulated)

34/21 Purchase a 'Swallowfield Brick' to support the Lower School

35/21 Neighbourhood Plan

36/21 To review budgets, reserves, income and expenditure up to the end of the financial year 31st March 2021: Final budgets, year-end income and expenditure, and balance sheet circulated; these will produce the figures for the AGAR. Aspley Heath Parish Clerk has kindly agreed to be our Internal Auditor and is auditing our accounts on Tuesday 1st June.

- **£2,639** has been taken out of reserves for the Memorial Hall under-stage work
- 1st April **£5,000** paid into reserve for the Sports Hall

37/21 Finance: To consider and approve payments on list enclosed

38/21 Additional hours for the Clerical Assistant

39/21 Budgets for 21-22

40/21 Notification of any urgent decisions that have been made

- a. The Clerical Assistant has had to work extra hours and we would like to consider giving her more hours permanently
- b. Skip hire £198 (Smith Recycling ask to be paid in advance of sending the skip)

41/21 Correspondence

42/21 Councillor's reports and items for next agenda

43/21 Future meetings

Date of next meeting Monday 14th June 2021

Signed: *A Jordan*
Clerk to Woburn Sands Town Council

Date: 11.05.21