

WOBURN SANDS TOWN COUNCIL

Memorial Hall, 4 High Street, Woburn Sands, Milton Keynes, MK17 8RH

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Members of Woburn Sands Town Council are hereby summonsed to attend the Meeting of the Woburn Sands Town Council to be held at **The Summerlin Centre on Monday 14th September 2020 at 2.30p.m.**
Due to Covid-19 Social Distancing will have to be adhered to.

A G E N D A

1. **Apologies and approve reasons for absence**

2. **Town Mayor's Announcements (if any)**

3. **DECLARATION OF INTEREST**

Members to declare any disclosable pecuniary interests, or personal interests (including other pecuniary interests), they may have in the business to be transacted, and officers to disclose any interests they may have in any contract to be considered.

The meeting will be adjourned for Public Question Time

Please advise the Clerk if you intend to attend. To help prepare seating arrangements adhering to Social Distancing. 01908 585368 l.stapleton@wstc.org.uk

The time allocated is at the discretion of the Council/Chairman. Residents are invited to give their views and question the Town Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Town Council meeting itself. This period is not part of the formal meeting; brief notes will be appended to the minutes as an aide memoire. A Councillor with a prejudicial interest in a particular issue may address the Council on the issue during Public Question Time subject to the Councillor leaving the room in the event of an exchange of the issue between the public and the Council during this period.

4. **Minutes:** To consider the approval of the draft minutes of the last meeting of the Council held on 13th July 2020 (circulated)

5. **Progress Reports** for information

a. **Clerk**

Circulated

b.. **Halls/Library**

Halls report circulated.

Meeting Cmt. Room 27 Oct 2.30

c. **Environment & Edgewick**

Cllr Skelton

Meeting Memorial Hall 20 Oct 2.30

Crocus Planting, Fullers Earth Walk,

Cllr. Hopkins

d. **SEMK**

Cllr. Hopkins

6. **Unitary Councillor Report**

Circulated

7. **Planning**

Notification from Milton Keynes Council of the following applications:

- a. 20/02093/FUL Front porch extension, demolition of a conservatory on the rear and erection of a single storey rear extension at:

15 Cranfield Road Mr & Mrs Green

No objection comments from neighbours should be considered

20/02060/NOTTEL

Formal advance 28 days notice in accordance with regulation 5 of the Electronic Communications Code regulations 2003 of intention to install fixed line broadband electronic communications apparatus under permitted development rights at:

Pristine Wheels

Open Reach

No comment

20/01843/FUL

Single storey front extension and provision of patio doors and glazed canopy at:

1 Coach House Mews Mr Porthouse

Happy to leave to officer recommendation but the comment from neighbour regarding utility pipe under proposed extension should be investigated.

- 20/01935/FUL** Erection of 2 single storey extensions to create staff doffing and donning rooms for infection control at:
Burlington Hall Mr Hanspaul
No objection but condition that this will not be used as extra patient rooms.
- 20/02123/TCA To fell Thuja Gigantea to ground level. Previous permission granted a few years ago was never carried out at:
25 Station Road Mr M. Whetstone
- 20/02122/TPO Consent for Yew tree to rear of garden to be reduced by 2m, tree out of shape and not in proportion. A light prune on this tree will be beneficial at:
19 Theydon Avenue L. Sear
 (Wavendon Application)
- 20/01969/FUL** Demolition of existing dwelling and erection of 2 dwellings with associated works resubmission of 20/00884/FUL
73 Newport Road RJK Homes.
Object to the size of the rear chalet bungalow being far too large, out of keeping and line with and needs to be single storey, the footprint be made smaller to be acceptable. The chalet bungalow to the front of the plot is acceptable. If this application is granted there should be a condition that bat boxes, bird boxes, swift boxes and hedgehog tunnels be installed as per ecology report recommends.
- 20/01813/TPO Inspect Oak Tree believed to be hollow, and to fell this or cut it down to ensure it is safe. A new tree can be planted if this is needed. Tree which has already fallen down to be replanted at:
 75 Newport Road

b. **Notification of Decisions made from Milton Keynes Council**

- 6 Station Road Objection
 12 Bow Brickhill Rd Granted
 67 – 69 High Street Granted

- c. **To Consider draft response to Supplementary Planning Document**
 d. **Government White Paper on planning**

8. **2021 Meeting Dates**

Due to extremely short time between December meeting, Christmas closure, and January meeting, meeting dates to be approved. January 18th, February 15th. March 15th, April 12th. is the second Monday.

9. **Appointment of Clerk**

To approve the appointment, contract of employment has been prepared ready for signatures.
 To approve the new Clerk joining Buckinghamshire County Council Local Government Pension Scheme from 1st January 2020.

10 **School Crossing**

Clr Hopkins to update on meetings and discussions that have taken place with NR. To consider if further action to be taken.

11 **Consultation on Waiting Restrictions in Station Road, Theydon Avenue and High Street/Downham Road junction.**

Papers circulated.

12 **Woburn Sands Climate Change Group (papers circulated)**

CLr Skelton will report on the progress and meetings this group have held. The Plan and Street Tree Proposal.

13 **Greens Court Management Cmt. & Connolly Homes Solicitor**

Letter received from Management Committee informing Town Council that the residents are responsible for maintaining 2 public accesses, the Pedestrian section of Club Lane and the approach to the Shoppers Car Park and Greens private car parking areas. Request that the Council give consideration to taking on the responsibility of Club Lane pedestrian path from the High Street.

In response to the letter the Town Council sent to Connolly Homes regarding these 2 access areas a reply has been received from the solicitor which is to be considered.

- 14 **Recreation Ground Refurbishment Consultation**
Plans have been produced with a various amount of options for residents to vote for their preferences. To approve that this information to be included on the website.
- 15 **Street Lighting Structural Testing** (*appendix iv*)
Structural testing survey results have been received.
- 16 **New Fire Panel in The Old Fire Station**
Quotation received for all items raised in Fire Risk Assessments, The Old Fire Station needs a Fire Panel cost £689.
- 17 **Review of Health & Safety Policy**
This policy was approved 2012, I have updated it , to be approved, and will need to be updated when the Sports Hall is open.
- 18 **Expenses Policy**
I have now put in place an expenses policy and claim form. To be discussed/amended and approved.
- 19 **Parish Forum Representative**
To consider if any Councillor wishes to represent the Council on the Parish Forum
- 20 **CCTV**
To consider moving CCTV camera to outside of Methodist Chapel
- 21 **Notification of Urgent Decisions that have been made.**
- 22 **Finance**
a. To consider and approve payments on list enclosed.
b. Meeting 7th November and 7 January 2021
- 23 **Date of next meeting 12 October time and venue to be confirmed.**

Signed: *L. J. Stapleton*
Clerk to Woburn Sands Town Council

Date: 08.09 2020