

WOBURN SANDS TOWN COUNCIL

Memorial Hall, 4 High Street, Woburn Sands, Milton Keynes, MK17 8RH

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Members of Woburn Sands Town Council are hereby summoned to attend the Meeting of the Woburn Sands Town Council on **Monday 12th February 2024 at 7.30pm in the Committee Room, Memorial Hall.**

Members of the public are welcome to attend.

A G E N D A

T I M I N G S

Date	Agenda Item	Timing
25/24	Present:	
26/24	Apologies and approve reasons for absence:	
27/24	Co-option of new councillors: David Hopkins and Richard Townend have applied to be Councillors for Woburn Sands Town Council.	5 mins
28/24	DECLARATION OF INTEREST: Under the localism act 2011 (section 26-37 and schedule 4) and in accordance with the Council's code of conduct, all members must declare any interests which they may have in any of the items under consideration at this meeting.	
29/24	The Wolverton Community Energy Co: Cllr A Poppleton has invited Jane Grinley to talk to the council and answer questions about the community energy company	15 mins
30/24	Town Mayor's Announcements (if any):	5 mins
	The meeting will be adjourned for Public Question Time The time allocated is at the discretion of the Council/Chairman. Residents are invited to give their views and question the Town Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Town Council meeting itself. This period is not part of the formal meeting; brief notes will be appended to the minutes as an aide memoire. A Councillor with a prejudicial interest in a particular issue may address the Council on the issue during Public Question Time subject to the Councillor leaving the room in the event of an exchange of the issue between the public and the Council during this period.	3 mins each up to 15 mins total if any members of public wish to speak
31/24	Minutes: To consider the approval of the draft minutes of the last meeting of the Council held on Monday 8 th January 2024. To be circulated.	5 mins
32/24	Progress Reports and feedback: a. Environment Committee: • Some new fencing for Edgewick Farm to be installed • To write a Bio diversity Action Plan – model in the new policy b. Halls Committee: New flooring to be laid in committee room and office 20 th to 22 nd Feb c. 50 th Anniversary: next meeting date to be decided, suggest week beginning 26 th Feb.	10 mins
33/24	Ward Councillor's report(s):	5 mins
34/24	Clerk's Report: to be circulated	5 mins
35/24	To consider the purchase of a 'Lamplight of Peace' to be used to commemorate the 80th Anniversary of D-Day:	5 mins
36/24	Finance: a. To consider and approve payments for January. To be circulated b. Approve a recycling bin for the Memorial Hall at a cost of £182.00 pa	5 mins
37/24	New Finance Assistant: interviews taking place Wed 7 th Feb	5 mins
38/24	New Community Caretaker: update on interview process	
39/24	Planning:	5 mins

	<ul style="list-style-type: none"> a. 23/02661/FUL construction of a new footpath between Swallowfield School and the public footpath in the Recreation Ground b. 23/02808/FUL replace first floor window and ground floor door, remove ground floor radiused corners frame to replace the glass. 59 High Street c. 24/00076/CLUP NOTIFICATIUN ONLY – insert new door into extension. 9 Sturdy Lane d. 24/00200/OUTM infrastructure relating to erection of 350 houses Land South of Church Farm Walton Road Wavendon 	
40/24	Notifications of decisions made from Milton Keynes Council: <ul style="list-style-type: none"> • 23/02800/HOU 22 Bow Brickhill Road APPROVED. WSTC did not object • 23/02705/FUL 76 Weathercock Lane PERMISSION GRANTED. WSTC had no objection 	
41/24	Consider a request for Aspley Heath Parish Council to hold keys to the Memorial Committee Room:	5 mins
42/24	Set date for the Annual Town Meeting 2024: proposed date is Tuesday 7 th May.	10 mins
43/24	To agree to hold the Annual Town Council Meeting on Monday 13th May 2024:	
44/24	Consider dates for committee meetings: propose a regular calendar of three or four meetings per year per committee, to be agreed.	
45/24	Agree a meeting of the Trustee for the Gravel Pit Close Charity: proposed to be immediately before the next full council meeting on Monday 12 th March	
46/24	Correspondence for information: <ul style="list-style-type: none"> • Flooding of property on Wood Street/Theydon Avenue • Speed limit on Parklands – the 20mph sign is not official according to MK Highways • Britannia Buses emailed to inform the council the 450 is likely to end on 22nd March. He is working to avoid this happening 	5 mins
47/24	Notification of Urgent Decisions that have been made: <ul style="list-style-type: none"> • Replaced two pumps in the pressurization units at the Sports Hall to enable the heating to work • Replaced solar lights at the back of the library so people can see when locking/unlocking in the dark 	
48/24	Councillor's reports and items for next agenda: <ul style="list-style-type: none"> • 	5 mins
49/24	Date of next meeting: 7.30pm Monday 12 th March 2024 Venue: The Committee Room at The Memorial Hall	

Signed: 

Date: 05.02.2024

Clerk to Woburn Sands Town Council