

# WOBURN SANDS TOWN COUNCIL

Memorial Hall, 4 High Street, Woburn Sands, Milton Keynes, MK17 8RH

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Members of Woburn Sands Town Council are hereby summoned to attend the Meeting of the Woburn Sands Town Council on **Monday 8<sup>th</sup> April 2024 at 7.30pm in the Committee Room, Memorial Hall.**

Members of the public are welcome to attend.

## A G E N D A

## T I M I N G S

73/24	Present:	
74/24	<b>Apologies and approve reasons for absence:</b>	
75/24	<b>DECLARATION OF INTEREST:</b> Under the localism act 2011 (section 26-37 and schedule 4) and in accordance with the Council's code of conduct, all members must declare any interests which they may have in any of the items under consideration at this meeting.	5
76/24	<b>Town Mayor's Announcements (if any):</b>	
	<b>The meeting will be adjourned for Public Question Time</b> The time allocated is at the discretion of the Council/Chairman. Residents are invited to give their views and question the Town Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Town Council meeting itself. This period is not part of the formal meeting; brief notes will be appended to the minutes as an aide memoire. A Councillor with a prejudicial interest in a particular issue may address the Council on the issue during Public Question Time subject to the Councillor leaving the room in the event of an exchange of the issue between the public and the Council during this period.	3 mins each up to 15 mins total if any members of public wish to speak
77/24	Welcome Dan Hailes, new member of staff	5
78/24	<b>Minutes:</b> To consider the approval of the draft minutes of the last meeting of the Council held on Monday 11 <sup>th</sup> March 2024. To be circulated.	5
79/24	<b>Progress Reports and feedback:</b> a. Environment Committee: b. Halls Committee: c. 50 <sup>th</sup> Anniversary: d. Reconnecting Communities Through Community Transport – feedback from Cllr K Temple from an online course	15
80/24	<b>Ward Councillor's report(s):</b>	5
81/24	<b>Clerk's Report:</b> to be circulated	5
82/24	<b>Finance:</b> a. To consider and approve payments for April. To be circulated b. To approve TOIL for Clerk of 15 hours in May c. Library automatic doors – to approve a quote of £4,345 (exc. VAT) to repair the doors	15
83/24	<b>Bank payment card:</b> to resolve to approve a Corporate Multi-pay Card with Unity Trust Bank, or continue with the debit card with the Co-op Bank. Information to follow.	10
84/24	<b>Planning:</b> a. 24/00668/TCA pruning away of side lateral branches from the garage and property of 38 Station Road by 1.5m of Yew tree (T1) <b>40 Station Road.</b> Response by 24/04/2024 a. 24/00667/TCA removal of lowest lateral limb (back to main union) growing towards house and removal of deadwood of Robinia tree	15

	<p>(T1), and the crown reduction by 1.5-2m in height and sides of Box Elder tree (T2) <b>38 Station Road</b>. Response by 24/04/24</p> <p>b. 214/00669/TCA crown reduction by 2-2.5m of height and sides of Beech tree (T1). <b>25 Station Road</b>. Response by 25/04/24</p> <p>c. 24/00701/HOU two storey side and rear extension, single storey rear extension, replacement windows to existing dwelling, new rooflights, installation of air source heat pump. <b>4 Wood Street</b>. 30/04/24</p> <p>d. 24/00318/ADV Advertisement consent for the installation of 2400 x 1200mm box sign to gable end of the premises. <b>3 Aspley Hill</b>. Response by 23/04/24</p> <p>e. Appeal against refusal for the construction of Anglers Car Park, widening of existing pedestrian access for vehicular access (resubmission of 18/01508/FUL) at Land Adjacent To Greensand View</p> <p>f. 24/00329/PRIOR amendment to application for communications mast <b>off Newport Rd</b> on land by Frosts. Response by 22/04/24</p> <p>g. 24/00677/CONINF Consultation on draft Statement of Community Consultation (SoCC) under s.47(2) Planning Act 2008 <b>Land Between Bletchley And Woburn Sands</b> Response by 19/04/24</p>	
<b>85/24</b>	<p><b>Notifications of decisions made from Milton Keynes Council:</b></p> <p>a. 23/02808/FUL 59 High Street (Doyle's). Permission granted. 23/02661/FUL Recreation Ground adjacent to Swallowfield School. Permitted.</p>	5
<b>86/24</b>	<b>Annual Town Meeting:</b> to agree on speakers for the council	5
<b>87/24</b>	<b>Garden Competition:</b> to consider a new judge for this year	5
<b>88/24</b>	<b>Community litter pick:</b> agree on a date	5
<b>89/24</b>	<b>An official portrait of King Charles II:</b> to resolve whether to have a portrait	5
<b>90/24</b>	<p><b>Correspondence for information:</b></p> <ul style="list-style-type: none"> <li>The office received a message to say the defibrillator might have been used, it has been checked and had not been used.</li> </ul>	
<b>91/24</b>	<p><b>Notification of Urgent Decisions that have been made:</b></p> <ul style="list-style-type: none"> <li>None</li> </ul>	
<b>92/24</b>	<b>Confidential staffing matters:</b>	10
<b>93/24</b>	<p><b>Councillor's reports and items for next agenda the Annual Meeting of the Town Council:</b></p> <ul style="list-style-type: none"> <li>Elect a new Chairperson</li> <li>Councillors agree committees</li> <li>Review Standing Orders, Financial Regulations, and Health and Safety Policy</li> </ul>	5
<b>94/24</b>	<p><b>Date of next meeting:</b> Annual Meeting of the Town Council 7.30pm Monday 13<sup>th</sup> May 2024</p> <p><b>Venue:</b> The Committee Room at The Memorial Hall</p>	

Signed: 

Date: 02/04/2024

Clerk to Woburn Sands Town Council