

# WOBURN SANDS TOWN COUNCIL

Memorial Hall, 4 High Street, Woburn Sands, Milton Keynes, MK17 8RH

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Members of Woburn Sands Town Council are hereby summonsed to attend the Meeting of the Woburn Sands Town Council to be held at the Council Offices on Monday 8<sup>th</sup> February 2016 at **7.30p.m.**

## A G E N D A

1. **Apologies and approve reasons for absence**

2. **Town Mayor's Announcements**

3. **DECLARATION OF INTEREST**

Members to declare any disclosable pecuniary interests, or personal interests (including other pecuniary interests), they may have in the business to be transacted, and officers to disclose any interests they may have in any contract to be considered.

**The meeting will be adjourned for Public Question Time**

The time allocated is at the discretion of the Council/Chairman. Residents are invited to give their views and question the Town Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Town Council meeting itself. This period is not part of the formal meeting; brief notes will be appended to the minutes as an aide memoire. A Councillor with a prejudicial interest in a particular issue may address the Council on the issue during Public Question Time subject to the Councillor leaving the room in the event of an exchange of the issue between the public and the Council during this period.

4. **Minutes:**

To consider the approval of the draft minutes of the last meeting of the Council held on 11<sup>th</sup> January 2016

5. **To Accept nomination for Co-Option**

6. **Progress Reports** for information

- |    |                            |                     |
|----|----------------------------|---------------------|
| a. | <b>Clerk</b>               | <i>(appendix i)</i> |
| b. | <b>Halls</b>               | Cllr. Geddes        |
| c. | <b>Environment</b>         | Cllr. Temple.       |
| d. | <b>Police and Policing</b> |                     |
| e. | <b>Edgewick Farm</b>       | Cllr. Mrs Jeffreys  |
| f. | <b>Fulbrook School</b>     | Cllr. Cowmeadow     |
| g. | <b>Market</b>              | Cllr. Farrant       |
| i. | <b>Christmas Fayre</b>     | Cllr. Farrant.      |
| j. | <b>East West Rail</b>      | Cllr. Hopkins.      |

7. **Unitary Councillor Report**

Cllr. Hopkins

8. **Planning**

Notification from Milton Keynes Council of the following applications:

- |    |              |   |                      |
|----|--------------|---|----------------------|
| a. | 16/00075/FUL | Erection of 4 bed bungalow and extension and alteration to existing bungalow at:<br><b>55 Vandyke Close</b>                                     | <b>Mr I Quest</b>    |
|    | 15/03128/TCA | Notification of intention to crown reduce 3 Sycamore trees by 3 mtrs. at:<br><b>16 Station Road</b>   | <b>Mrs S. Pardy</b>  |
|    | 15/03130/TCA | Notification of intention to crown reduce by 2m x 1Horse Chstnut tree and pollard 2 Lime Trees back to main trunk at:<br><b>16 Station Road</b> | <b>Mrs S. Pardy</b>  |
|    | 15/03192/FUL | Erection of detached garage with garden store & hardstanding at:<br><b>87 Newport Road</b>  | <b>Mr R Franklin</b> |

- b. **Notification of Decisions made from Milton Keynes Council**  
 18 Blackthorn Grove Permitted  
 19 Cranfield Road Permitted  
 17 Downham Road Refused
- c. **Parklands, Greens, Updates (if any.)**
- d. **F.O. Parklands** meeting report. (attached)

9. **WS Library**

Meeting to review Partnership Agreement to be agreed.  
 Notification from MKC that that all items will be removed from workroom if office move to study room. Letter received regarding Sharing Libraries.  
 Quotation to put breathable sealant on exposed exterior brickwork (attached)

10. **West Midlands Franchise Consultation**

Information that consultation started 15<sup>th</sup> December – 22<sup>nd</sup> March. (circulated)

11. **Station Road Traffic Issues**

Update if any further information received.

12. **MK Public Transport Sub Group**

Report of meeting held on 21<sup>st</sup> January. Cllr. Rae

13. **Quotations for re building rear wall at Summerlin Centre**

Council have received notification from Chris Jones that due to an accident he will be unable to carry out the work for the unforeseeable future.

To consider the other 2 quotations which had been received.

14. **Swallowfield School**

Notified that there are a couple of vacancies on the Governing Body and enquiring if any Councillor willing to fill one of these vacancies.

15. **External Audit for Smaller Authorities**

Notification that the deadline to Opt Out is 31<sup>st</sup> March 2016.

Information attached.

At this stage I would recommend that Woburn Sands does not opt out.

16. **The Old Fire Station**

Works at the Old Fire Station to be discussed.

17. **Greg Rutherford Tribute**

To update.

18. **Notification of Urgent Decisions that have been made.**

None.

19. **Finance**

- a. To consider and approve payments on list enclosed.
- b. Internal Audit checks to be carried out.
- c. To Agree to ask Denise Batchelor to carry out the internal audit for 2015/16  
To agree a fee.

20. **Correspondence for Information**

Notification received with information regarding applications for street parties to celebrate the 90<sup>th</sup> birthday of the Queen.

Letter of thanks from Parent & Toddlers, George Wells and 3 Parishes for grants.

21. **Councillors' reports and items for future agenda**

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

22. **Date of next meeting 14<sup>th</sup> March 2016**

Signed: *L. J. Stapleton*  
 Clerk to Woburn Sands Town Council

Date: 3<sup>rd</sup> February 2016