

# WOBURN SANDS TOWN COUNCIL

Memorial Hall, 4 High Street, Woburn Sands, Milton Keynes, MK17 8RH

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Members of Woburn Sands Town Council are hereby summonsed to attend the Meeting of the Woburn Sands Town Council to be held at the Council Offices on Monday 13<sup>th</sup> February 2017 at 7.30p.m.

## A G E N D A

1. **Apologies and approve reasons for absence**

2. **Town Mayor's Announcements**

3. **DECLARATION OF INTEREST**

Members to declare any disclosable pecuniary interests, or personal interests (including other pecuniary interests), they may have in the business to be transacted, and officers to disclose any interests they may have in any contract to be considered.

**The meeting will be adjourned for Public Question Time**

The time allocated is at the discretion of the Council/Chairman. Residents are invited to give their views and question the Town Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Town Council meeting itself. This period is not part of the formal meeting; brief notes will be appended to the minutes as an aide memoire. A Councillor with a prejudicial interest in a particular issue may address the Council on the issue during Public Question Time subject to the Councillor leaving the room in the event of an exchange of the issue between the public and the Council during this period.

4. **Minutes:**

To consider the approval of the draft minutes of the last meeting of the Council held on 9<sup>th</sup> January 2017

5. **Progress Reports** for information

- |    |                                      |  |
|----|--------------------------------------|--|
| a. | <b>Clerk</b>                         | <i>(appendix i)</i>  |
| b. | <b>Halls &amp; Library</b>           | Library quarterly mtg. held 1 <sup>st</sup> February.(Cllr Geddes) |
| c. | <b>Environment</b>                   | Cllr. Temple   |
| d. | <b>Police and Policing</b>           |  |
| e. | <b>Edgewick Farm</b>                 | Cllr. Skelton  |
| f. | <b>Fulbrook School</b>               | Cllr. Cowmeadow  |
|    | <b>Swallowfield School</b>           | Cllr. Temple   |
| g. | <b>Market</b>                        | Cllr. Farrant  |
| i. | <b>Christmas Fayre</b>               | Cllr Farrant   |
| j. | <b>Music Festival 2017</b>           |  |
| k. | <b>East West Rail / Network Rail</b> | Cllr. Hopkins  |

6. **Unitary Councillor Report** Cllr. Hopkins

7. **Planning**

Notification from Milton Keynes Council of the following applications

- a 17/00078/TCA Intention to prune overhanging branches to 1 Leylandii (T1) and Silver Birch (T3) and proposed cuts to lower branches and prune overhanging branches to 2 Horse Chestnut (T5 & T6) at:  
**5 Theydon Avenue** **Mr Rae**  
No Comment

- 17/00028/FUL Single Storey side and rear extension at:  
**15 Badgers Holt** **Mr Gunther**  
No Comment

- 17/00130/OUT Outline application (all matters reserved other than access) for residential development of up to 203 dwellings; doctor's surgery; open space; landscaping; pedestrian; cycle and vehicular access from Newport Road and Cranfield Road; supporting infrastructure (resubmission of 16/00672/OUT) at:  
**Land north of Cranfield Road, Woburn Sands** **Wavendon Properties**  
17/00095/FUL Single storey rear extension.at:  
**2 Turnpike Court** **Mr & Mrs Henson**

**Information application under Wavendon PC**

17/00099/FUL

Change of use of land to form a site for travelling showpeople comprising of 4 plots for mixed residential and storage use with associated access and landscaping at:

**Land to the East of 6 – 28 Lower End Road**

**Mr & Mrs Mayne**

- b. **Notification of Decisions made from Milton Keynes Council**  
13 Russell Street (loft conversion) Permitted
- c. **Parklands, Greens, Updates**
- d. **F.O. Parklands** Meeting

8. **Milton Keynes Licensing**

Notification received that application for 37 High Street was permitted with conditions.

9. **Library refresher Saturday 25<sup>th</sup> February**

Library volunteers get – together arranged by Milton Keynes Council for Saturday 25<sup>th</sup> February. To agree to provide refreshments for lunch.

10. **Draft lease for Car Parking Spaces to rear of 2 Station Road**

Cllr. Cowmeadow approved the amended draft lease now stating that permit holders only allowed to park as agreed at last meeting. Clerk trying to get current cars parked in this location removed.

11. **MK Transport Partnership Sub Group Meeting**

Cllr. Jeffreys to report on meeting held on 12<sup>th</sup> January.

12. **Level Crossing Closure**

Notification received that the level crossing will be closed from 23.00 Saturday 11<sup>th</sup> March until midday 12<sup>th</sup> March.

13. **Summerlin Decoration**

To consider quotations and approve contractor to carry out internal decoration works.

14. **Summerlin Back Door**

To consider quotation and approve contractor to replace rear doors.

15. **Fire Station CCTV / WiFi**

To consider extra camera to cover car park and Wi Fi booster.

16. **Town Maps**

To discuss purchase and location of Town Maps.

17. **Internal Audit Checks**

Councillor Cowmeadow to report on the Internal Audit Checks carried out on 18<sup>th</sup> January.

18. **Notification of Urgent Decisions that have been made.**

None

19. **Finance**

- a. To consider and approve payments on list enclosed circulated.
- b. To Approve setting up for telephone banking with Nat West Bank, to enable transfers between the accounts when Woburn Sands Branch closes.

20. **Correspondence for information**

- a. Letter of thanks for grants have been received by Swallowfield PTFA, Poor Coals Charity, St Michaels Church, Evergreens, WS Toddler Group, George Wells Charity, Woburn District Handbell Ringers, WSBCA and The Woburn Sands Band.

21. **Communications**

Cllrs. Rae to update.

22. **Councillors' reports and items for future agenda**

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

23. **Date of next meeting will be held on 13<sup>th</sup> March 2017**

Signed: *L. J. Stapleton*  
Clerk to Woburn Sands Town Council

Date: 7<sup>th</sup> February 2017