

WOBURN SANDS TOWN COUNCIL

Memorial Hall, 4 High Street, Woburn Sands, Milton Keynes, MK17 8RH

Telephone: 01908 585368 (24 hrs.) Fax: 01908 585239

E.Mail: lstapleton@wstc.org.uk

www.woburnsands.org.uk

Members of Woburn Sands Town Council are hereby summonsed to attend the Meeting of the Woburn Sands Town Council to be held at the Council Offices on Monday 14th March 2016 at **7.30p.m.**

A G E N D A

1. **Apologies and approve reasons for absence**

2. **Town Mayor's Announcements**

3. **DECLARATION OF INTEREST**

Members to declare any disclosable pecuniary interests, or personal interests (including other pecuniary interests), they may have in the business to be transacted, and officers to disclose any interests they may have in any contract to be considered.

The meeting will be adjourned for Public Question Time

The time allocated is at the discretion of the Council/Chairman. Residents are invited to give their views and question the Town Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Town Council meeting itself. This period is not part of the formal meeting; brief notes will be appended to the minutes as an aide memoire. A Councillor with a prejudicial interest in a particular issue may address the Council on the issue during Public Question Time subject to the Councillor leaving the room in the event of an exchange of the issue between the public and the Council during this period.

4. **Minutes:**

To consider the approval of the draft minutes of the last meeting of the Council held on 8th February 2016

5. **Progress Reports** for information

- | | | |
|----|----------------------------|---------------------|
| a. | Clerk | <i>(appendix i)</i> |
| b. | Halls | Cllr. Geddes |
| c. | Environment | Cllr. Temple. |
| d. | Police and Policing | |
| e. | Edgewick Farm | Cllr. Mrs Jeffreys |
| f. | Fulbrook School | Cllr. Cowmeadow |
| g. | Market | |
| i. | Christmas Fayre | Cllr. Farrant. |
| j. | East West Rail | Cllr. Hopkins. |

6. **Unitary Councillor Report**

Cllr. Hopkins

7. **Planning**

Notification from Milton Keynes Council of the following applications:

- | | | |
|---|--------------|--|
| a | 15/03192/FUL | Erection of detached garage with garden store & hardstanding (amended plans) at:
87 Newport Road
Mr R Franklin |
| | 16/00458/FUL | Front dormer windows to complete the modernisation of 2 adjoining dwellings at:
17 and 19 Downham Road |

b. **Notification of Decisions made from Milton Keynes Council**

- | | |
|-------------------|-----------|
| 2D Russell Street | Permitted |
| 28 Vandyke Close | Permitted |
| 16 Station Road | Permitted |

c. **Parklands, Greens, Updates (if any.)**

d. **F.O. Parklands (if any)**

8. **WS Library**

Meeting to review Partnership Agreement has been held and an amendment will be added with the new opening hours.

6 month inspection of damp has been carried out by Malone Associates 11th March.

9. **Community Parking Scheme**

Grant of £4,250 has been awarded.

10. **Station Road Traffic Issues**

Update if any further information received. Meeting to be held 4th April 11 a.m. with MKC

11. **MKC Planning Policies**

Cllr. Geddes to update with information received from MKC regarding WS Neighbourhood Plan reports for planning applications received going to D.C.

12. **Greg Rutherford Tribute**

Quotation received from Playground Supplies to install rubber mulch.

13. **Plan:MK**

To consider response from the Town Council regarding Plan:Mk consultation.

14. **Invitation from Bow Brickhill Parish Council – Plan:MK**

To attend a meeting at Bow Brickhill Pavillion on 23rd March 7.30p.m. to discuss proposed actions to be taken in dealing with the threat to our villages.

15. **To Accept Councillor resignation.**

Cllr. Mrs Byrne has notified the Clerk in writing of her intention to resign as Councillor from 31st March.

16. **The Old Fire Station**

Remedial works to the car park have been completed and contractor will inspect again in a few months.

Malone Associates carried out a survey 11th March of the building regarding damp and insulation to enable correct specification being sent to contractors.

17. **Emergency Plan**

Template has been received ready to be completed.

18. **Notification of Urgent Decisions that have been made.**

None.

19. **Finance**

a. To consider and approve payments on list enclosed.

b. Cllr. Cowmeadow to report on the Internal Audit checks carried out 2nd March 2016.

c. To agree to review financial regulations to include new updates

20. **Correspondence for Information**

a. BBRUA latest newsletter.

b. Letter of thanks from Candy (Librarian) and Woburn Sands Band for grants.

c. Draft copy of Bow Brickhill Neighbourhood Plan

21. **Councillors' reports and items for future agenda**

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

22. **Date of next meeting 11th April 2016**

Signed: *L. J. Stapleton*
Clerk to Woburn Sands Town Council

Date: 8th March 2016