

WOBURN SANDS TOWN COUNCIL

Memorial Hall, 4 High Street, Woburn Sands, Milton Keynes, MK17 8RH

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Members of Woburn Sands Town Council are hereby summonsed to attend the Annual Meeting of the Woburn Sands Town Council to be held at the Council Offices on Monday 9th May 2016 at **7.30p.m.**

AGENDA

1. **To Elect Chairman**
2. **Apologies and approve reasons for absence**
3. **Town Mayor's Announcements (if any)**
4. **To Receive the Chairman's Declaration of Acceptance of Office or, if not, then received, to decide when it shall be received**
5. **To Elect Vice Chair**
6. **DECLARATION OF INTEREST**

Members to declare any disclosable pecuniary interests, or personal interests (including other pecuniary interests), they may have in the business to be transacted, and officers to disclose any interests they may have in any contract to be considered.

The meeting will be adjourned for Public Question Time

The time allocated is at the discretion of the Council/Chairman. Residents are invited to give their views and question the Town Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Town Council meeting itself. This period is not part of the formal meeting; brief notes will be appended to the minutes as an aide memoire. A Councillor with a prejudicial interest in a particular issue may address the Council on the issue during Public Question Time subject to the Councillor leaving the room in the event of an exchange of the issue between the public and the Council during this period.

7. **To Appoint Statutory or Standing Committees and Working Groups**
Including 2 new small sub groups
 1. As agreed at the finance meeting to discuss Clerk's contract.
 2. Cllr Jeffreys - to discuss improving communications with residents
8. **To Approve Standing orders and Financial Regulations circulated.**
9. **Minutes:** To consider the approval of the draft minutes of the last meeting of the Council held on 11th April 2016 (circulated)
10. To Inspect any deeds and Trust Investments in the custody of the Council as required.
11. **Progress Reports** for information
 - a. **Clerk** *(appendix i)*
 - b. **Halls** Cllr. Geddes
 - c. **Environment**
 - d. **Police and Policing**
 - e. **Edgewick Farm** Cllr. Mrs Jeffreys
 - f. **Fulbrook School** Cllr. Cowmeadow
 - g. **WSBCA/Market** Cllr. Farrant
 - h. **Christmas Fayre** Cllr Farrant
 - j. **East West Rail** Cllr. Hopkins
12. **Unitary Councillor Report** Cllr. Hopkins
13. **Planning**

Notification from Milton Keynes Council of the following applications:

 - a. 1600808/FUL Proposed 1st floor front & rear extensions at:
26 Blackthorn Grove **Mr Omar**
 - 16/00809/FUL Single storey rear and first floor front and rear extensions at
28 Blackthorn Grove **Mr Gentle**

16. **JL Cleaning**
Notification of price increase from 1st April for cleaning, Memorial Hall, Summerlin Centre and The Library.
17. **Mowbray Green Sign**
Quotation for sign and installation for keep clear entrance at Mowbray Green.
18. Complaint of illegal parking at top of Downham Road. Have forwarded this onto MKC for any suggestions, and forwarded to parking dept, who have asked for extra vigilance at this location.
19. **Notification of Urgent Decisions that have been made.**
None.
20. **To discuss any items raised at Annual Town Meeting**
* Police not liaising with Beds, ultimately giving crime figures for Woburn Sands could be misleading as not including the Beds side of Woburn Sands.
* Police views on cars parking on footways
* Sports Hall not big enough
* Dogs in Recreation Ground not on a lead.
* Network Rail bridge plans for Woburn Sands and consider if viable to hold traffic up for so long for a 1 carriage train with few passengers.
21. **Finance**
a. To consider and approve payments on list enclosed.
22. **Correspondence for Information**
a. **Invitation for a Mayor's deputy**
To attend the Watoto Childrens' Choir Concert at St Michael's Church on Friday 13th May at 7pm The concert should last only 1hr 15mins and there will be tea and coffee afterwards. There is no charge for the concert but there will be a retiring collection for the choir and their orphanage in Kampala, Uganda.
23. **Councillors' reports and items for future agenda**
Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.
Clerk requests that Risk Assessments should be discussed.
24. **Date of next meeting will on 13th June 2016**

Signed: *L. J. Stapleton*
Clerk to Woburn Sands Town Council

Date: 4th May 2016