

WOBURN SANDS TOWN COUNCIL

Memorial Hall, 4 High Street, Woburn Sands, Milton Keynes, MK17 8RH

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Members of Woburn Sands Town Council are hereby summonsed to attend the Meeting of the Woburn Sands Town Council to be held at the Council Offices on Monday 11th June 2018 at 7.30p.m.

A G E N D A

1. **Apologies and approve reasons for absence**

2. **Town Mayor's Announcements**

3. **DECLARATION OF INTEREST**

Members to declare any disclosable pecuniary interests, or personal interests (including other pecuniary interests), they may have in the business to be transacted, and officers to disclose any interests they may have in any contract to be considered.

The meeting will be adjourned for Public Question Time

The time allocated is at the discretion of the Council/Chairman. Residents are invited to give their views and question the Town Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Town Council meeting itself. This period is not part of the formal meeting; brief notes will be appended to the minutes as an aide memoire. A Councillor with a prejudicial interest in a particular issue may address the Council on the issue during Public Question Time subject to the Councillor leaving the room in the event of an exchange of the issue between the public and the Council during this period.

4. **Minutes:**

To consider the approval of the draft minutes of the last meeting of the Council held on 14th May 2018

5. **Progress Reports** for information

- | | | |
|----|--------------------------------------|--|
| a. | Clerk | <i>(appendix i)</i> |
| b. | Halls & Library | Cllr Geddes |
| c. | Environment | Cllr. Temple-concerns arisen regarding Rec. and its' mis-use |
| d. | Police and Policing | Cllr Temple. |
| e. | Edgewick Farm | Cllr. Skelton |
| f. | Fulbrook School | Cllr. Cowmeadow |
| g. | Market | Cllr Farrant |
| i. | Christmas Fayre | Cllr Farrant |
| j. | Summer Festival 2018 | Cllr. Brooke |
| k. | Communications | Cllr. Rae |
| l. | Love Woburn Sands | Cllr. Brooke |
| m. | East West Rail / Network Rail | Cllr. Hopkins |

6. **Unitary Councillor Report** Cllr. Hopkins

7. **Planning**

Notification from Milton Keynes Council of the following applications

- a. 18/01141/FUL Single floor extension to existing youth club. Internal & external renovations to existing youth club. Improvement to existing car park drainage. Removal of vegetation. Enlargement to car park & resurfacing at:

The Old Fire Station Woburn Sands Town Council

- 18/01040/FUL Single storey side extension. Installation of dormer to rear. Alterations to existing conservatory & erection of decking with privacy screen at:

34 The Leys

b. **Notification of Decisions made from Milton Keynes Council**

- | | |
|------------------|-----------|
| 15 Aspley Hill` | Permitted |
| 8 Clay Gardens | Permitted |
| 25 Tidbury Close | Permitted |

c. **Parklands, Greens, Updates (Greens Community Room)**

- d. **F.O. Parklands and WS Angling Club**
 - e. **Informal meeting held with Goldcrest at their request.**
Report circulated.
 - f. **MK Conservation & Archaeology Team**
Notification that Historic England is considering WS War Memorial for addition to the List of Buildings of Special Architectural or Historic Interest (“The List”)
To consider any supporting information or special architectural interest to be sent.
8. **Audit 2017 – 2018 Internal Audit Report**
Report from Internal Auditor (circulated.)
 9. **Audit 2017 – 2018 Section 1 Annual Governance Statement Circulated (appendix iii)**
To Approve The Annual Governance Statement Boxes 1 - 9
 10. **Audit 2017 – 2018 Section 2 Accounting Statement Circulated (appendix iv)**
To Approve section 2 the Accounting Statement
 11. **Data Protection**
Cllr. Rae to update on preparation for GDPR
To agree to approve FOI procedure to be circulated
 12. **Development Framework (appendix)**
Copy of indication of costs for taking over MKC Landscape work. To discuss in full.
 13. **Town Council Agendas Sent by Email**
Consent required by all Councillors to receive the Agendas and accompanying papers by email. Hard copies will be available at meetings.
 14. **Standing Orders**
Due to holidays there has been no progression on new standing orders to date.
 15. **Future Objectives of Woburn Sands**
Cllr Temple will update on how this has commenced.
 16. **Woburn Sands Parking**
Cllr. Hopkins to report on site visit with MKC officer and Clerk regarding illegal parking on 6th June
 17. **Notification of Urgent Decisions that have been made.**
Due to double booking (details on Clerk’s Report) to agree reimbursement of expenditure items.
 18. **Finance**
 - a. To consider and approve payments on list enclosed circulated.
 19. **Correspondence for information**
 - a. Invitation to see St. Michaels Church after redecoration as part the 150 yr celebrations on 29th June 7pm
 - b. WS Garden Competition will take place on 24th July.
 20. **Councillors’ reports and items for future agenda**
Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.
 21. **Date of the next meeting will be held on 9th July 2018**

Signed: *L. J. Stapleton*
Clerk to Woburn Sands Town Council

Date: 6th June 2018.