

WOBURN SANDS TOWN COUNCIL

Memorial Hall, 4 High Street, Woburn Sands, Milton Keynes, MK17 8RH

Telephone: **01908 585368 (24 hrs.)** Fax: **01908 585239**

E-Mail: l.stapleton@wstc.org.uk

www.woburnsands.org.uk

Members of Woburn Sands Town Council are hereby summonsed to attend the Meeting of the Woburn Sands Town Council to be held at the Council Offices on Monday 14th November 2016 at **7.30p.m.**

A G E N D A

1. **Apologies and approve reasons for absence**

2. **Town Mayor's Announcements**

3. **DECLARATION OF INTEREST**

Members to declare any disclosable pecuniary interests, or personal interests (including other pecuniary interests), they may have in the business to be transacted, and officers to disclose any interests they may have in any contract to be considered.

The meeting will be adjourned for Public Question Time

The time allocated is at the discretion of the Council/Chairman. Residents are invited to give their views and question the Town Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Town Council meeting itself. This period is not part of the formal meeting; brief notes will be appended to the minutes as an aide memoire. A Councillor with a prejudicial interest in a particular issue may address the Council on the issue during Public Question Time subject to the Councillor leaving the room in the event of an exchange of the issue between the public and the Council during this period.

4. **Minutes:**

To consider the approval of the draft minutes of the last meeting of the Council held on 10th October 2016

5. **Progress Reports** for information

- | | | |
|----|--------------------------------------|---|
| a. | Clerk | <i>(appendix i)</i> |
| b. | Halls | Cllr. Geddes. Meeting held 7 th November |
| c. | Environment | Cllr. Temple. Meeting held 13 th October |
| d. | Police and Policing | Cllr. Temple |
| e. | Edgewick Farm | Cllr. Skelton |
| f. | Fulbrook School | Cllr. Cowmeadow |
| | Swallowfield School | Cllr. Temple |
| g. | Market | Cllr. Farrant |
| i. | Christmas Fayre | Cllr Farrant |
| j. | East West Rail / Network Rail | Cllr. Hopkins / Cllr Geddes |

6. **Unitary Councillor Report**

Cllr. Hopkins

7. **Planning**

Notification from Milton Keynes Council of the following applications

- | | | |
|---|------------------------|--|
| a | 16/02958/FUL | Change of use from mixed use café and residential (use classes A3 and C3) to mixed use food takeaway and residential (use classes A5 and C3) including relocation of existing flue.at: |
| | 37 High Street | Mrs Ethker |
| | 16/03014/TCA | Notification of intention to fell 1 x conifer (T1), pollard to previous points 1 x sycamore (T2) and trim by 3 mtrs 1 x Yew hedge (T3) at: |
| | 29 Station Road | Mr Edmonds |
| | 16/02555/FUL | Notification for prior approval for a change of use from shop (use classA1) to café use (class A3) at: |
| | 66 Station Road | Stripes Bikes |
| | No objection | |
| | 16/02497/FUL | Demolition of bungalow & construction of 2 x 3 bed detached bungalows (resubmission16/00075/FUL) at: |
| | 55 Vandyke Close | |

16/02727/FUL
13 Russell Street
No objection

Single storey side extension at:
Mr J. Wilson

Notification from Central Beds

45 Station Road

Part 2 storey and part single storey rear extension and additional single storey rear extension.

b. Notification of Decisions made from Milton Keynes Council

| | |
|----------------------------|-----------|
| 41 The Leys | Permitted |
| 25 – 27 High Street Signs) | Permitted |
| 12 Blackthorn Grove | Permitted |

c. Parklands, Greens, Updates

d. F.O. Parklands Cllr Skelton report circulated of meeting.

8. St Michaels Tree Festival

Invitation enter a Christmas Tree for festival on 7th December to Sunday 11th December.

To discuss whether to enter.

9. Workshop on Open Space Assessment

Cllr. Skelton attended and has circulated his report.

10. Danesborough Meeting

Cllr. Hopkins circulated report of meeting held 31st October.

11. Consultation on Proposed Amendments to the Scheme of Delegation & Constitution

After several comments made by Parishes an amended survey has been sent for completion.

To discuss response.

12. Tree works in shoppers car park.

To discuss options for works on tree.

1. Remove leaving stump
2. Reduce height
3. Reduce height and reshape.

13. Recycling Scheme

Woburn Sands have now signed up to increase amount of food recycling during December and January.

14. 2017 Music Festival

Cllr. Bunker to give an update. Have registered an interest to take part in MK50 celebrations with a heritage Walk and possibly the music festival if meets the criteria.

15. Notification of Urgent Decisions that have been made.

None

16. Finance

- a. To consider and approve payments on list enclosed circulated.
- b. HMRC have accepted appeal of charges £200 which will be refunded.

17. Correspondence for information

a. Vauxhall Fishing Club. Notified us that fence has been installed around lake to stop people accessing the lake due people leaving litter and allowing dogs off the lead.

b. Notification of Chris Beales (parish Vicar) will retire at end of year.

18. Communications

Cllrs. Rae to update.

19. Councillors' reports and items for future agenda

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

20. Date of next meeting will be held on 12th December 2016

Signed: *L. J. Stapleton*

Date: 09th November 2016

Clerk to Woburn Sands Town Council