

WOBURN SANDS TOWN COUNCIL

Memorial Hall, 4 High Street, Woburn Sands, Milton Keynes, MK17 8RH

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Members of Woburn Sands Town Council are hereby summonsed to attend the Meeting of the Woburn Sands Town Council to be held at the Council Offices on Monday 12th November 2018 at **7.30p.m.**

A G E N D A

1. **Apologies and approve reasons for absence**

2. **Town Mayor's Announcements**

3. **DECLARATION OF INTEREST**

Members to declare any disclosable pecuniary interests, or personal interests (including other pecuniary interests), they may have in the business to be transacted, and officers to disclose any interests they may have in any contract to be considered.

The meeting will be adjourned for Public Question Time

The time allocated is at the discretion of the Council/Chairman. Residents are invited to give their views and question the Town Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Town Council meeting itself. This period is not part of the formal meeting; brief notes will be appended to the minutes as an aide memoire. A Councillor with a prejudicial interest in a particular issue may address the Council on the issue during Public Question Time subject to the Councillor leaving the room in the event of an exchange of the issue between the public and the Council during this period.

4. **Minutes:**

To consider the approval of the draft minutes of the last meeting of the Council held on 8th October 2018

5. **Progress Reports** for information

- | | | |
|----|--------------------------------------|---|
| a. | Clerk | <i>(appendix i)</i> |
| b. | Halls & Library | Cllr Geddes. Minutes of mtg. 5.11.18 |
| c. | Environment | To arrange Minutes of mtg. 22 nd October. |
| d. | Police and Policing | |
| e. | Edgewick Farm | Cllr Skelton |
| f. | Fulbrook School | Cllr. Cowmeadow |
| g. | Market | Cllr Farrant |
| i. | Christmas Fayre | Cllr Farrant |
| j. | Summer Festival 2018 | Cllr Brooke |
| k. | Communications | Cllr Rae |
| l. | Love Woburn Sands | Cllr Brooke. Representative required for Steering Group |
| m. | East West Rail / Network Rail | Cllr. Hopkins / Cllr. Geddes |

6. **Unitary Councillor Report**

Cllr. Hopkins

7. **Planning**

- a. Notification from Milton Keynes Council of the following applications
- | | | |
|--------------|--|------------------------------------|
| 18/02477/TCA | Notice of intention to reduce crown Ash (T1) by 1.5m to 2m to minimise overhang to neighbours property and make the tree easier to manage; reduce crown height of Ash (T2) by up to one third to keep tree at manageable size and to keep clear of adjacent building at:
18 Russell Street | Weatherheads Television Ltd |
| 18/02244/FUL | Conversion of existing 2 storey residential annex (including single storey extension) into 3 residential dwellings at:
16A Station Road | Mr J Pardy |
| 18/02488/FUL | Conversion of an existing 3 bed flat into two 1 bed flats on first floor level above 55 and 57 High Street at:
55 High Street | Mr J Patel |
- Object no parking*

- b. **Notification of Decisions made from Milton Keynes Council**
 - 14 Kiln Drive Permitted
 - 89 Newport Road (variation of condition) Permitted
 - 7 Theydon Avenue Permitted
 - 5 Theydon Avenue Permitted
 - 25 Pine Grove Permitted
 - Land off Asplands Close Permitted
- c. **Parklands, Greens, Updates (Greens Community Room)**
- d. **F.O. Parklands**
- e. **Consultation on Plan:MK modifications responses by 12 December**

8. **Speeding Traffic**

Cllr Hopkins to raise response from MKC regarding a letter from a resident.

9. **Drop in Session Oxford-Cambridge Expressway**

To report on the session held 7th November, Cllr Farrant and Geddes attended.

10. **Central Beds query Article in Newsletter**

The Article regarding funding to The Greensand Trust for managing the woods was queried by Central Beds due to no decision had been made. To establish the correct facts and the response.

11. **Quotes for Tree Works Memorial Green and Mowbray Green (*appendix ii*)**

To consider quotes for all tree works on the Memorial Green and Mowbray Green. This will be subject to planning permission if works are agreed.

12. **War Memorial**

Plaque has been installed on the War Memorial by Corinthian Stone, who maintain the War Memorial when cleaning and engraving needs to be carried out.

13. **Update on Top Ten Priorities for Woburn Sands**

14. **Office Modernisation**

Accounts software, monitoring Social Media

15. **WS Warden**

16. **Danesborough Meeting**

Cllr Hopkins to report on the meeting held 11 October.

16. **To Consider producing a similar booklet to Bow Brickhill of Stone Walls in Woburn Sands**

This could be produced along with the proposed Edgewick Heritage Trail.

17. **To Agree date for Town Meeting 2019**

18. **Notification of Urgent Decisions that have been made.**

19. **Finance**

- a. To consider and approve payments on list enclosed circulated.
- b. To meeting to be held 26 November
- c. To arrange internal Audit
- d. Notification of Tax Base for 2019 - 20

20. **Correspondence for information**

- a. Report from the Friends of St. Michaels Meeting held 11 October.
- b. Letter requesting a meeting from Mr Bradley regarding the school crossing.

21. **Councillors' reports and items for future agenda**

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

22. **Date of the next meeting will be held on 10 December 2018**

Signed: *L. J. Stapleton*
Clerk to Woburn Sands Town Council

Date: 6th November 2018.