

WOBURN SANDS TOWN COUNCIL

Memorial Hall, 4 High Street, Woburn Sands, Milton Keynes, MK17 8RH

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Members of Woburn Sands Town Council are hereby summonsed to attend the Meeting of the Woburn Sands Town Council to be held at the Council Offices on Monday 11th December 2017 at 7.30p.m.

A G E N D A

1. **Apologies and approve reasons for absence**

2. **Town Mayor's Announcements**

3. **DECLARATION OF INTEREST**

Members to declare any disclosable pecuniary interests, or personal interests (including other pecuniary interests), they may have in the business to be transacted, and officers to disclose any interests they may have in any contract to be considered.

The meeting will be adjourned for Public Question Time

The time allocated is at the discretion of the Council/Chairman. Residents are invited to give their views and question the Town Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Town Council meeting itself. This period is not part of the formal meeting; brief notes will be appended to the minutes as an aide memoire. A Councillor with a prejudicial interest in a particular issue may address the Council on the issue during Public Question Time subject to the Councillor leaving the room in the event of an exchange of the issue between the public and the Council during this period.

4. **Minutes:**

To consider the approval of the draft minutes of the last meeting of the Council held on 13th November 2017

5. **Progress Reports** for information

- | | | |
|----|--------------------------------------|------------------------------------|
| a. | Clerk | <i>(appendix i)</i> |
| b. | Halls & Library | Cllr Geddes to report on meetings. |
| c. | Environment | Cllr. Temple. |
| d. | Police and Policing | Cllr Temple. |
| e. | Edgewick Farm | Cllr. Skelton |
| f. | Fulbrook School | Cllr. Cowmeadow |
| g. | Market | Cllr Farrant |
| i. | Christmas Fayre | Cllr Farrant |
| j. | Summer Festival 2018 | Cllr. Brooke |
| k. | Love Woburn Sands | Cllr. Brooke |
| l. | East West Rail / Network Rail | Cllr. Hopkins |

6. **Unitary Councillor Report** Cllr. Hopkins

7. **Planning**

Notification from Milton Keynes Council of the following applications

- | | | |
|----|---------------------------|--|
| a. | 17/03151/FUL | Single storey rear extension at: |
| | 18 Vicarage Street | |
| | 17/03015/FUL | Single storey rear extension for use as Garden Room at: |
| | 34 Russell Street | Mr A Ladd |
| | 17//03091/FUL | Proposed pitched roof over existing single storey flat roof element. Internal amendments and fenestration alterations at |
| | 14 Pine Grove | Mr Holder |

b. **Notification of Decisions made from Milton Keynes Council**

- | | |
|------------------|-----------|
| 5 Clay Gardens | Permitted |
| 1 Russell Street | Permitted |

Application received from Central Beds for a proposal to install a 25 x 7 m polytunnel in field adjacent to Edgewick Farm. Cllr. Jeffreys will report.

c. **Parklands, Greens, Updates including S.106 funds.**

d. **F.O. Parklands and WS Angling Club**

- e. **Plan:MK**
Councillor Geddes has circulated draft response to be agreed.
Informal meeting with representatives from O&H Properties took place on 29th November, regarding Plan:MK.
- f. Notification from Hayfield Consortium that an outline application for 650 houses off A421 has been submitted.
8. **Notification of External Auditor for 2017/18**
Auditor will be PKF Littlejohn LLP from 2017 – 2022. Cost £400 plus any other expenses if required, the Annual Return will now be known as the “Annual Governance and Accountability Return” and will need to be completed in accordance “proper practices” as set out in the practitioners guide. These forms will be sent out electronically.
- 9 **Maps of Open Spaces**
Cllr. Skelton will circulate inform Cllrs. of proposed response for approval.
- 10 **Meeting with MKC Highways Representatives.**
Meeting convened for 6th December. Cllr Jeffreys will report.
- 11 **Notification of Urgent Decisions that have been made.**
Nil
- 12 **Finance**
- a. Cllr. Cowmeadow will report on the finance meeting held 30th November.
To approve grants under the Special power S.137 as proposed in report.
To Approve staff salaries for the year 2018/19
 - b. To consider and approve payments on list enclosed circulated.
 - c. To agree meeting to finalise budgets for approval at the next meeting. Suggest Monday 8th January.
- 13 **Correspondence for information**
- a. BBRUA latest newsletter received.
- 14 **Communications**
Cllr. Rae to update.
- 15 **To Approve Reason to move the Date of Next Meeting**
Due to time restraints to approve budgets and waiting further information from MKC it is proposed to hold the next meeting 15 January 2018 not 8th January.
- 16 **Councillors’ reports and items for future agenda**
Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.
- 17 **Date of the next meeting will be held on 15th January 2018**

Signed: *L. J. Stapleton*
Clerk to Woburn Sands Town Council

Date: 5th December 2017