

WOBURN SANDS TOWN COUNCIL

Memorial Hall, 4 High Street, Woburn Sands, Milton Keynes, MK17 8RH

Telephone: 01908 585368 (24 hrs.) Fax: 01908 585239

E.Mail: l.stapleton @wstc.org.uk

www.woburnsands.org.uk

Members of Woburn Sands Town Council are hereby summonsed to attend the Meeting of the Woburn Sands Town Council to be held at the Council Offices on Monday 11th February 2019 at 7.30p.m.

A G E N D A

1. **Apologies and approve reasons for absence**

2. **Town Mayor's Announcements**

3. **DECLARATION OF INTEREST**

Members to declare any disclosable pecuniary interests, or personal interests (including other pecuniary interests), they may have in the business to be transacted, and officers to disclose any interests they may have in any contract to be considered.

The meeting will be adjourned for Public Question Time

The time allocated is at the discretion of the Council/Chairman. Residents are invited to give their views and question the Town Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Town Council meeting itself. This period is not part of the formal meeting; brief notes will be appended to the minutes as an aide memoire. A Councillor with a prejudicial interest in a particular issue may address the Council on the issue during Public Question Time subject to the Councillor leaving the room in the event of an exchange of the issue between the public and the Council during this period.

4. **Minutes:**

To consider the approval of the draft minutes of the last meeting of the Council held on 14th January 2019

5. **Progress Reports** for information

- | | | |
|----|--------------------------------------|---|
| a. | Clerk | (<i>appendix i</i>) |
| b. | Halls & Library | |
| c. | Environment | Cllr Skelton To report on meeting held 29 th January |
| d. | Police and Policing | Cllr Temple |
| e. | Edgewick Farm | Cllr Skelton Request for Memorial Bench |
| f. | Fulbrook School | Cllr. Cowmeadow |
| g. | Market | Cllr Farrant |
| i. | Christmas Fayre | Cllr Farrant |
| j. | Summer Festival 2019 | Cllr Brooke |
| k. | Communications | Cllr Rae |
| l. | Love Woburn Sands | Cllr Brooke. Representative required for Steering Group |
| m. | East West Rail / Network Rail | Cllr. Geddes |

6. **Unitary Councillor Report** Cllr. Hopkins

7. **Planning**

- a. Notification from Milton Keynes Council of the following applications
- | | |
|--------------|--|
| 18/02913/TCA | Notification of intent to raise crown to Beech (T1) to 3.5 m reduce and shape Liquid Amber (T2); raise crown, remove dead wood and reduce Oak (T3); sectionally fell and grind out stump of Scots Pine (T4) and raise crown and remove dead wood at:
Memorial Green
Woburn Sands Town Council |
| 19/00077/FUL | Two-storey extension to existing car home, comprised of 18 additional bedrooms and 2 lounge/dining areas at:
9 Station Road
Burlington Hall |
| 19/00086/TPO | Oak: (T1): 25% crown reduction due to excessive shading in neighbouring property and property to side (Shelton court)
Sycamore (T2): fell because of low amenity value. No replacement requested as positioned underneath oak trees in shaded area
Oak (T3): 25% crown reduction due to excessive shading in neighbouring property and property to side (Shelton court).
Holly (T4): Shape and reduce tree height by 25%
Sycamore (T5): 25% crown reduction and shaping
Holly (T6): fell because of low amenity value. No replacement |

requested as positioned approximately 1 meter from T5 Sycamore (T7): 25% crown reduction and shaping Holly (T8): 25% crown reduction and shaping due to shading of adjacent property Shelton Court Holly (T9): 25% crown reduction and shaping due to shading of adjacent property Shelton Court Hawthorn (T11): crown reduction and shaping
Mr N Anstee

41 Chapel Street

19/00144/TCA

Notification to make various alterations to 5 sycamores (T1-T5, 2 hollies (T6, T10), 1 Ash (7) and 2 Cypress (T8, T9)

22 Station Road

Mr Lewis

b. **Notification of Decisions made from Milton Keynes Council**

33 Chapel Street

Permitted

53 The Leys

Permitted

c. **Parklands, Greens,**

8. **Clean Up Fund Foam Machine Update** (*appendix ii*)

To discuss frequency and months for usage of machine.
Details attached.

9. **Hall Hire**

Hirers requesting free or reduced hire fees to fund raise for “Mad About Harry” Woburn Sands
To discuss implications of reducing hire fees.

10 **Swallowfield School Gate and path to Recreation Ground**

Representative from Network Rail have been discussing possibility of accessing Recreation Ground to reduce numbers of Children and adults using the level crossing.
Have initially sent information that it would probably be best to wait for the outcome of the School Crossing Inquiry.

11 **StrEAT Feast**

Contact from the organiser who runs Bedford StrEAT Feast (an evening street food event) would like to propose to start a street food event every 1st Thursday of the month 4 9pm with a selection of hot and cold food traders.

12 **Local Bus Contracts**

The 300 service contract is due for renewal this year, Arriva has enquired about possibility to being an extension of part of the 301 Service. This would stop at Oakgrove and Waitrose, but not Coachway.
To Discuss best route.

13 **Spring Clean – Up**

To discuss the possibility of organising a Spring Clean-Up and possible dates.

14 **Notification of Urgent Decisions that have been made.**

None

15 **Finance**

a. Cllr Cowmeadow to report on Internal Audit

b. To consider and approve payments on list enclosed circulated.

16 **Correspondence for information**

Thank you letter has been received from the Christmas Fayre Committee for our help and support.

Thank you letters for grants have been received from:

Parent & Toddlers, Swallowfield PTFA, Milton Keynes Library (for WS) George Wells, Lynne Roberts Community Market and Three Parishes.

17 **Councillors’ reports and items for future agenda**

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

18 **Date of the next meeting will be held on 11 March 2019**

Signed: *L. J. Stapleton*

Date: 05 February 2019

Clerk to Woburn Sands Town Council