

WOBURN SANDS TOWN COUNCIL

Memorial Hall, 4 High Street, Woburn Sands, Milton Keynes, MK17 8RH

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Members of Woburn Sands Town Council are hereby summonsed to attend the Annual Meeting of the Woburn Sands Town Council to be held at the Council Offices on Monday 08th July 2019 at **7.30p.m.**

A G E N D A

1. **Apologies and approve reasons for absence**

2. **Town Mayor's Announcements (if any)**

3. **DECLARATION OF INTEREST**

Members to declare any disclosable pecuniary interests, or personal interests (including other pecuniary interests), they may have in the business to be transacted, and officers to disclose any interests they may have in any contract to be considered.

The meeting will be adjourned for Public Question Time

The time allocated is at the discretion of the Council/Chairman. Residents are invited to give their views and question the Town Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Town Council meeting itself. This period is not part of the formal meeting; brief notes will be appended to the minutes as an aide memoire. A Councillor with a prejudicial interest in a particular issue may address the Council on the issue during Public Question Time subject to the Councillor leaving the room in the event of an exchange of the issue between the public and the Council during this period.

4. **Minutes:** To consider the approval of the draft minutes of the last meeting of the Council held on 10 June 2019 (circulated)

5. **Progress Reports** for information

- | | | |
|-----|--|---|
| a. | Clerk | <i>(appendix i)</i> |
| b. | Halls, Library & Fire Station | Cllr. Geddes (Cover for caretaker duties) |
| c. | Environment | Cllr Skelton |
| d.. | Police and Policing | Cllr Temple |
| e. | Edgewick Farm | |
| f. | Fulbrook School | Cllr. Cowmeadow |
| g. | Market | Cllr. Farrant |
| h. | Christmas Fayre | Cllr. Farrant |
| i. | Summer Festival | Cllr. Brooke |
| j. | Communications | Cllr. Rae |
| k. | Love Woburn Sands | Cllr Brooke |
| j. | East West Rail/Network Rail | Cllr. Hopkins / Geddes |

7. **Unitary Councillor Report** Cllr. Hopkins

8. **Planning**

Notification from Milton Keynes Council of the following applications:

- a. Prior notification for change of use from A1/A2 to A3 at:
51 High Street Mr J McEvady (prior application deemed not valid as incorrect number)
(same comments sent as previous application)

Single storey front and double storey extension
25 Tidbury Close Mr & Mrs Cakebread
No Comment

Replacement of bay defective windows at:
27 Station Road Mr & Mrs Whitley

Silver Birch (T2) fell because of decay pockets in upper crown potentially causing catastrophic failures above the main road. Also the age of tree and tendency for this species to respond negatively to pruning remove the option of a crown reduction at:

20 Station Road Mr Crook

b. **Notification of Decisions made from Milton Keynes Council**

34 The Leys

No Objection

c. **Parklands, Greens, Updates (if any.)**

Wildlife area and surrounding shrubbery will be inspected if any work needs to be carried out.

d. **Planning Obligations Consultation (appendix ii)**

Response sent with Town Council Comments

9 **Library Ramp**

Work will commence 15 July, car park to be closed for 2 weeks.

10 **Library Rear Door and Windows**

To consider 2 quotations for a replacement aluminium door to disability width and associated building works. To consider quotations to replace wooden window frames to aluminium frames to the rear of the building office, kitchen and WC.

11. **Community Infrastructure Fund 2019-20**

Application submitted May 2018, notification that the funding was insufficient to cover our project, but have been able to identify a one-off funding from road safety equipment budget. However the amount has been increased due price increase and awarded £1,956.14.

12 **Defibrillator**

The cost of defibrillator and cabinet £1,250 plus VAT which is the same model as other local parishes.

Electric supply and installation of cabinet approx. £150.

Free demonstration on how to use free of charge and can invite members of the businesses to attend if they wish.

13 **Community Warden / Enforcement Officer**

To discuss options of employing a Community Warden, Enforcement officer or sharing with Walton

14 **Get Sorted Campaign**

Notification that contamination levels in recycling decreased by 11.5% during the campaign year, therefore we will receive a bonus payment of £74.55 for supporting the campaign (Spring Clean)

15 **Woburn Sands Angling Club**

To Consider Solicitor checking the lease from Milton Keynes Council at a cost.

16 **Foam Machine**

Cllr Temple attended software training to book lorry, driver etc. His report was circulated.

Continually requesting software manual as cannot book anything.

To consider all costs now associated with the use of this machine.

17 **Budgets to end of June 2019**

To review budgets and raise any concerns if applicable up to 30 June 2019

18 **Notification of Urgent Decisions that have been made.**

None

19 **Finance**

a. To consider and approve payments on list enclosed.

b. Meeting of Finance Sub-Group 15 July 7pm

20 **Correspondence for Information**

Latest news from BBRUA received

21 **Councillors' reports and items for future agenda**

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

22 **Date of next meeting will be on 9 September 2019**

Signed: *L. J. Stapleton*

Date: 2 July 2019

Clerk to Woburn Sands Town Council