

WOBURN SANDS TOWN COUNCIL

Memorial Hall, 4 High Street, Woburn Sands, Milton Keynes, MK17 8RH

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Members of Woburn Sands Town Council are hereby summonsed to attend the Annual Meeting of the Woburn Sands Town Council to be held at the Council Offices on Monday 09th September 2019 at **7.30p.m.**

A G E N D A

1. **Apologies and approve reasons for absence**

2. **Town Mayor's Announcements (if any)**

3. **DECLARATION OF INTEREST**

Members to declare any disclosable pecuniary interests, or personal interests (including other pecuniary interests), they may have in the business to be transacted, and officers to disclose any interests they may have in any contract to be considered.

The meeting will be adjourned for Public Question Time

The time allocated is at the discretion of the Council/Chairman. Residents are invited to give their views and question the Town Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Town Council meeting itself. This period is not part of the formal meeting; brief notes will be appended to the minutes as an aide memoire. A Councillor with a prejudicial interest in a particular issue may address the Council on the issue during Public Question Time subject to the Councillor leaving the room in the event of an exchange of the issue between the public and the Council during this period.

4. **Minutes:** To consider the approval of the draft minutes of the last meeting of the Council held on 8 July 2019 (circulated)

5. **Progress Reports** for information

- | | | |
|----|--|--|
| a. | Clerk | <i>(appendix i)</i> |
| b. | Halls, Library & Fire Station | Cllr. Geddes |
| c. | Environment | Cllr Skelton |
| d. | Police and Policing | Cllr Temple |
| e. | Edgewick Farm | Cllr Skelton |
| f. | Fulbrook School | Cllr. Cowmeadow |
| g. | Market | |
| h. | Christmas Fayre | |
| i. | Summer Festival | Cllr. Brooke |
| j. | Communications | Cllr. Rae |
| k. | Love Woburn Sands | Cllr Brooke – Production of leaflet to be discussed. |
| j. | East West Rail/Network Rail | Cllr. Hopkins / Geddes |

7. **Unitary Councillor Report** Cllr. Hopkins

8. **Planning**

Notification from Milton Keynes Council of the following applications:

- a. **19/01819/FUL** Proposed redevelopment of existing general industrial (B2) business premises and tyre and exhaust centre for 46 apartments at:

Pristine Wheels Newport Road

Object to loss of employment, too many apartments in WS, lack of landscape details, flood report inadequate, no ecological report, premature until expressway route decided and Wavendon Properties outcome, against Neighbourhood Plan.

- 19/01730/TCA** Notification of intention to fell holly tree which is very close to the bank rear wall and ceases excessive shedding– likely to cause subsidence, outgrown space and straddles boundary at:

47 High Street

Happy to leave to tree officer recommendation

19/01991/FUL Proposed single storey front extension at:
41 Chapel Street Mr & Mrs Anstee

19/02042/TCA Notification to crown raise 1 x ash tree to remove branches leaning on shed & improve shape of tree at:

9 The Leys

Happy to leave to tree officer recommendation

19/01818/OUT Development of site for employment and distribution , café, parking etc at:
Land at Brickhill Street South Caldecote.

Strongly Object of impact on neighbouring rural parishes, premature given the absence of a Development Framework, outcome of Expressway route and implications on outcome of the local transport infrastructure.

To light prune off 1ft. on 1 small cherry tree & 1 x Japanese Cherry tree, reduce smoke bush (overgrown into tree) by 3 – 4 ft, remove 1 (front) branch/stem of 1 x Persian Iron Wood & remove 1x Maple to ground level at:

24 Weathercock Lane

Happy to leave to tree officer recommendation

19/02153/FUL Rear /side single storey lean to extension at:

27 Russell Street

No Comment & consider neighbour comments

b. **Notification of Decisions made from Milton Keynes Council**

20 Station Road	Approved
25 Tidbury Close	Granted
Land off Asplands Close	Reserved Matters Granted

Update on Licensing applications

The Whisk, Nonnas, Le Maria

c. **Parklands, Greens, Updates (if any.)**

Requested meeting with Greens Management Company

d. **Planning Obligations S.106 for Pristine Wheels application.**

To discuss S.106 agreement to be attached to above planning application for suitable projects etc that meet criteria.

10 **Library Front Windows**

Front window frame is rotten and letting in water, which could have contributed to one of the problems that caused the damp, will need quotations from a joiner to make and fit replacement frames for any windows which need replacing.

11. **WS Copier**

The Council has received a price to renew copier which would work out approximately £180 cheaper per year. Although there would be a short term saving it would be easier if the copier is renewed at the end of its`1 term when it would be easier to get 3 comparative quotes.

12 **Defibrillator**

The installation will be on 4th September, demonstration will be held on Wednesday 11 September.

13 **St. Michaels Christmas Festival**

Notification of the Christmas Tree Festival to be held from 5 December to 8th December, to discuss if the Town Council wish to enter, depicting Woburn Sands & the Council, who will decorate, set up and collect on Sunday 8th.

14 **FOI publication Scheme draft (appendix ii)**

A legal requirement from the ICO requires every Town & Parish Council to have a Publication Scheme under model publication scheme. To review, discuss and approve.

To Approve associated papers with information on how to make an FOI request to be included on the website.

15 **Subject Assess Request Form draft (appendix iii)**

To Approve the Subject Request Form.

- 16 **Foam Machine**
During Garden competition most roads were inspected for weeds, some parts of Parklands, but not an overall problem, spoke to operator who implied it a waste of time booking for half a day as time lorry is loaded, worked, refuelled and returned would not leave much time for weeding. System on how to pay for refuelling was investigated but garages do not now open accounts. Another way forward will have to be investigated.
- 17 **Shoppers Car Park Barrier**
Barrier has been knocked by van.
To decide on how to rectify will possibly need replacement.
- 18 **Parking and Speeding** (*appendix iv*)
To discuss the meeting held on 7 August with MKC and Walton Community Council regarding paying for a dedicated parking warden to be shared with Walton requested by Finance sub-group.
- 19 **Notification of Urgent Decisions that have been made.**
None
- 20 **Finance**
a. Report of Finance Sub-Group 15 July 7pm Cllr Cowmeadow
To discuss the closure of the public WC as recommended by the Finance Sub-Group (responses from the businesses attached)
To approve the proposed grants under the powers LGA 1972 s.137 as recommended by the Finance sub-group
b. To consider and approve payments on list enclosed.
- 21 **Correspondence for Information** (*appendix v*)
Latest news from BBRUA received
- 22 **Councillors' reports and items for future agenda**
Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.
- 23 **Date of next meeting will be on 14 October 2019**
Signed: *L. J. Stapleton* Date: 3 September 2019
Clerk to Woburn Sands Town Council