

# WOBURN SANDS TOWN COUNCIL

Memorial Hall, 4 High Street, Woburn Sands, Milton Keynes, MK17 8RH

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Members of Woburn Sands Town Council are hereby summonsed to attend the Meeting of the Woburn Sands Town Council to be held at the Council Offices on Monday 11<sup>th</sup> March 2019 at 7.30p.m.

## A G E N D A

1. **Apologies and approve reasons for absence**

2. **Town Mayor's Announcements**

3. **DECLARATION OF INTEREST**

Members to declare any disclosable pecuniary interests, or personal interests (including other pecuniary interests), they may have in the business to be transacted, and officers to disclose any interests they may have in any contract to be considered.

**The meeting will be adjourned for Public Question Time**

The time allocated is at the discretion of the Council/Chairman. Residents are invited to give their views and question the Town Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Town Council meeting itself. This period is not part of the formal meeting; brief notes will be appended to the minutes as an aide memoire. A Councillor with a prejudicial interest in a particular issue may address the Council on the issue during Public Question Time subject to the Councillor leaving the room in the event of an exchange of the issue between the public and the Council during this period.

4. **Minutes:**

To consider the approval of the draft minutes of the last meeting of the Council held on 11<sup>th</sup> February 2019

5. **Progress Reports** for information

- |    |                                      |   |
|----|--------------------------------------|---|
| a. | <b>Clerk</b>                         | <i>(appendix i)</i>                                     |
| b. | <b>Halls &amp; Library</b>           | Cllr Geddes £500 donation received from Aspley Guise PC |
| c. | <b>Environment</b>                   | Cllr Skelton  |
| d. | <b>Police and Policing</b>           | Cllr Temple   |
| e. | <b>Edgewick Farm</b>                 | Cllr Skelton  |
| f. | <b>Fulbrook School</b>               | Cllr. Cowmeadow   |
| g. | <b>Market</b>                        | Cllr Farrant  |
| i. | <b>Christmas Fayre</b>               | Cllr Farrant  |
| j. | <b>Summer Festival 2019</b>          | Cllr Brooke   |
| k. | <b>Communications</b>                | Cllr Rae  |
| l. | <b>Love Woburn Sands</b>             | Cllr Brooke. Representative required for Steering Group |
| m. | <b>East West Rail / Network Rail</b> | Cllr. Geddes  |

6. **Unitary Councillor Report**

Cllr. Hopkins

7. **Planning**

a. Notification from Milton Keynes Council of the following applications

19/00317/FUL Single storey rear extension at:

**15 The Leys** Ms Constantinou

*No comment consider any neighbours comments*

19/003038/TCA Notification to reduce crown of 3 Yew trees (T1 – 3) by 2m in height and 4 m in width; and to remove one dead silver birch tree to ground level at:

**Friends Meeting House Luton and Leighton Area Meeting Charity**

*Object to the scale of reduction to Yew trees*

19/00509/TCA Notification to fell Apple (T1 and Birch (T2) at:

**20 Station Road** Mr P Crook

b. **Notification of Decisions made from Milton Keynes Council**

Memorial Green Permitted

41 Chapel Street Permitted

c. **Parklands, Greens,**

8. **Sports Hall**  
To consider usage, admin and spec of hall. To confirm date of potential users meeting proposing 10 April.
9. **Public Address System** *Circulating costs appendix ii*  
To discuss public address system for High Street events.
- 10 **Tree Works Memorial Green**  
To discuss tree works with planning permission for the Memorial Green.
- 11 **To Approve Internal Auditor**  
To approve the Internal Auditor for the Annual Audit 2018 – 19. Denise Batchelor at the cost of £50.
- 12 **Local Bus Service**  
The new bus route for the 301 will commence 29.04.19 which will call at Kingston, Oakgrove, CMK, Rail station and Stony Stratford.
- 13 **Spring Clean – Up**  
To discuss what will be required to carry out Spring Clean Up.
- 14 **St Michaels Church**  
Request to use the Recreation Ground with a small marquee/Gazebo for Childrens Easter craft actives one day over the Easter weekend.
- 15 **Tree Removal Recreation Ground**  
To discuss the removal of tree in Recreation Ground to improve access to Recreation Ground with large vehicles, removing gate and re positioning barrier gate. This is because we were not allowed to tarmac Fire Station car park but alternative surface which would not be as strong.
- 16 **Notification of Urgent Decisions that have been made.**  
None
- 17 **Finance**  
a. Cllr Cowmeadow to report on Internal Audit  
b. To consider and approve payments on list enclosed circulated.
- 18 **Correspondence for information**
  - Thank you letter for grant has been received from the St Michael’s Church.
  - BBRUA latest newsletter.
  - Nomination forms received for current Councillors who wish to stand again, to be handed in between 25 March – 4pm 4 April.  
Clerk will make an appointment to take all/any forms in to MKC for checking on 29 March.
- 19 **Councillors’ reports and items for future agenda**  
Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.
- 20 **Date of the next meeting will be held on 8 April 2019**  
Signed: *L. J. Stapleton* Date: 05 March 2019  
Clerk to Woburn Sands Town Council