**WOBURN SANDS TOWN COUNCIL**

Memorial Hall, 4 High Street, Woburn Sands, Milton Keynes, MK17 8RH

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Members of Woburn Sands Town Council are hereby summonsed to attend the Meeting of the Woburn Sands Town Council to be held at the Council Offices on Monday 13th January 2020 at **7.30p.m.**

**A G E N D A**

1. **Apologies and approve reasons for absence**

2. **Town Mayor's Announcements (if any)**

3. **DECLARATION OF INTEREST**

Members to declare any disclosable pecuniary interests, or personal interests (including other pecuniary interests), they may have in the business to be transacted, and officers to disclose any interests they may have in any contract to be considered.

**The meeting will be adjourned for Public Question Time**

The time allocated is at the discretion of the Council/Chairman. Residents are invited to give their views and question the Town Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Town Council meeting itself. This period is not part of the formal meeting; brief notes will be appended to the minutes as an aide memoire. A Councillor with a prejudicial interest in a particular issue may address the Council on the issue during Public Question Time subject to the Councillor leaving the room in the event of an exchange of the issue between the public and the Council during this period.

4. **Minutes:** To consider the approval of the draft minutes of the last meeting of the Council held on 9 December 2019 (circulated)

5. **Progress Reports** for information

 **a. Clerk**

 **b. Halls, Library & Fire Station** Cllr Geddes

 **c. Environment** Cllr Skelton

 **d.. Police and Policing**

 **e. Edgewick Farm** Cllr Skelton

 **f. Fulbrook School** Notification thatSwallowfield and Aspley Guise lower

schools will become primary schools 2022. Fulbrook Middle School to become an extended secondary school in 2022, to become a secondary school in 2024.

 **g. Market**

 **h. Christmas Fayre**

 **i. Summer Festival**

 **j. Communications** Cllr. Rae

 **k. Love Woburn Sands**

 **l. East West Rail/Network Rail** Cllr. Geddes

 **i. SEMK & Expressway** Cllr Hopkins & P. Skelton

7. **Unitary Councillor Report** Cllr. Hopkins

8. **Planning**

 Notification from Milton Keynes Council of the following applications:

 a. 19/03413/FUL Single storey side/rear extension with raised patio at:

 **24 The Leys**

19/03406/FUL Hip to gable roof extension, rear facing dormer structure and replacement roof to existing front dormer from flat to pitch at:

 **46 The Leys**  Mr T Rogers

 19/03401/FUL Demolition of existing garage, erection of a single storey front/side/rear

 extension and internal alterations at:

 27 Vandyke Close

b. **Notification of Decisions made from Milton Keynes Council**

 59 High Street No Objection

 59 High Street No Objection

c. **Parklands, Greens, Greens Community Room, Updates (if any.)**

9 **Memorial Under Stage**

The Clerk reported that a skip had been delivered on Saturday 21st December, Clerk opened up.

New lighting had been installed under stage and stud wall removed by Dan Smith. Working party removed all unwanted items into skip and the Clerk met Skip company to remove skip in 2nd January 7.30am.

A thank you card had been sent to Kingsley David Solicitors for allowing us to use their car park.

A safe access is now being investigated and await suggestions and costs. Under stage is now drying well.

10 **Young Environmentalist**

Cllr Rae to update.

11 **Play Area Rec.**

Cllr Geddes and the Clerk will be meeting Phil Snell 8th January.

12 **Danfo WC**

Under contract until October 2020, Clerk making enquiries on the best way forward to remove unit / cancel all utilities to save some funding. Clerk in discussions with Danfo.

13 **Car Park Barrier**

Barrier has been damaged beyond repair. Clerk has notified Insurance, but in discussions with third party regarding any liability.

14 **Climate Emergency**

That Woburn Sands Town Council supports Milton Keynes Council in that it agrees to;

a. Support the declaration of a climate emergency.

b. Pledge to help make Woburn Sands carbon neutral by 2030 through supporting the initiatives of central government and MKC (as appropriate and practicable)  to make target possible.

c. Work with other ‘governments’ to identify and implement best practice methods to limit global warming to less than 1.5%.

d. Work with partners in the town, the Danesborough Forum, the Borough and the Region to helpdeliver this goal.

15 **Community Infrastructure Fund**

This fund is now open deadline for applications is 7 February. The next two years worth of funding can be front loaded up to the cost of £20,000.

To consider applying for any project, suggest if CCTV to go ahead to increase number of cameras, to increase.

16 **VE Day**

To discuss how to mark the anniversary

17 **Green Infrastructure Project**

Drop in information event on January 22nd in Wolverton.

18 **Council Meeting April & Annual Town Meeting**

To agree that the Town Council Meeting will be held 6 April due to Easter Monday 13 April.

 Suggest Town Meeting 29 or 30 April.

19 **Notification of Urgent Decisions that have been made.**

 Removal of car park barrier due to risk factor after an accident.

20 **Finance**

a.. Cllr Cowmeadow to report on meeting held on 6th January

Salaries Approval of proposed staff salaries to take effect from 1st April 2020

2% increase for the Clerk, Clerical Assistant and Mike Smith increase hours from 16 per week to 18.

Budgets Draft budgets had been circulated, request for approval of Full Council requested.

Outline of changes: WC budget increased to £13,000.

£15,000 will be used from Reserves to lower the Council Tax increase implication.

£8,000 from Reserves to fund CCTV.

£10,000 from Reserves to fund employment of Warden. Both of these were driven by the community.

b. To consider and approve payments on list enclosed.

20 **Correspondence** **for Information**

a. Marston Vale Community Rail Partnership Annual Report November 2019

b. Redeeming our Communities – Community engagement events in February will be held at

 Grange Farm, Monkston Park, Water Eaton and Milton Keynes.

21 **Councillors’ reports and items for future agenda**

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

22 **Date of next meeting will be on 10 February 2020**

 Signed: L. J. Stapleton Date: 07 January 2020

Clerk to Woburn Sands Town Council