

WOBURN SANDS TOWN COUNCIL

Memorial Hall, 4 High Street, Woburn Sands, Milton Keynes, MK17 8RH

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Members of Woburn Sands Town Council are hereby summonsed to attend the Meeting of the Woburn Sands Town Council to be held at the Summerlin Centre on Monday 11th May 2020 at **2.30p.m.**

Due to Covid-19 Social Distancing will have to be adhered to

AGENDA

1. **Apologies and approve reasons for absence**

2. **Town Mayor's Announcements (if any)**

3. **DECLARATION OF INTEREST**

Members to declare any disclosable pecuniary interests, or personal interests (including other pecuniary interests), they may have in the business to be transacted, and officers to disclose any interests they may have in any contract to be considered.

The meeting will be adjourned for Public Question Time. It would be helpful if you could register your interest in joining us by email, to help us organise for Social Distancing

The time allocated is at the discretion of the Council/Chairman. Residents are invited to give their views and question the Town Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Town Council meeting itself. This period is not part of the formal meeting; brief notes will be appended to the minutes as an aide memoire. A Councillor with a prejudicial interest in a particular issue may address the Council on the issue during Public Question Time subject to the Councillor leaving the room in the event of an exchange of the

4. **Minutes:** To consider the approval of the draft minutes of the last meeting of the Council held on 6th April 2020 (circulated)

5. **Progress Reports** for information

a.	Clerk	Circulated
b..	Summer Festival	Cancelled
c.	Love Woburn Sands	Food Bank held at The Old Fire Station

6. **Unitary Councillor Report** Cllr. Hopkins

7. **Planning**

Notification from Milton Keynes Council of the following applications:

- a. 20/00884/FUL Demolition of existing dwelling and erection of two dwellings with associated works at:

73 Newport Road JJK Homes Ltd

Concern about the number of applications on this road for 2 dwellings to replace 1, traffic on the Newport Road considering the large development already taking place 3,000 plus, footprint too large, design allows potential for separate dwelling consider redesign without a linking corridor from master bedroom to main house and should become part of the main house. Object on overdevelopment.

- 20/00974/NMA Non Material amendment to application 18/00581/REM to change the access, appearance, landscaping, layout and scale at:

Frosts Landscape Construction

- 20/01035/TCA Reduce Yew tree by 1m-1.5m to improve shape. Tree cut by neighbouring side and over become hugely mis-shaped & unbalanced. Hazel, to remove deadwood & epicormics growth to improve health of tree at:

11 Hardwick Road Mr D. James

b. **Notification of Decisions made from Milton Keynes Council**

71 High Street	Granted
WS Rail Station	Refused, Pavement assessment Report remainder approved
33 Downham Road	Approved
52 Theydon Avenue	Granted
87A Newport Road	Granted
2 Plysu Way	Granted
46 The Leys	Granted

8. **Business Plan / Clerk delegations**

In March a Business Plan had been circulated to cover actions required during covid-19 lockdown

This was approved in principle by email by all Councillors.

During April a draft Clerk Delegations were circulated which covers the legal aspects of the running of the Council during an emergency.

To discuss and formally approve these documents.

9. **Clerk Employment Details**

Papers have been circulated regarding job descriptions to be discussed and approved.

10 **Applications for a Community Grant**

It was approved for applications to be received by June.

The Clerk would like the application deadline to be extended to October to be discussed at the Finance Committee, this is due to the current situation where most local organisations are not meeting.

11 **Notification of Urgent Decisions that have been made.**

12 **Finance**

a. To consider and approve payments on list enclosed.

b. **RESERVES**, due recent emergency works to Halls and future expenditure during this financial year the following transactions were made, which had been agreed during meetings and budget planning on 1st April.

£10,000 from the halls reserve, to cover the cost of replacing flat roof at the Summerlin Centre at the cost of £10,210

c. To authorise New Bank Mandate with the following signatures

13 **Date of next meeting to be confirmed**

Signed: *L. J. Stapleton*

Clerk to Woburn Sands Town Council

Date: 04 May 2020