

# WOBURN SANDS TOWN COUNCIL

Memorial Hall, 4 High Street, Woburn Sands, Milton Keynes, MK17 8RH

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**Monday 13<sup>th</sup> September 2021**

**7.30 pm The Old Fire Station**

94/21	<b>Present:</b>	Chairperson Cllr Jan Rae, Deputy Chair Cllr Peter Skelton, Cllrs. Jackie Jeffreys, Jo Green, Clive Cowmeadow, Michael Geddes, David Hopkins, Clerk Alison Jordan	
95/21	<b>Apologies and approve reasons for absence:</b>	Cllr Richard Lanyon-Hogg	
96/21	<b>Town Mayor's Announcements (if any)</b>	<p>The Mayor reported:</p> <ul style="list-style-type: none"> <li>• that she had attended (virtually via teams) the licensing hearing in respect of 2 Downham Road, so that she could present the Town Councils objection in person</li> <li>• supported the Annual garden competition prize giving on Mowbray Green. She thanked the Clerk for her organisation of the event</li> <li>• attended the High Sheriff of Bucks. Summer Reception on the 8th September to represent our Council and Town</li> <li>• Informed the Councillors that the deputy Mayor, Peter Skelton, will be in the Chair for the WSTC October meeting on Monday 11<sup>th</sup> Oct.</li> </ul>	
97/21	<b>DECLARATION OF INTEREST</b>	<p>a. Under the localism act 2011 (section 26-37 and schedule 4) and in accordance with the Council's code of conduct Cllr D Hopkins referred to his entry in the member's register of interests</p> <p>b. Cllr Jo declared an interest in planning application 21/02757/FUL which will be on next agenda, but a decision needs to be made before next meeting to meet the deadline.</p>	
<b>The meeting will be adjourned for Public Question Time</b>			
98/21	<b>Minutes:</b>	To consider the approval of the draft minutes of the last meeting of the Council held on Monday 12 <sup>th</sup> July (circulated) APPROVED	
99/21	<b>Progress Reports:</b> a. Clerk's Report b. Halls and Library Report c. Environment Report d. Climate Change Group	<p>a. Clerk's report acknowledged the Transport and Parking meeting with MKC Highways which Cllr Geddes reported on in more detail. WSTC to move SID to Bow Brickhill Rd. EWR to meet with Councillor's, we are waiting for a date. EWR has issued statistics from the consultation</p> <p>b. Bookings in all halls are increasing and money owed has been paid. CIF application for the Institute windows has been submitted.</p> <p>c. Climate Change group report circulated. The Council were asked to agree a questionnaire to obtain residents opinions on environmental issues. The questionnaire should be as unbiased as possible to gather all opinions fairly</p>	<p><b>Clerk/Caretaker</b> to arrange move of SID</p> <p><b>AGREED</b> to questionnaire</p>
101/21	<b>Unitary Councillor Report</b>	<ul style="list-style-type: none"> <li>• Cllr. Hopkins circulated his report. This includes statistics from EWR from consultation. CBC have published their local plan which includes housing developments from Liddington to Marston Mortain but does not include the Aspley Guise Triangle. This could take pressure off SEMK development</li> <li>• Cllr Hopkins met with Shelton Court residents regarding DRT issues, they would like a public meeting. They also complained about Market traders using Shelton Court parking</li> </ul>	<p><b>Clerk</b> to speak to Lynne about market traders parking</p>

		<ul style="list-style-type: none"> <li>• Cllr Hopkins was asked how long ago was it that Wavendon request permission to make for bus shelter repairs or to replace. So far it has been three years</li> </ul>	
102/21	<b>Finance:</b> a. AGAR b. To consider and approve payments on list circulated	a. The Auditor has no concerns and WSTC annual accounts for 2020/21 have been APPROVED b. Payments to go out in September APPROVED	
103/21	<b>Planning:</b> a. 21/02085/OUT outline application for construction of 103 residential dwellings and ancillary works. <b>Land West of Newport Rd. (Swan Hill)</b> . <i>WSTC object due to the application being premature and not able to take into account the SEMK framework. Also, it would prevent a buffer zone from SEMK and existing properties.</i> b. 21/02532/FUL. Single storey rear extension. <b>1 The Leys</b> . <i>WSTC have no objection</i> c. 21/02520/FUL. Single storey side extension. <b>75 Theydon Avenue</b> . <i>WSTC have no objection</i> d. 21/02333/FUL. Single and two storey side and rear extension. <b>36 Theydon Avenue</b> . <i>WSTC has concerns regarding on street parking that may be caused by this work, but in essence has no objection</i> e. 21/02311/FUL. Replacement of external timber staircase with metal. <b>60 Station Road</b> . <i>WSTC has no objection.</i> f. 21/02331/FUL. Loft conversion. <b>5 Badgers Holt</b> . <i>WSTC has reservations due turning a four bed into a five bed with no additional parking.</i> g. 21/02186/FUL. Single storey rear extension. <b>214 Greensands View</b> . <i>WSTC has no objection.</i> h. 21/02112/FUL. Replacement of ground floor rear extension and first floor extension. <b>16 Wood Street</b> . <i>WSTC queried this application due to lack of privacy to number 14.</i> i. 21/01614/FUL. A two story extension to the south end of front block for a staff doffing and donning room plus additional lounge and associated works. <b>Burlington Hall Care Home, Station Road</b> . <i>WSTC has no objections provided these rooms do not become bedrooms in the future.</i> j. New Premises Licence Application for The Barbershop Brewhouse. <i>WSTC objected to this application</i> k. 21/02557/TPO Crown raise Sycamore. <b>19 Theydon Avenue</b> . l. 21/02626/FUL Single storey side extension, construction of porch, part garage conversion. <b>53 Vandyke Close</b> . m. 21/02633/FUL Single story rear extension. <b>62 Drayhorse Crescent</b> . 21/02678/FUL Demolition of porch and erection of part two storey part single story front extension. <b>6 Spring Grove</b> .		
104/21	<b>Notifications of decisions made from Milton Keynes Council:</b> a. Planning enforcement enquiry into Asplands Close. A breach of planning was recorded as having occurred, but as it is considered of a minor nature there will be no formal enforcement action b. 21/01661/TPO Reduction of Ash, Hazel, small hazel, and removal of horse chestnut. 7 Sandy court APPROVED c. 21/01732/FUL Single storey rear extension. 4 Plysu Way. GRANTED d. 21/01923/FUL Single story rear extension and loft conversion. 48 Drayhorse. GRANTED		

		<p>e. 21/02112/FUL replace ground floor extension, and first floor extension. 16 Wood Street. PERMISSION GRANTED</p> <p>f. 21/01595/CLUP Pristine Business Park MOT Centre. APPROVED</p> <p>g. 21/02133/CLUP Garage conversion and extension. 4 Eastaff Croft</p> <p>h. 21/01493/FUL Demolition of existing outbuilding and replacement with new building. PERMISSION GRANTED</p> <p>i. New Premises License application GRANTED for 2 Downham Road</p>	
105/21	<b>WSTC top 10 priorities</b>	<p>CLlr Rae would like to update the WSTC priorities. There does not have to be ten, it can be renamed. CLlr Hopkins said considerable progress has been made on these. Can we have a revised list for the next meeting. Also, there should be a formal report at the annual Town Meeting to demonstrate progress. Should consider what we can and can't realistically achieve and it can be used to demonstrate the work council do.</p>	<b>CLlr/Mayor Rae</b> to review
106/21	<b>Planning permission for Mowbray Green Trees</b>	Trees and shrubs need trimming back for road works on Hardwick Place, but as a conservation area some trees have a TPO so will need permission to work on them	<b>AGREED</b> to apply <b>Clerk</b>
107/21	<b>Cumulative Impact Assessment re. Licensing</b>	This is to assess the impact of having several licensed premises in one area. We do not have one, probably because there is a lack of evidence to gather. The way they are set up WS may not qualify to get a cumulative impact assessment. According to the criteria there needs to be evidence of, for example, an increase in crime. There has been problems but as WS is on the border with CBC the assessment needs to take this into account and the number pubs in CB as well as MK. Need to gather evidence.	
108/21	<b>Sports Hall update</b>	CLlr Geddes update. Images of signs and equipment shown to Councillors for the new Sports Hall. No formal quotes yet.	
109/21	<b>Jubilee event</b>	CLlr Rae would like to join the YEA in with a Jubilee event. WSTC could support/encourage street parties as well as holding a event of their own. AGPC have plans already and are interested in collaborating with WSTC. We are happy to promote their activities and encourage residents to attend.	<b>Clerk</b> to gather information, national plans.
110/21	<b>Young Environmentalist Award</b>	<p>CLlr Rae explained the aims of the YEA and in what form the award/event will take. This is to encourage children/young people to take action to support/improve our environment and to showcase WS environment. Variety of ways of how to demonstrate their actions. CLlr Rae will be working with schools and other groups. Will this be an annual event? We will see how it works this first year. CLlr Green suggests posters suitable for schools, classrooms. CLlr Rae would like to see learning both ways. CLlr Rae congratulated on launching this project.</p>	<p><b>CLlr Rae, Clerk, Assistant to Clerk</b> to action</p> <p><b>CLlr Rae</b> to write article for newsletter</p>
111/21	<b>Staff Appraisals</b>	<p>Clerk's first appraisal was satisfactory. The Assistant to the Clerk has also had a successful appraisal and the Caretaker will be receiving appraisals in due course.</p> <p>One result is the re-naming of the post which will now be Halls Manager and Assistant to the Clerk.</p>	<b>AGREED</b> to change in job title
112/21	<b>Training Policy for Councillors</b>	There is a limited budget for training which covers both staff and Councillors. Can the budget for Councillor's courses (which are not just training but also for information) be separated from staff training budget? There are increasing numbers of online courses, the budget should make provision for this.	<b>AGREED</b> to have separate budgets for CLlrs courses and

			staff training in future
113/21	<b>Grant applications: S106 and CIF</b>	CIF applications for Library windows and Edgewick Farm Barn roof have been submitted. The S106 applications have also been submitted and acknowledged.	
114/21	<b>Communications</b> a. WSTC Email addresses	New provider will offer new email addresses suggested look Cllr.Jan.Rae@wstc.org.uk could have the.mayor@wstc	<b>Clerk</b> to contact InReach to action
115/21	<b>Correspondence</b>	a. WS Community Market would like permanent signs. Further information needed. b. Only a very small number of complaints regarding noise from the Music Festival	<b>Clerk</b> to find out
116/21	<b>Notification of Urgent Decisions that have been made</b>	a. The office door has been updated to a stable door style b. WSTC halls and office have new telephone and broadband provider c. New items of office furniture acquired from Saxon Court for a donation to the Milton Keynes Mayor's Charity	
117/21	<b>Councillor's reports and items for next agenda</b>	<ul style="list-style-type: none"> <li>• ARC special framework consultation has been launched</li> <li>• Co-option of new councillor: can three of our Cllrs volunteer to interview any potential candidates?</li> <li>• Cllr Lanyon-Hogg is researching the scheme for on street electric charging points and will report back next TC meeting</li> <li>• Friends of St Michaels update: plans include installing a wheelchair accessible toilet, catering facilities and a function room</li> <li>• There was an accident at the Parklands play area. This is maintained by MKC and they have taken action to repair and check the equipment</li> <li>• Environmental issues: Cllr Jeffreys informed the meeting the car park landscaping needs attention, the landscape/grounds maintenance company have not kept up with the work here. Also, there is a dangerous looking tree off Hardwick Road a tree in the copse; this is an area Edgewick Farm volunteers care for so they will be informed</li> <li>• DRT Service: WSTC will continue to press MKC on this issue as we continue to receive complaints about this service and the lack of a regular bus service</li> <li>• Cllr Green will report on the flood risk planning event she attended at next meeting</li> <li>• Rubbish by Fire Station is building up; the Clerk will address the situation</li> <li>• Recreation ground play area work is on-going, Anglian Water are not now going to be working in the Recreation Ground in the near future so we can arrange to have the rest of the work completed</li> </ul>	<p><b>Clerk</b> to speak to RTM</p> <p><b>Cllr Skelton</b> to check tree with EF vols.</p> <p><b>Cllr Hopkins</b> to raise DRT issues</p> <p><b>Clerk</b></p>

Meeting finished 9.30pm

Chairperson: