

WOBURN SANDS TOWN COUNCIL

Memorial Hall, 4 High Street, Woburn Sands, Milton Keynes, MK17 8RH

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Members of Woburn Sands Town Council are hereby requested to attend the Meeting of the Woburn Sands Town Council on **Monday 10th January 3.00pm at The Memorial Hall.**

MINUTES

01/22	Present: Cllr Jan Rae Chairing the meeting, Deputy Chair Cllr Peter Skelton, Cllr Clive Cowmeadow, Cllr Richard Lanyon-Hogg, Cllr Jo Green, Cllr Jacky Jeffreys, Cllr Michael Geddes, Cllr Trudie Sutton, Ward Cllr David Hopkins. Town Clerk Alison Jordan	Actions
02/22	Apologies and approve reasons for absence: Mr Taylor is isolating because of Covid	
03/22	Town Mayor's Announcements (if any) - none	
04/22	DECLARATION OF INTEREST <ul style="list-style-type: none"> • Under the localism act 2011 (section 26-37 and schedule 4) and in accordance with the Council's code of conduct Cllr D Hopkins referred to his entry in the member's register of interests 	
The meeting will be adjourned for Public Question Time		
05/22	Welcome new Councillor Trudie Sutton The Mayor welcomed Cllr Sutton to Woburn Sands Town Council. Cllr Sutton is interested to find out what is required of a Councillor and how we work and has agreed to start by assisting Cllr Rae with the YEA	
06/22	Minutes: To consider the approval of the draft minutes of the last meeting of the Council held on 13 th December 2021. To be circulated.	
07/22	Bus service for Woburn Sands: Britannia Buses are planning to start a new service for Woburn Sands early in 2022. Unfortunately Mr Derek Taylor from Britannia buses had planned to attend to give the Council information and answer any questions about the new bus service was unable to as he is isolating due to Covid. WSTC appreciate his consideration. WSTS would like to give a press release together with Britannia Buses to announce the bus service when there is a starting date and finalised timetable. Wavendon have also heard from them and would like be included on a route off Wavendon Road.	
08/22	Progress Reports: a. Clerk's Report: Woburn Sand's PCSO updated the Clerk in the week. PCSO Amy Ryan has been attending the Library and Community Market to speak with residents. There was a break-in at the Chemist on the High Street, fortunately nothing was taken. WSTC CCTV was examined and shared with Thames Valley Police. An issue regarding a flat in Woburn Sands has been reported to the Clerk. TVP and MKC are involved and the Clerk was asked to make Iain Stewart MP aware. b. Halls and Library Report including update on library windows: We have two estimates, both are similar. The council needs to progress with this as the windows are in a very bad state of repair. WSTC will use reserves to pay and hope we get a grant from MKC as applied for last year. The Library very busy, number of visitors near top of similar sized libraries in area. Library groups have resumed.	Clerk to find out CIF grant for windows. AGREED to Everest windows

13/22	<p>Planning:</p> <ul style="list-style-type: none"> a. *21/03714/FUL a two storey side and front extension including new parking arrangement at frontage and conversion of integral existing garage. 2 Tavistock Close agreed. <i>WSTC has no objection.</i> b. 21/03724/FUL Demolition of existing 1 storey building and erection of a 2-storey and part 1-storey building containing a classic car showroom at ground floor level and office space at first floor level associated with the classic car business. 65 Station Road. See application CB/21/05110/FULL. <i>WSTC do not object to the application but have two caveats to their response. No parking on the pavement and loading and unloading should take place out of school traffic times</i> c. *21/03737/FUL a single storey side extension, replacement of front entrance door with window, additional first floor windows to front and side elevations and garage conversion with window and brick infill. 75 Theydon Avenue. d. *21/03739/FUL Addition of render to existing front, side and rear elevations. 75 Theydon Avenue. <i>Appear to be no real change from previous applications, WSTC still has no objection.</i> Retrospective fence, building and rendering. No mention of the removal of two trees which took place and it is now too late for WSTC to object. e. (This application was not on the agenda but needs a response before the next Town Council meeting). *20/03792/TCA Removal of a cherry tree. 71b High Street WSTC has no objection as the tree is interfering with a gas meter and maybe causing damage to property. 	
14/22	<p>Notifications of decisions made from Milton Keynes Council:</p> <ul style="list-style-type: none"> a. 21/02010/DISCON Goldcrest (Campbell Park) Ltd. Arboriculture Impact Statement and Tree planting at land off Asplands Close. APPROVED b. 21/03257/FUL Extension and garage conversion. 42 Russell Street. PERMISSION GRANTED c. 21/02926/FUL Retrospective – retention of a 2 meter high boundary fence. 75 Theydon Avenue. PERMISSION GRANTED. d. 21/02925/FUL Front extension. 89a Newport Road. PERMISSION GRANTED 	
15/22	<p>WSTC emails: Cllr Rae pointed out problems of some Cllrs not using emails given as we are paying for them. Cllr Rae has had mis-communication due to council emails going to her personal email, she requests all Councillors make use of the WSTC email address. Any Cllr having email problems should speak to the Clerk.</p>	
16/22	<p>SEMK: Thank you Cllr Geddes for his work on reporting WSTC’s views regarding SEMK to MKC and provided us with timely and reliable information. A summary will be in the next newsletter and on our website. Cllr Hopkins told the meeting further information regarding Highways will be published in the next few days. Cllr Green proposes Cllr Geddes represents us at the meeting with other local parishes and MKC to see how we can work together regarding SEMK</p>	<p>AGREED Cllr Geddes</p>
17/22	<p>EWR: Said they would come back to us in the new year with information. The council have not heard from them yet, Cllr Geddes will follow up.</p>	<p>Cllr Geddes</p>
18/22	<p>Anglian Water works: We have been given dates Anglian Water want to close Cranfield and Newport Roads for essential works. WSTC do not think it</p>	<p>CLERK to contact</p>

	necessary to completely close the road for this work and protest about closing the level crossing.	
19/22	<p>Community Market signs</p> <p>To consider a request from the market to have permanent signs. We need to know what sort of signs and where they will go.</p> <p>The numbers on pavement still visible from Christmas market, must tell the WS Christmas Fayre committee they cannot use permanent marker again.</p> <p>Grass on the Memorial Green is churned up because it was so wet during market, we need to find ways to protect the grass? The Clerk can discuss with the Market organisers possibilities such as matting over the grass or using the hard standing area.</p>	Clerk – details on signs and where
20/22	<p>WSTC top priorities: Circulated. The Council AGREED to setting up a database for an email group to send out surveys and invite to discussion groups. They would receive regular updates on council activities.</p> <p>It was AGREED the WSTC priorities worded by Cllr Rae can be published on the website and newsletter. There was general discussion on communications with residents; keeping the website up to date; sending out key documents. The electric vehicle survey had a disappointing response that we can learn from.</p> <p>The wording was discussed and it was AGREED to let it stand as brevity would be better than detail at this time. Cllr Skelton wants to show positive support of MKC declaration of 2020 policy.</p>	CLERK to set up database
21/22	<p>The Young Environmentalist Awards update: The MKC Waste Officer contacted the Clerk after seeing publicity about the Young Environmentalist Awards (YEA). Cllr Rae working with Clerk and Clerical Assistant to get Entry Forms completed. Now we have a dedicated YEA email. Cllr Sutton was invited to join working on this project. The deadline for entries coming up in April so may need to ask for assistance from other Cllrs.</p> <p>Cllr Rae was congratulated for all the work done on this.</p> <p>There was promotion of YEA at the Community Market in December, we now need to focus on schools, clubs, church groups.</p>	Clerk, Clerical Ass and Cllr Rae
22/22	<p>Regeneration Funding: Additional Restrictions Grant (ARG) update. Cllr Green circulated a document with details of how the council plan to spend government funds forwarded through MK Council to help our High Street businesses. Leaflets have been printed and promotional tote bags expected by end of January. A noticeboard for the car park (Fitzpatrick.. used by MKC) is being planned. It will be good quality and so will last. Cllr Green is still looking at quotes for the board and semi-permanent signage. This is a noticeboard only for High St businesses not for the Town Council notices. MKC have verified we can spend on these items. Cllr Green asks for agreement and approval for look of board and spending. All happy for Cllr Green to progress.</p> <p>The tote bags are to be distributed around shops so shoppers can pick them up when shopping to encourage purchases. There is a further £10,000 to spend; various suggestions were discussed.</p> <p>WSTC will consider applying for ERG funding following the success of the ARG</p>	<p>Cllr Green</p> <p>Noticeboard for car park APPROVED</p>
23/22	<p>Jubilee event: The Woburn Sands Band have been booked to play the afternoon of Saturday 4th June on Mowbray Green and this has been confirmed. There is a meeting between Councillors, WS Band organisers and Zoe McCarthy who is organising a Jubilee event at St Mary's Church. WSTC are happy to promote all events in the area; there will be the at St Mary's and the WS Band playing on Mowbray Green with stalls on the green. Val</p>	

	<p>Symon's has kindly offered to run a treasure hunt or similar event for children on Edgewick Farm, which EF Volunteers are happy for WSTC to arrange. Another suggestion is a heritage quiz trail.</p> <p>A bonfire on Edgewick Farm might be possible, tying in with the Beacon lighting ceremonies on the Thursday.</p> <p>WSTC want to encourage residents to organise street parties on Sunday.</p> <p>St Michael's Church is planning a family civic service to commemorate Jubilee.</p> <p>The Town Council have union flags and some bunting to display, and will get a quote from Forde & McHugh to hang them.</p>	Clerk to get quote
24/22	<p>Sports Hall update: Taylor Wimpey have still not been able to fix the fire safety problem. Cllr Geddes suggests we write a formal letter of complaint and request compensation. We have all the equipment etc and are almost ready to open. As we could have opened in September and had booking enquiries from the summer we do have a loss of potential income.</p>	Cllr Rae and Clerk
25/22	<p>Correspondence:</p> <ul style="list-style-type: none"> • There was a request to use a metal detector on Edgewick Farm, this was refused. There is a policy of no metal detectors due to the disturbance digging can cause to valuable plants. • A resident contacted the Clerk regarding a possible drug dealing problem; the information has been passed to TVP and MKC. • A MKC Waste Officer, Sarah Spicer, contacted Cllr Rae interested in the YEA project. We hope she can advise and work with us on YEA. • No response from MKC regarding the request about their Environment Survey. WSTC are interested in how it was carried out as this might provide useful information for our own survey • No response from Taylor Wimpey regarding planting of street trees in Parklands. Planting is now overdue. • BP response did not answer the question about the cost of vehicle charging points. WSTC would like to know the benefits to the council. • Gill Brooks has informed us of plans for the Music Festival 2023 on the Recreation Ground. It will be over two days again and involve more venues across Woburn Sands. WSTC need to inform Anglian Water they will not be able to work on the Recreation Ground during the summer. • A new job description needs to be drawn up for the Caretaker role(s), Cllr Cowmeadow and the Clerk to meet to work on this. 	<p>Clerk to contact MKC</p> <p>Clerk to contact Taylor Wimpey</p> <p>Clerk to check contract with BP</p> <p>Cllr Cowmeadow and the Clerk</p>
26/22	<p>Notification of Urgent Decisions that have been made:</p> <p>Annual Town Meeting date set for 7pm Tuesday 3rd May 2023 in the Memorial Hall</p>	
	<p>Councillor's reports and items for next agenda</p> <ul style="list-style-type: none"> • TW plans for Parklands trees • MKC Jubilee trees • The Town Meeting agenda to be set 	
	<p>Date of next meeting Monday 14th February 2022 venue and time to be confirmed</p>	

Meeting ended: 17.10

Signed:

Date: