

WOBURN SANDS TOWN COUNCIL

Memorial Hall, 4 High Street, Woburn Sands, Milton Keynes, MK17 8RH

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Members of Woburn Sands Town Council are hereby requested to attend the Meeting of the Woburn Sands Town Council on **Monday 14th March at 7.30pm in the Committee Room, Memorial Hall.**

MINUTES

54/22	Present: Chairperson Cllr J. Rae, Cllr M. Geddes, Cllr J. Jeffreys, Cllr R. Lanyon-Hogg, Cllr T. Sutton, Cllr J. Green, Cllr P. Skelton, Clerk A Jordan	
55/22	Apologies and approve reasons for absence: Cllr Hopkins has another engagement, Cllr Cowmeadow is unable to attend due to illness.	
56/22	Town Mayor's Announcements (if any):	
57/22	DECLARATION OF INTEREST: a. Under the localism act 2011 (section 26-37 and schedule 4) and in accordance with the Council's code of conduct Cllr D Hopkins referred to his entry in the member's register of interests b. Cllr Sutton declared an interest in planning item 62/22 a.	
The meeting will be adjourned for Public Question Time		
58/22	Minutes: To consider the approval of the draft minutes of the last meeting of the Council held on Monday 14 th February 2022. To be circulated. Cllr Jeffreys suggested Councillors should be named under 'reports for next meeting.	APPROVED
59/22	Progress Reports: a. Clerk's Report – reported verbally at this meeting: <ul style="list-style-type: none"> • Communicating with MKC Officer regarding the pay equipment for the Recreation Ground • The office are replacing the old photocopier which was on a lease by buying one which will be more cost effective • Recruitment of a new Caretaker: drawing up a contract of employment and other related tasks • Arranging PAT tests and gas boiler testing for all buildings • Emergency works on Mowbray Green following the storm • Meeting with Crimewave and PCSO Amy Ryan • Preparing for Audit checks b. Halls and Library Report <ul style="list-style-type: none"> • redecorating and flooring done, looks good • Licensing – The Station is giving up their licence for the Summerlin Centre. They have recommended a new licensee. WSTC options - can have the license, or allow hall hirers to submit licence application to run own licence. Catering companies might do bar. c. Environment Report <ul style="list-style-type: none"> • Climate Change Survey results have been collated by Cllr Skelton and displayed at Community Market. Comments on next agenda. • Meeting tomorrow p.m. with RTM. RTM's reports are not satisfactory, WSTC not happy with some aspects of their work. • A Jubilee litter pick has been suggested • Cllrs and residents unhappy about tree removal allowed by MKC Planning along the Bow Brickhill Rd. • Recreation Ground: Cllr Geddes, Cllr Rae, and the Clerk went to rec with MKC Officer Phil Snell about two years ago to consider what to do with the recreation ground. Flooding was also discussed. There has been very little feedback since then. Large items of play 	<p>Clerk to arrange meetings with Phil Snell, then Network Rail.</p> <p>Cllr Geddes to investigate and come back next meeting.</p> <p>Halls committee to meet on this issue.</p> <p>Cllr Skelton to bring Climate Survey comments to next meeting.</p> <p>Cllr Skelton to arrange a volunteer litter pick.</p> <p>The Clerk to arrange a meeting with Phil Snell, in person or virtual as a matter of urgency. Cllr Geddes</p>

	<p>equipment have not yet been ordered. S106 money has to go back to TW if not spent by a deadline. WSTC acknowledges Phil Snell has far too big workload.</p> <ul style="list-style-type: none"> • Obscene graffiti was removed by MKC within hours of reporting. <p>d. Community Market and Christmas Fayre Committees Reports – Cllr Sutton attended her first meetings with these groups.</p> <ul style="list-style-type: none"> • The Christmas Fayre is planned for the last Sunday in November as usual • Cllr Trudie to find out deadlines for stallholders to put in Newsletter • Community Market pleased to be able to have permanent signs up and Clerk contacted MK Highways for permission, will also need to contact Central Beds Council for signs on Woburn Rd. There was discussion about the size of signs on the Summerlin Centre railings 	<p>to chair the meeting with as many Cllr's as possible present.</p> <p>Cllr Sutton to find out deadlines for Xmas fayre stall holders. Clerk to contact MKC Highways regarding signs.</p>
60/22	<p>Unitary Councillor Report: to be circulated. Cllr Hopkins absence Cllr Geddes – MP Iain Stewart not been able to talk to the Housing Minister but will keep WSTC informed.</p>	
61/22	<p>Finance:</p> <p>a. To consider and approve payments on list to be circulated. Microsoft 365 paid annually to save some money on upcoming price increase. Some issue regarding Cllr's MS emails. Clerk to take time off in lieu of extra payment.</p> <p>b. The Halls Committee Chairman would like to propose £1000 budget for the Jubilee event. Cllr Geddes suggested paying WS Band for playing, Installation of flags on High Street, prizes for competition.</p> <p>c. Cllr Cowmeadow has completed an Audit Check and is satisfied with the accounts. General point – unhappy with NatWest online arrangement.</p>	<p>Clerk to ask InReach to contact relevant Cllr's.</p> <p>Clerk to look at grant for Jubilee money.</p>
62/22	<p>Planning:</p> <p>a. 22/00120/FUL front, side and rear extensions, erection of a detached garage, other building and associated landscaping works. 76 Weathercock Lane <i>WSTC has some misgivings regarding the size of the extension and loss of trees</i></p> <p>b. 20/00382/FUL single storey side/rear extension. 51 Wood Street. <i>Woburn Sands TC has concerns over possible detrimental impact on parking in Wood Street</i></p> <p>c. 22/00394/FUL first floor rear extension. 37 Wood Street. <i>WSTC has no objection.</i></p> <p>d. 21/03269/FUL resubmitted application with amendments for the fisherman's car park off Greensands View. <i>WSTC are concerned about access off Greensands View and do not want to see the car park enable access to the future SEMK development through Parklands.</i></p> <p>e. *22/00558/FUL a resubmission for a rear extension single and part two storey, and front hall extension. 31 Cranfield Road. WSTC still considering their response.</p> <p>f. Addendum sent to Planning regarding the Theydon Avenue driveway.</p> <p>g. Asplands Development footpath: the agreement is that the footpath is made good, management and lighting sorted out before flats occupied. IT has been brought to the notice of WSTC that some flats now occupied and the footpath is not complete, some old litter there. WSTC to alert MKC Planning to this breach of planning conditions.</p>	<p>Contact the Head of Planning Officer regarding the Asplands development. Cllr Greene, Skelton and Clerk to respond.</p>
63/22	<p>Notifications of decisions made from Milton Keynes Council:</p> <p>a. 21/03737/FUL PERMISSION GRANTED. 75 Theydon Avenue. WSTC had no objection.</p>	

64/22	Caretaker job: Interviews have taken place and WSTC have offered the position to a candidate. All three interviewers were in agreement and WSTC pleased to welcome Stuart Tomlinson as our new member of staff.	
65/22	Equalities Policy: The Clerk recommends that WSTC formally adopt Milton Keynes Council's Equality Policy, circulated.	AGREED
66/22	SEMK: Meeting 30.03.22 at 6pm with MKC Officers regarding SEMK and the developers. Cllrs Geddes and Skelton to represent WSTC.	
67/22	EWR: nothing to report. Stakeholder consultation gave no new information. Cllrs discussed the Rapid Transport development alongside the EWR planned works.	Clerk to contact Network Rail re. footpath building.
68/22	Starship Robot Deliveries: They reappeared on Monday 7 th March. There has been no leaflet drop, as agreed by Starship representatives, but the deliveries have restarted. Following a meeting with the Starship WSTC were offered some information, contact details, to share with residents.	
69/22	YEA: update. Cllr Rae is to visit Swallowfield, both local schools seem enthusiastic and promoting to local youth groups. Cllr Rae has been in touch with Frosts who have offered prizes and gifts for entrants. Cllr Rae arranging with Clerk an award by a local potter. Clerk contacting other companies for support/prizes for the competition. Thanks to Val Symon for passing on info to Guides/Brownies. WSTC are looking for a judge for the competition.	Cllr Rae to contact potential judge
70/22	Britannia Bus Service: starts 11am Monday 14 th March. A successful start today, 14 th March, but there maybe a lot of people who do not know it has started.	
71/22	Jubilee: Cllr Geddes would like to propose we allow £1000 budget for the Jubilee event for the WS Band, prizes, and other sundry expenses. A few organisations have expressed an interest in having stalls. A bonfire on Edgewick Farm not practical after looking. Road Closures applications <u>must</u> be in by 13 th May but many will not need to close the road. It was confirmed that WSTC have some flags, and may consider purchasing bunting	Cllr Geddes and Clerk to be the contact for stall holders. The Clerk to get a quote for putting up flags in the High Street and the Christmas trees later in the year
72/22	ARG funding: Second consignment of tote bags which are being distributed to voluntary and community groups. Cllr Green managing the collection and distribution of the bags. Will be some left over to hand out at Jubilee event. Approximately £3,500 left in this budget, so WSTC can continue to think about how to spend this money. Cllr Green and Clerk meeting notice board.	
73/22	Annual meeting: Date of the meeting needs to be advertised in advance.	Clerk
74/22	WSTC Grants: It is usually open for applicants from 1 st April. The Clerk would like to look at making the conditions for applicants clearer. WSTC do not want to be too prescriptive, but the grants are not for running expenses or one-off parties but equipment or lasting items.	Clerk to update website information
75/22	Sports Hall: Cllr Rae has written to the Regional Manager to ask for information and to explain why we still have no date. Taylor Wimpey are delaying by not sending the necessary legal information and WSTC cannot take over the Sports Hall until the proper searches and building warranties have been forwarded. WSTC have still not had a reply from the Regional Manager who Cllr Rae wrote to, and who the Clerk has written on more than one occasion. The issue might be that the contract is with MKC not WSTC.	The Clerk to ask WSTC solicitor to contact TW legal department again and insist
76/22	WSTC aims and priorities: to go in the next newsletter. Cllr Rae	
77/22	Correspondence <ul style="list-style-type: none"> • None other than the usual 	
78/22	Notification of Urgent Decisions that have been made:	A discount for hirers AGEREED

	<ul style="list-style-type: none"> The boiler in the Memorial Hall needed to be repaired, this is taking place on the morning of Monday 14th March - £80 call out + parts. It has been temporarily disconnected for safety while waiting parts for repair. Newsletter: Cllr Jeffreys would like to hand over the main responsibility she has had for producing the newsletter and Hogsty End article. Cllrs Lanyon-Hogg and Green have both expressed an interest and are happy to work together on this. Cllr Green requested meeting in person rather than discussing the newsletter by email. Cllr Trudie also offered to join. 	<p>All interested Councillors (Jacky, Jo, Trudie, Richard, and Clerk to meeting regarding newsletter. Cllr Jeffreys to email dates.</p>
79/22	<p>Councillor's reports and items for next agenda:</p> <ul style="list-style-type: none"> Cllr Green - ARG/ERG: ARG almost all spent, ready to consider whether to apply for next stage (ERG). Can all Cllrs give some thought to what to spend money on. One idea outside electric point. Car park next door, old solicitors. Can WSTC speak to new owners to permit hirers occasional parking. Cllr Skelton: Survey report EWR/SEMK/Jubilee 	<p>All Cllrs asked for ideas for funding. Clerk to get 3 quotes.</p> <p>Clerk</p>
	<p>Date of next meeting: Monday 11th April 2022 Venue: The Committee Room at The Memorial Hall</p>	

Meeting ended at: 9.40pm

Signed by Chairperson:

Date: