

**WOBURN SANDS TOWN COUNCIL**  
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Members of Woburn Sands Town Council are hereby requested to attend the Meeting of the Woburn Sands Town Council on **Monday 11<sup>th</sup> April at 7.30pm in the Committee Room, Memorial Hall.**

**MINUTES**

80/22	<p><b>Present:</b> Chairperson Cllr Jan Rae, Cllr David Hopkins, Cllr Jacky Jeffreys, Cllr Jo Green, Cllr Mike Geddes, Cllr Richard Lanyon-Hogg, Cllr Clive Cowmeadow.          Clerk: Alison Jordan, Assistant to the Clerk: Sam Townend, Caretaker: Stuart Tomlinson          Member of the public: Rev Diana Young</p>	
81/22	<p><b>Apologies and approve reasons for absence:</b> Cllr Peter Skelton due to illness, Cllr Trudie Sutton due to illness.</p>	
82/22	<p><b>Town Mayor's Announcements (if any):</b></p>	
83/22	<p><b>DECLARATION OF INTEREST:</b></p> <p>a. Under the localism act 2011 (section 26-37 and schedule 4) and in accordance with the Council's code of conduct Cllr D Hopkins referred to his entry in the member's register of interests</p>	
<b>The meeting will be adjourned for Public Question Time</b>		
84/22	<p><b>Minutes:</b> To consider the approval of the draft minutes of the last meeting of the Council held on Monday 14<sup>th</sup> March 2022. To be circulated.</p>	<b>APPROVED subject to sp correction</b>
85/22	<p><b>Progress Reports:</b></p> <p>a. Clerk's Report: Thanks to Sam Townend for the extra work she has done to cover the Clerk being off sick. Stuart</p> <p>b. Halls and Library Report – Music Festival.          Correspondence from Music Festival regarding weight limit of car park and other issues. Windows of the Institute were to be replaced by Everest but they have pulled out and now and wont be honouring the work. AHPC requested to hold keys to access the committee room for their monthly meeting.</p> <p>c. Sports Hall Report – Cllr Rae wrote to Taylor Wimpey regarding the long delays and lack of communication. The reply gives a completion date of 31.03.22 but the legal documents have not been provided by TW yet. Until TW provide the correct warranties WSTC cannot take the building.</p> <p>d. Environmental Report –          Asplands footpath: Cllr Green to write to MK Planning. The path is steep, difficult to walk on and covered with brambles. This work was supposed to be completed before flats moved in but people are living there.          The recreation ground: the large item was agreed to (without pigs) Clerk to follow up.          Fly tipping: the rubbish has been removed and we thank MKC. Cllr Jeffreys unhappy with he state of the car park can we use funding to pay for work to tidy up. WSC want a tidy place to discourage fly tipping but the vision of the car park is different for different Cllrs. Can Cllrs and Clerk who are concerned meet with RTM to discuss. Clerk to ask Env Health who owns land to write to ensure looked after.</p>	<p><b>Agreed for the AHPC Clerk to hold keys.</b></p> <p><b>Cllr Green to write to MK Planning</b></p> <p><b>Clerk to contact Env Health.</b></p>
86/22	<p><b>Unitary Councillor Report:</b> Report was circulated. Attended Marshalls public consultation re. development of the Airfield. Work to start in summer and will bring in 1200 jobs, many locally. Permission for max 1500 flight movements per year, but</p>	

	probably be only one per day. The exact flight path will depend on the weather. Iain Stewart has not yet had an opportunity to talk to the Minister of Housing re SEMK. Cllr Green asked about Wavendon's responses to MKC.	
87/22	<b>Finance:</b> a. To consider and approve payments on list to be circulated. Halls very busy and income good.	
88/22	<b>Planning:</b> a. 22/00558/FUL a resubmission for a rear extension single and part two storey, and front hall extension. <b>31 Cranfield Road</b> Woburn Sands TC has no objection b. 22/00558/FUL single storey front porch and rear extension. <b>22 Blackthorn Close</b> WSTC is concerned about the increase the number of bedrooms from three to four, which may impact on parking demands and the first floor extension may cut off light to the neighbouring property as the 45 degree angle from the extension extremity, may impact on their rear windows c. 22/00620/FUL single storey side and rear extensions. <b>34 The Leys</b> WSTC has no objection to this application. d. 22/00610/FUL single storey front and rear extension. <b>41 Theydon Avenue</b> the original planning application (21/03666/FUL) was approved, but the present application is for a much larger single storey rear extension. WSTC are concerned that the larger flat roof will increase runoff to surface water drains - there is no mention of a soakaway in the plans. It may also impact on the neighbour's property, shading the garden e. 22/00666/FUL entrance walls, pillars and gates <b>73 Newport Road</b> WSTC has no objection to this application f. 22/00807/TCA Tree crowning by Greens Court, this application was too late to go on the agenda but the deadline for a response is before the next TC meeting so was presented at the meeting. WSTC has no Objection.	
89/22	<b>Notifications of decisions made from Milton Keynes Council:</b> 21/02678/FUL 6 Spring Grove. Permission refused. WSTC expressed concern. 22/00396/TCA 13 Wood Street. No objection. 22/00053/FUL 8 Maple Grove. Permission granted. WSTC had no objection. 22/00123/FUL 6 Sturdy Lane. Permission granted. WSTC had no objection.	
90/22	<b>Climate Change Survey:</b> initial results. Cllr Skelton not able to be present so <u>move to next agenda</u> . Will be on website and newsletter.	
91/22	<b>SEMK:</b> update and approval of WSTC submission re L&Q Application. WSTC Cllrs thank you to Cllr Geddes for his sterling work on wording WSTC response. Cllr Green pointed out the leaflet that was delivered to households has images of large detached properties but the application has almost entirely smaller, attached 2 and 3 bed houses. WSTC would like to note the MKC portal is not working properly, has been corrupted and applications cannot be examined. WSTC Cllrs discussed inviting developers to our meeting. As the developer has requested meeting with us so WSTC should invite them to find out what are their plans. WSTC want to ensure they know they should stick to SPD, we can see they have taken know notice of the Vision or existing development, we are happy to work with them.	<b>Clerk to put on website and saying who to contact to respond</b>  <b>Clerk to invite developers to a meeting</b>
92/22	<b>EWR:</b> update. Following the meeting with WSTC EWR explained they are working through responses to the consultation.	
93/22	<b>Newsletter:</b> Thanks to Cllr Green and Cllrs Lanyon-Hogg for agreeing to take on the newsletter. Cllr Jeffrey asked the Clerk or Chair to take on the Hogsty End, this was debated. Who would take on the Hogsty article was not decided.	<b>Cllrs Green and Lanyon-Hogg to</b>

	Suggested the newsletter could be three times per year rather than four, or change the timings. There is a lot in the newsletters so not practical to have fewer editions but could change the timings of the issues. The new editors of the newsletter to decide. Could be longer editions on occasion.	<b>decide on new newsletter.</b>
94/22	<b>ERG/ARG funds:</b> to consider what WSTC can apply for. WSTC still has funds to spend. We could ask if some for the car park improvements (ARG). Also looking for quotes for electric points (ERG) and benches (ERG).	<b>Cllr Green to contact MKC</b>
95/22	<b>WSTC support for 'Homes for Ukraine' scheme:</b> Rev Diana contacted WSTC with information on families taking part in this scheme, WSTC will discuss how we can support them. Rev Diana knows of some families in this area who have offered to host refugees from Ukraine. WSTC had an example of another village who arranged three or four families who supported each host families, and it was suggested by Cllr Jeffreys WSTC could follow this example. Rev Diana described various schemes, refugees coming through Luton Airport have been identified by the Diocese. It is recommended by the Diocese that there should be a support group to help all involved. WSTC would like to ensure there is professional support for refugees and we need to have the right level of support for the host families as well as refugees. Government might not have resources but our community might have. MKC has appointed an officer who can offer advice and guidance of practical issues. Greens Court have offered their community rooms for free on a Sunday afternoon for Ukrainians to meet. WSTC will ask in the newsletter for volunteers who would like to offer support to potential hosting families; specifically language, counselling and practical help. We need to recruit a volunteer to co-ordinate the potential helpers. WSTC AGREED to the purchase of Ukrainian flag(s) to fly in the town.	<b>Ask co-ordinator to contact Clerk or Rev Diana in first instance Advertise on Facebook/ website/ newsletter And send this to Diana</b>
96/22	<b>YEA:</b> a final push to encourage entrants. Cllr Rae and Council staff have worked very hard to promote this award. Fulbrook and Swallowfield have taken this on, WSTC are happy with what they are doing, but, we do not yet know how many entrants there are. A local resident with environmental knowledge and experience has been asked to be a judge and the deadline has been extended to the 6 <sup>th</sup> May to give entrants a little more time.	
97/22	<b>Jubilee:</b> update on plans. WSTC have applied for a grant for £2,000 had a quote to put up flags along the High Street for £880. Community groups are invited to apply to have a stall on Mowbray Green at the WSTC event.	
98/22	<b>Garden competition:</b> Frosts are very happy to sponsor the competition again this year, however, Maurice Rust has decided to step down as a judge after fulfilling this role for many years and Frosts are unable to provide a member of staff to judge. WSTC will be asking two or three people to be volunteer judges. The theme this year will be Environmental Friendly gardens. WSTC would like to encourage new comers. The judging will be late July with dates to be agreed by the new judges.	<b>Clerk to invite three new judges.</b>
99/22	<b>The Annual Town Meeting:</b> 7pm Tuesday 3 <sup>rd</sup> May 2022 in the Memorial Hall. TVP have been invited and asked if CB police can attend with them.	
100/22	<b>Correspondence</b> <ul style="list-style-type: none"> <li>• Complaints of litter on the High Street</li> <li>• Fly tipping in Russell Street carpark and another site behind the High Street, as well as behind the chemist. This has now all been cleared.</li> <li>• The dog bin by cut through between the Groves garage block and Parklands is frequently full. The Clerk to speak to Marcus Young to see what can be done.</li> <li>• Damaged to wall by the Co-op and the Post Office has been reported to us</li> </ul>	<b>Clerk to get quote for larger dog bin</b>  <b>Clerk to report</b>

	<ul style="list-style-type: none"> <li>• Enquiry about progress of EWR and will the road go through Edgewick Farm and allotments? We don't know, EWR have not completed their consultation process.</li> <li>• Residents of flats in Parklands report anti-social problems</li> <li>• Reports of parking on new double yellow lines on Station Road, Parking Enforcement were also informed.</li> <li>• A £600 donation from Aspley Heath PC towards the running of the library. Thank you.</li> <li>• Cllr Skelton Thank you for offering to organise a litter pick before the Jubilee event. Sat 28<sup>th</sup> May – can each street nominate volunteers.</li> <li>• Letter complaining about litter in Hillway/ Deethe Close footpath. Ask PCSO to look at the footpath. As a designated footpath is it MKC Highways responsibility.</li> </ul>	<p><b>damaged wall to MK Env as potentially dangerous</b></p> <p><b>Litter pick on Facebook and in Newsletter</b></p>
101/22	<p><b>Notification of Urgent Decisions that have been made:</b></p> <ul style="list-style-type: none"> <li>• The boiler in the Library needed to be repaired, MKC Library Service took the decision to close due to the lack of heating. The library has now reopened.</li> </ul>	
102/22	<p><b>Councillor's reports and items for next agenda:</b></p> <ul style="list-style-type: none"> <li>• Enquiry from Swallowfield asking if a WSTC Councillor would to volunteer as a governor</li> <li>• Cllr Jefferies gives apologies for May and June meeting</li> </ul>	
	<p><b>Date of next meeting: 7.30pm Monday 9<sup>th</sup> May 2022 is the Annual Town Council Meeting</b></p> <p><b>Venue: The Committee Room at The Memorial Hall</b></p>	

Meeting ended 9.30pm.

Signed by the Chairperson:

Date: