

WOBURN SANDS TOWN COUNCIL

Memorial Hall, 4 High Street, Woburn Sands, Milton Keynes, MK17 8RH

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Members of Woburn Sands Town Council are hereby requested to attend the Meeting of the Woburn Sands Town Council on **Monday 9th May at 7.30pm in the Committee Room, Memorial Hall.**

DRAFT Minutes

103/22	Elect a Chairman: Councillor Peter Skelton was nominated by Michael Geddes and seconded by Councillor Clive Cowmeadow.	
104/22	To Receive the Chairman's Declaration of Acceptance: Cllr Peter Skelton thanked Cllr Geddes for proposing and thanked Cllr Jan Rae for her work for a good and busy year.	
105/22	Elect a Deputy Chairman: Cllr Clive Cowmeadow was nominated to be Deputy Mayor by Cllr Skelton and seconded by Cllr Jan Rae.	
106/22	Present: Councillors Jan Rae, Peter Skelton, Michael Geddes, Clive Cowmeadow, David Hopkins, Jo Green, Trudie Sutton, Richard Lanyon-Hogg, Town Clerk Alison Jordan and one member of the public.	
107/22	Apologies and approve reasons for absence: Cllr Jacky Jeffreys	
108/22	Town Mayor's Announcements (if any): The Mayor has been invited by the Lord Lieutenant of Buckinghamshire for a Jubilee service, he has also been invited to join the Milton Keynes Mayor's procession to celebrate the Jubilee	
109/22	DECLARATION OF INTEREST: a. Under the localism act 2011 (section 26-37 and schedule 4) and in accordance with the Council's code of conduct Cllr D Hopkins referred to his entry in the member's register of interests	
110/22	Minutes: To consider the approval of the draft minutes of the last meeting of the Council held on Monday 11 th April 2022, circulated.	APPROVED
111/22	To appoint statutory or standing committees and working groups 2021-2022 list circulated. Chairman and Deputy Chair to be on all committees and other Councillors positions on committees were agreed.	AGREED
The meeting will be adjourned for Public Question Time The time allocated is at the discretion of the Council/Chairman. Residents are invited to give their views and question the Town Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Town Council meeting itself. This period is not part of the formal meeting; brief notes will be appended to the minutes as an aide memoire. A Councillor with a prejudicial interest in a particular issue may address the Council on the issue during Public Question Time subject to the Councillor leaving the room in the event of an exchange of the issue between the public and the Council during this period		
112/22	To agree the dates, times and venues of meetings for the coming year: the second Monday of every month at 7.30pm in the Committee Room at the Memorial Hall, with the exception of August when there will be no Town Council meeting.	AGREED
113/22	Progress Reports: a) Clerk's Report: <ul style="list-style-type: none"> • Stuart's probationary period has come to an end and we are pleased at how he has settled in • The Clerk is communicating with Highways regarding situating a SID on BB Road, and will discuss trimming roadside foliage too • Tickford Security has installed a new alarm in the Summerlin Centre as the old one was no longer working properly due to its age • Having investigated, we are pleased to say HGV vehicles can sit on the Old Fire Station car park without damaging the soakaway, this means the Music Festival can have a fire engine again this year 	

	<ul style="list-style-type: none"> • There is a new De-Fib on the outside wall of the Sports Hall, now registered for use • Fly-tipping behind the Chemist has been cleared and WSTC have had the CCTV camera moved to the car park as a deterrent <p>b) Halls and Library Report: Cllr Geddes recommends it is not worth reapplying for CIF funding for the library windows as it is outside strict definitions, but the Clerk is to contact window companies for quotes.</p> <p>c) Sports Hall Report: there are still no building and fixture/fittings guarantees from Taylor Wimpey’s solicitors. Is it worth getting an indemnity? Cllr Hopkins suggests approaching Sarah Gonzales Director MKC regarding the issue.</p> <p>d) Environmental Report:</p> <ul style="list-style-type: none"> • The Jubilee trees have arrived, one was planted at Edgewick Farm. Two stored temporarily at Summerlin shed and to be planted in Parklands. • Edgewick Farm Barn roof also not received CIF funding. The roof is already leaking where equipment is stored. Crowd funding was suggested. • Regarding the parking bay between car park and Vicarage street access steps, can they be kept clear with cross-hatch or no parking sign? Would a ramp be practical for accessibility? It was decided a hand rail would be better but we need to check ownership, as this is thought to be Greens Court Residents responsibility. The steps have been repaired but not by WSTC this indicates ownership • Redundant street signs need to be removed, can we produce a list of signs missing or redundant • Overgrown foliage 2 Station Rd is causing a problem blocking the road sign visibility • Leaf litter and debris in the shoppers car park, RTM agreed to clear on next visit on 20th May. • Ivy is encroaching on the retaining wall between car park and Greens Ct building. This is not on RTM’s contract, originally a flower bed was planned there to be looked after by Greens Court residents. Check ownership of land and footpath. 	<p>Clerk – quote for library windows</p> <p>Clerk – to speak to R Willis.</p> <p>Clerk to check plans & deeds. Clerk to contact Phil Jeffs Highways for signs.</p> <p>Cllrs Skelton and Green to produce a list of redundant street signs.</p> <p>Clerk to contact MK Housing re overgrown foliage – Cllr Hopkins to send link.</p>
114/22	<p>Unitary Councillor Report: No written report because elections mean nothing has happened.</p> <ul style="list-style-type: none"> • Following annual meeting wrote to Sue Clerk (Cabinet member for Education CBC) re AG Primary issues. Awaiting reply. • Mountain bikers contacted Cllr Hopkins re closure of cycle paths; Aspley Guise or Aspley Heath parish. The woods are in Central Bedfordshire Council • Virtual conference on Future of Ox-Cam Arc. Most speakers were interest in continuing the arc. Will Gallagher (EWR) confirmed his team had been asked to revisit business case for central section (Bletchley to Cambridge) by Wendy Morton railway minister. 	DH
115/22	<p>Finance: To review budgets, reserves, income and expenditure up to the end of the financial year 31st March 2022: Final budgets, year-end income and expenditure, and balance sheet circulated; these will produce the figures for the AGAR.</p>	Clerk to send out to be approved.
116/22	<p>To approve Direct Debit payments for the year: list circulated.</p>	APPROVED
117/22	<p>To consider and approve monthly payments: list circulated</p>	APPROVED
118/22	<p>To approve Standing Orders: no change from 2021-22</p>	APPROVED
119/22	<p>Planning:</p>	Clerk to send out

122/22	<p>Climate Change Group community consultation survey: a summary of results is to be put on the WSTC website and in the newsletter. Results have been circulated and Cllrs note many of responses involve MKC Highways. A meeting with MK Highways should be requested. There was a discussion on the numbers of responses and viability of using these responses to make policy. 10% is a good response for a postal survey and lack of response from 90% cannot be seen to mean that 90% oppose these ideas. The Town Council must focus on opinions of the majority. Upsetting the status quo might make people see the change as a problem.</p> <p>Points were discussed and a lower speed limit was generally agreed on. Biodiversity points were agreed.</p> <p>MKC had their own survey on sustainability; WSTC have asked for information about this but have not yet had a reply. How are they acting on their low responses?</p> <p>Cllr Hopkins commends Cllr Skelton for all work his on the survey. Cllr Hopkins informed the Town Council that MKC verges are being left uncut unless dangerous.</p> <p>Mowbray Green mowing: WSTC have decided to leave some areas of the grass to grow long to allow wildflowers to grow and encourage insect life.</p>	<p>Clerk/Assistant to Clerk</p> <p>The Clerk to request a meeting with MK Highways</p>
123/22	<p>Jubilee event: WSTC has received a £2,000 grant from MK Council. Forde & McHugh will put up flags at a cost of £880.00 and take down for £450.00. It was agreed to put them up the week before the Jubilee and leave until after the August Bank Holiday. WSTC will offer Woburn Sands Band £300 for playing at the event and will pay for prizes for Treasure Hunt. Posters and flyers are to go out.</p> <p>Details: Saturday 4th 2.30pm start with Treasure Hunt, the WS Band play from 3pm, YEA Award Ceremony from 3.45 to 4.15 the WS Band resume playing until 5pm. Please bring your own chair.</p>	<p>Clerk to contact RTM to get grass cut</p>
124/22	<p>YEA: see above</p>	
125/22	<p>ARG: Bags to be given out at the Jubilee event, a map for noticeboard to be made, and posters from shops are being collected to go on the noticeboard</p>	
126/22	<p>Weekend Caretaker vacancy and cover of halls: Filling this post has proved problematic. It will be re-advertised and the job title and description reconsidered.</p>	<p>Cllrs to discuss while readvertising</p>
127/22	<p>New HR forms to be approved:</p>	<p>APPROVED</p>
128/22	<p>Notification of Urgent Decisions that have been made:</p> <ul style="list-style-type: none"> • Repair Old Fire Station fence • Repair the lock on Summerlin car park gate 	
129/22	<p>Councillor's reports and items for next agenda: None to report.</p>	
	<p>Date of next meeting: 7.30pm Monday 13th June 2022 Venue: The Committee Room at The Memorial Hall</p>	

Meeting ended 9.40pm

Signed:

Date: