WOBURN SANDS TOWN COUNCIL

Memorial Hall, 4 High Street, Woburn Sands, Milton Keynes, MK17 8RH Telephone: 01908 585368 (24 hrs.) Fax: 01908 585239 e-mail: a.jordan@wstc.org.uk www.woburnsands.org.uk

Members of Woburn Sands Town Council are hereby requested to attend the Meeting of the Woburn Sands Town Council on Monday 9th May at 7.30pm in the Committee Room, Memorial Hall.

DRAFT Minutes

	DRAFT Minutes		
103/22	Elect a Chairman: Councillor Peter Skelton was nominated by Michael Geddes and		
	seconded by Councillor Clive Cowmeadow.		
104/22	1/22 To Receive the Chairman's Declaration of Acceptance : Cllr Peter Skelton thanked Cllr		
	Geddes for proposing and thanked Cllr Jan Rae for her work for a good and busy year.		
105/22	Elect a Deputy Chairman: Cllr Clive Cowmeadow was nominated to be Deputy Mayor		
,	by Cllr Skelton and seconded by Cllr Jan Rae.		
106/22	Present: Councillors Jan Rae, Peter Skelton, Michael Geddes, Clive Cowmeadow,		
100,22	David Hopkins, Jo Green, Trudie Sutton, Richard Lanyon-Hogg, Town Clerk Alison		
	Jordan and one member of the public.		
107/22	Apologies and approve reasons for absence: Cllr Jacky Jeffreys		
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108/22	Town Mayor's Announcements (if any): The Mayor has been invited by the Lord		
	Lieutenant of Buckinghamshire for a Jubilee service, he has also been invited to join		
	the Milton Keynes Mayor's procession to celebrate the Jubilee		
109/22	DECLARATION OF INTEREST:		
	a. Under the localism act 2011 (section 26-37 and schedule 4) and in accordance		
	with the Council's code of conduct Cllr D Hopkins referred to his entry in the		
	member's register of interests		
110/22	Minutes: To consider the approval of the draft minutes of the last meeting of the	APPROVED	
	Council held on Monday 11 th April 2022, circulated.		
111/22	To appoint statutory or standing committees and working groups	AGREED	
	2021-2022 list circulated. Chairman and Deputy Chair to be on all committees and		
	other Councillors positions on committees were agreed.		
The meeting will be adjourned for Public Question Time			
	The time allocated is at the discretion of the Council/Chairman. Residents are invited to give		
	their views and question the Town Council on issues on this agenda, or raise issues for future		
consideration at the discretion of the Chairman. Members of the public may not take part in the			
Town Council meeting itself. This period is not part of the formal meeting; brief notes will be			
	appended to the minutes as an aide memoire. A Councillor with a prejudicial interest in a		
	particular issue may address the Council on the issue during Public Question Time subject to the		
-	r leaving the room in the event of an exchange of the issue between the public and the		
112/22	Council during this period 112/22 To agree the dates, times and venues of meetings for the coming year: the second AGREED		
112/22	Monday of every month at 7.30pm in the Committee Room at the Memorial Hall, with	AGREED	
	the exception of August when there will be no Town Council meeting.		
112/22	·		
113/22	Progress Reports:		
	a) Clerk's Report:		
	Stuart's probationary period has come to an end and we are pleased at		
	how he has settled in		
	The Clerk is communicating with Highways regarding situating a SID on BB		
	Road, and will discuss trimming roadside foliage too		
	 Tickford Security has installed a new alarm in the Summerlin Centre as the 		
	old one was no longer working properly due to its age		
	 Having investigated, we are pleased to say HGV vehicles can sit on the Old 		
	Fire Station car park without damaging the soakaway, this means the		
	Music Festival can have a fire engine again this year		

Two stored temporarily at Summerlin shed and to be planted in Parklands. Edgewick Farm Barn roof also not received CIF funding. The roof is already leaking where equipment is stored. Crowd funding was suggested. Regarding the parking bay between car park and Vicarage street access steps, can they be kept clear with cross-hatch or no parking sign? Would a ramp be practical for accessibility? It was decided a hand rail would be better but we need to check ownership, as this is thought to be Greens Court Residents responsibility. The steps have been repaired but not by WSTC this indicates ownership Redundant street signs need to be removed, can we produce a list of signs missing or redundant Overgrown foliage 2 Station Rd is causing a problem blocking the road sign visibility	Phil ghways s. elton een to e a list ndant igns.
 Leaf litter and debris in the shoppers car park, RTM agreed to clear on next visit on 20th May. Ivy is encroaching on the retaining wall between car park and Greens Ct building. This is not on RTM's contract, originally a flower bed was planned there to be looked after by Greens Court residents. Check ownership of land and footpath. 	g re own – Cllr s to
 Unitary Councillor Report: No written report because elections mean nothing has happened. Following annual meeting wrote to Sue Clerk (Cabinet member for Education CBC) re AG Primary issues. Awaiting reply. Mountain bikers contacted Cllr Hopkins re closure of cycle paths; Aspley Guise or Aspley Heath parish. The woods are in Central Bedfordshire Council Virtual conference on Future of Ox-Cam Arc. Most speakers were interest in continuing the arc. Will Gallagher (EWR) confirmed his team had been asked to revisit business case for central section (Bletchley to Cambridge) by Wendy Morton railway minister. 	
115/22 Finance: To review budgets, reserves, income and expenditure up to the end of the financial year 31st March 2022: Final budgets, year-end income and expenditure, and balance sheet circulated; these will produce the figures for the AGAR. Clerk to out to b approve	e
116/22 To approve Direct Debit payments for the year: list circulated. APPROV	/ED
117/22 To consider and approve monthly payments: list circulated APPROV	VED
118/22 To approve Standing Orders: no change from 2021-22 APPROV	√ED
119/22 Planning: Clerk to out	send

		22 00702 5111	
	a.	22-00792-FUL erect a detached single storey storage building with loading	
		canopy. Frosts Garden Centre.	
	b.	51 Wood Street - agreed	
120/22		76 Weathercock Lane	
120/22		ations of decisions made from Milton Keynes Council:	
	•	21/03485/FUL 41 Chapel Street (first of two recent applications) WSTC did	
		not object but asked a Tree Inspector look at the site	
	•	21/00382/FUL 51 Wood Street. Permission Granted. WSTC had expressed concern at parking in Wood Street	
121/22	6		
121/22	Correspondence		
	a.	A resident reported rats at Parklands – MKC do not have pest control but on	
		their website refer residents to private companies	
	D.	A request from MK Hospital Trust Governors for a suitable meeting place to	
		consult with residents, they are corresponding with the community market	
	_	for a stall	
	C.	Request for a Woburn Sands High Street tote bag, they are popular but	
		remaining bags are reserved to be handed out at the Jubilee	
	d.		
		Close up to the High Street/Station Rd) not being completed as agreed with	
		planning Cllr Green contacted planning. Cllr Green recommend closing he	
		footpath as unusable. The developers are in breach of planning, we need to	
		work with MKC Planners. There is some concern the badgers cannot get food	Clerk to
		easily. It is not clear who is responsible for locking/unlocking the gate to the	
		footpath. The land in not council owned according to My Maps: perhaps a new management company take responsibility	approach Co- op Regional
	0	Several complaints about MKC not cutting the grass at Parklands, also not	Management
	e.	emptying litter bins as frequently as they were before being adopted by the	regarding
		council. The grass has now been cut and bins emptied.	clutter
	f.	A reply from MKC following WSTC complaint in December 2021 regarding the	ciuttei
		solar bin outside the Co-Op. The Co-op have trolleys outside as well three A	
		boards and the planter cannot be managed from pavement side. Obstructing	
		the path can be reported to Highways.	
	g.	Correspondence from the Music Festival organisers who would like a Fire	
		Engine on the Old Fire Station car park. WSTC happy for this to go ahead.	
	h.		
		Parklands regarding maintenance of rear garden fences. Phil Snell from MK	
		Council is responding.	
	i.	Email from COWS regarding the SEMK application and COWS response.	
	j.	Aspley Guise Parish Council has a new Clerk, Tammy Medley.	
	k.	Enquiry about the Recreation Ground improvements – MUGA was agreed to,	
		but unsure what was agreed regarding the skate park. Discussed option of	
		mini scooter park, low level. Network rail using Ringway to lay path and	
		MUGA at same time.	
	l.	WSTC e-mailing list: a small number of individuals have requested to join the	
		new emailing list, we can ask groups we already have contact with if their	
		members want to join. Could have market stall to recruit for mailing list? This	
		was not agreed. Could put a note in Hogsty End and on Facebook.	
	m.	Entries for YEA: Cllr Rae and the Clerk are working hard on collecting entries.	
		Almost 30 entries. Frosts have agreed to donate prizes and the MKC	
		Sustainability Officer offered some small items to give away. We are very	a.
		pleased that Bob Holland has agreed to be a judge. The prizes will be	Clerk putting
		awarded at Jubilee event. Thanks to Cllr Jan Rae, The Clerk and Assistant to	judges in touch
		the Clerk for all their work.	with each
	n.	The Garden Competition is open for entries; three local people have agreed to	other
		be judges. The deadline to enter is 15 th July, prize giving will be on 29 th	
		August, the Bank Holiday Monday.	

122/22	Climate Change Group community consultation survey: a summary of results is to be put on the WSTC website and in the newsletter. Results have been circulated and Cllrs note many of responses involve MKC Highways. A meeting with MK Highways should be requested. There was a discussion on the numbers of responses and viability of using these responses to make policy. 10% is a good response for a postal survey and lack of response from 90% cannot be seen to mean that 90% oppose these ideas. The Town Council must focus on opinions of the majority. Upsetting the status quo might make people see the change as a problem. Points were discussed and a lower speed limit was generally agreed on. Biodiversity points were agreed.	Clerk/Assistant to Clerk The Clerk to request a meeting with MK Highways
	MKC had their own survey on sustainability; WSTC have asked for information about this but have not yet had a reply. How are they acting on their low responses? Cllr Hopkins commends Cllr Skelton for all work his on the survey. Cllr Hopkins informed the Town Council that MKC verges are being left uncut unless dangerous. Mowbray Green mowing: WSTC have decided to leave some areas of the grass to grow long to allow wildflowers to grow and encourage insect life.	3 17
123/22	Jubilee event: WSTC has received a £2,000 grant from MK Council. Forde & McHugh will put up flags at a cost of £880.00 and take down for £450.00. It was agreed to put them up the week before the Jubilee and leave until after the August Bank Holiday. WSTC will offer Woburn Sands Band £300 for playing at the event and will pay for prizes for Treasure Hunt. Posters and flyers are to go out. Details: Saturday 4 th 2.30pm start with Treasure Hunt, the WS Band play from 3pm, YEA Award Ceremony from 3.45 to 4.15 the WS Band resume playing until 5pm. Please bring your own chair.	Clerk to contact RTM to get grass cut
124/22	YEA: see above	
125/22	ARG: Bags to be given out at the Jubilee event, a map for noticeboard to be made, and posters from shops are being collected to go on the noticeboard	
126/22	Weekend Caretaker vacancy and cover of halls: Filling this post has proved problematic. It will be re-advertised and the job title and description reconsidered.	Cllrs to discuss while readvertising
127/22	New HR forms to be approved:	APPROVED
128/22	Notification of Urgent Decisions that have been made: Repair Old Fire Station fence Repair the lock on Summerlin car park gate	
129/22	Councillor's reports and items for next agenda: None to report.	
	Date of next meeting: 7.30pm Monday 13 th June 2022 Venue: The Committee Room at The Memorial Hall	

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Date:	