

# WOBURN SANDS TOWN COUNCIL

Memorial Hall, 4 High Street, Woburn Sands, Milton Keynes, MK17 8RH

Telephone: 01908 585368 (24 hrs.) Fax: 01908 585239

e-mail: [a.jordan@wstc.org.uk](mailto:a.jordan@wstc.org.uk)

[www.woburnsands.org.uk](http://www.woburnsands.org.uk)

Members of Woburn Sands Town Council are hereby summoned to attend the Meeting of the Woburn Sands Town Council on **Monday 11<sup>th</sup> September 2023 at 7.30pm in the Committee Room, Memorial Hall.**

Members of the public are welcome to attend.

	MINUTES	ACTIONS
<b>408/23</b>	<b>Present:</b> Cllrs J Green, G Brooke, G Jones, T Sutton, K Temple, A Poppleton, S Green, M Wathen. Ward Cllr D Hopkins, MOP Céline Figueiredo, Theydon Avenue Practice Manager	
<b>409/23</b>	<b>Apologies and approve reasons for absence:</b> Cllr S Mills	Apology accepted
<b>410/23</b>	<b>Town Mayor's Announcements (if any):</b> attended three mayoral duties, asked for a councillor to attend the Futures Panel	<b>Cllrs A Poppleton and M Wathen</b> agreed to attend
<b>411/23</b>	<b>DECLARATION OF INTEREST:</b> Under the localism act 2011 (section 26-37 and schedule 4) and in accordance with the Council's code of conduct, all members must declare any interests which they may have in any of the items under consideration at this meeting. Cllr T Sutton – 76 Weathercock Lane <b>23/01886</b>	
<p><b>The meeting will be adjourned for Public Question Time</b></p> <p>The time allocated is at the discretion of the Council/Chairman. Residents are invited to give their views and question the Town Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Town Council meeting itself. This period is not part of the formal meeting; brief notes will be appended to the minutes as an aide memoire. A Councillor with a prejudicial interest in a particular issue may address the Council on the issue during Public Question Time subject to the Councillor leaving the room in the event of an exchange of the issue between the public and the Council during this period.</p>		
<b>412/23</b>	<b>Minutes:</b> To consider the approval of the draft minutes of the last meeting of the Council held on Monday 10 <sup>th</sup> July 2023. <b>AGREED</b>	
<b>413/23</b>	<b>Progress Reports:</b> <ul style="list-style-type: none"> <li>a. Communications Committee: Cllr K Temple reporting,                             <ul style="list-style-type: none"> <li>• Identified resources available to WSTC (publications, websites etc. want to reconsider publications). Cllr D Hopkins informed that our current publisher is finishing trading. Want to look at printing/delivery costs etc. another meeting. Asked about costs: design and print and website.</li> <li>• D Hopkins was asked about what Wavendon do, one thing is a welcome pack. An idea for WSTC</li> </ul> </li> <li>b. Environment Committee: added to the terms of reference to include SEMK, biodiversity, climate change; LNRS, mapping and preservation of footpaths. Discussed trees on Mowbray Green and E farm. Bins. An update from Highways regarding Woburn Sands was discussed. MKCC has a new policy of 20mph across city, not just one street at a time. Next meeting 16.10.23</li> </ul>	

	<p>c. Halls Committee: Cllr G Jones reported.</p> <ul style="list-style-type: none"> <li>• WSTC discussing with MKCC issues with TW and Clerk producing a report and evidence of communications.</li> <li>• Looked at trying to increase bookings at Sports Hall</li> <li>• H &amp; S risk assessments</li> <li>• Hall hiring fees considered but need better understanding of financial situation</li> <li>• Summerlin centre deferred purchasing kitchen items until next financial year, but clerk can go ahead with arranging new flooring</li> <li>• How better market and publicise halls, together with communications committee</li> <li>• Considered hand out of keys. Meeting with clerk regarding bookings and keys and electronic entrance system</li> </ul> <p>Asked about gate: Summerlin gate fixed Cllr S Green asked about changing the 'no teen parties' rule. This is an historic policy by WSTC.</p>	
414/23	<p><b>Clerk's Report:</b></p> <ul style="list-style-type: none"> <li>• Check GPCC garden work</li> <li>• 6 more councillors 1:3,500 voters (boundary review) projecting for a period of 10 years because no review until then. Danesborough will have to be split into the smaller parts</li> <li>• Crimewave happy to meet with councillors to answer questions</li> </ul>	Cllrs wishing to meet with Crimewave to <b>contact the Clerk</b> with availability
415/23	<p><b>Finance:</b></p> <p>a. To consider and approve payments for September. Asked about budget update RTM contract – can we hold back payment? Clerk thinks no due to contract. Cllr Poppleton requested to see the contract. Play area in parklands been updated. MKCC responsible for updating etc.</p>	<b>APPROVED</b>
416/23	<p><b>Planning:</b></p> <p>a. 23/01931/TCA crown reduction of a sycamore. <b>36 Station Rd</b> <i>Cllrs asked to say if agree to response</i></p> <p>b. 23/01554/HOU single storey front extension. <b>1 Coach House Mews, Weathercock Lane</b> <i>waiting for Cllr response – no objection but doubtful a new tree can be replanted</i></p> <p>c. 23/01866/DISCON various drainage, biodiversity enhancements, and lighting. <b>Swan Hill off Newport Rd</b></p> <p>d. 22/03005/REM additional matters-layout, landscaping, scale etc. <b>Swan Hill off Newport Rd</b></p> <p>e. 23/01697/TPO to fell a sycamore under a TPO. <b>Jackdaws House, 40 Station Road</b> WSTC RESOLVED to send <i>no objection</i> response</p>	

	<p>f. 23/01783/TCA remove a False Acacia to ground level. <b>Jackdaws House, 40 Station Road</b> WSTC RESOLVED to send <i>no objection</i> response</p> <p>g. 23/01886/FUL replace dwelling and erect a new garage. <b>76 Weathercock Lane</b> <i>Residents already have permission for refurb and changes from existing house on site, but now further application for more eco-friendly house, will be further from neighbours, smaller garage. WSTC do not object. Will be an impact on Weathercock Lane during building work and schools dropping up /picking up times can be an issue.</i> RESOLVED to send <i>no objection</i> response</p>	
<b>417/23</b>	<p><b>Notifications of decisions made from Milton Keynes Council:</b></p> <p>a. 23/01483/HOU loft conversion PERMITTED</p> <p>b. 3/00735/COU continued change of use from agricultural field to car sales / car storage <b>Indus Motors, Woburn Sands Rd, Bow Brickhill</b> REFUSED</p>	
<b>418/23</b>	To consider membership of the Rural Network Services. Cllrs voted <b>AGAINST</b> joining.	
<b>419/23</b>	The Town 50th Anniversary: to agree who will lead and work on this project. Date: suggest Sat 13 <sup>th</sup> July to involve families before holidays, can incorporate the market as it's a market day. There is little budget. Some suggestions do not involve money, or little. Involve younger people/schools/community.	<b>Cllr G Brooke</b> to lead - proposed by G Jones/A Poppleton and seconded by M Wathen
<b>420/23</b>	<p><b>Staffing (confidential):</b> moved to end of agenda.</p> <p>a. Appraisals: following report on the staff appraisals it was suggested WSTC move away from annual appraisals and to more frequent smaller reviews.</p> <p>b. Caretaker post: this position is being reconsidered. Clerk shared a report on what the new post should look like.</p>	Aim to conclude appraisals process by 29 <sup>th</sup> of Sept. to be signed off at next TC meeting. <b>Clerk</b> to meet with <b>Cllr S Mills</b> re staffing issues
<b>421/23</b>	<p><b>Correspondence</b></p> <ul style="list-style-type: none"> <li>• A complaint about anti-social behaviour. the housing association and police are aware</li> <li>• Complaints about the road closure and lack of advice from Anglian Water despite AW saying they were contacting businesses and compensating them</li> <li>• General complaints about Anglian Water's road works and presence Gigaclear roadworks – no notification sent.</li> <li>• A complaint that the High Street looks scruffy (<i>D Hopkins has contacted about hotel sign</i>)</li> <li>• A compliment on the High Street especially the flowers</li> <li>• Various requests for advice on getting social housing, allotments, and garages</li> <li>• Car park lines to be painted</li> <li>•</li> </ul>	<p>Clerk to contact Highways re Gigaclear</p> <p><b>Cllr G Brooke</b> to contact Clerk re. line painting</p>

422/23	<p><b>Notification of Urgent Decisions that have been made:</b></p> <ul style="list-style-type: none"> <li>• Issues with the server at the Summerlin Centre, this affects the operation of the electronic door system</li> <li>• A door at the Summerlin Centre, from the store room to the garden, had to be replaced as it warped and could not be locked properly</li> <li>• Complaints about grass cutting, and general maintenance at Parklands. Some is Taylor Wimpey's responsibility and some MKCC</li> <li>• Complaint that dog waste bins are not being emptied enough. The particular bin is a larger than standard size and is already emptied twice a week. <i>Look at extra collections and a bin at Cranfield Rd/Vandyke</i></li> </ul>	Clerk to get cost of new bin and more empties.
423/23	<p><b>Councillor's reports and items for next agenda:</b></p> <ul style="list-style-type: none"> <li>• Ward Cllr report – Swan Hill went to committee for drainage/environment issues planning; new bin collection; Futures Group report; L&amp;Q and O&amp;H applications (SEMK) another stakeholder group meeting soon; Marston Vale briefing – partial service October and full service probably in February. Likely to be various discounts to get passengers back. Monday 2<sup>nd</sup> October 7pm in person briefing. Police &amp; Crime Commissioner meeting; work on tackling on illegal encampments.</li> <li>• Parish Forum on Thursday – Clerk to send out link and put on calendar.</li> </ul>	Clerk
424/23	<p><b>Date of next meeting: Monday 9<sup>th</sup> October 2023</b>  <b>Venue: The Committee Room at The Memorial Hall</b></p>	

Meeting ended: 9.35pm

Signed: