

## WOBURN SANDS TOWN COUNCIL

Memorial Hall, 4 High Street, Woburn Sands, Milton Keynes, MK17 8RH

Telephone: **01908 585368 (24 hrs.)** Fax: **01908 585239**

e-mail: [a.jordan@wstc.org.uk](mailto:a.jordan@wstc.org.uk)

[www.woburnsands.org.uk](http://www.woburnsands.org.uk)

Members of Woburn Sands Town Council are hereby summoned to attend the Meeting of the Woburn Sands Town Council on **Monday 12<sup>th</sup> February 2024 at 7.30pm in the Committee Room, Memorial Hall.**

Members of the public are welcome to attend.

### Minutes

### ACTIONS

	Minutes	ACTIONS
<b>25/24</b>	<b>Present:</b> Councillors J Green, G Jones, T Sutton, K Temple, A Poppleton. Ward Councillor D Hopkins. Clerk A Jordan. Member of the public: Jane Grinley	
<b>26/24</b>	<b>Apologies and approve reasons for absence:</b> Cllr S Green, Ward Cllr T Bailey.	
<b>27/24</b>	<b>Co-option of new councillors:</b> The Town Council are pleased to co-opt David Hopkins as a Town Councillor for Woburn Sands.	
<b>28/24</b>	<b>DECLARATION OF INTEREST:</b> Cllr D Hopkins declarations of interest: <a href="https://www.milton-keynes.gov.uk/parish-register-interests/david-hopkins">https://www.milton-keynes.gov.uk/parish-register-interests/david-hopkins</a> Under the localism act 2011 (section 26-37 and schedule 4) and in accordance with the Council's code of conduct, all members must declare any interests which they may have in any of the items under consideration at this meeting.	
<b>29/24</b>	<b>The Wolverton Community Energy Co:</b> Jane Grinley gave an interesting presentation on Wolverton Community Energy a 'green' energy company. For WSTC to proceed there are three stages - Stage 1: to provide data to established if it is possible for our older buildings to have solar panels and to look at the current utility contracts. 2: is to set up a lease agreement and a power purchase agreement, a cost to both these but they are standard. 3: a grid connection would be a charge to the company not the customer The lease is usually 25 years as this is the life of the panels, but can opt/buy out. Cllr J Green proposed going through first stage( 4.a on leaflet) to investigate the possibility for the Memorial Hall and Institute.	<b>AGREED</b> to go to first stage
<b>30/24</b>	<b>Town Mayor's Announcements (if any):</b> Mayor J Green attended a Levelling Up training course, which also looked at devolution . Met Headteachers of both Swallowfield and Fulbrook Schools regarding our 50 <sup>th</sup> Anniversary and for a goodwill talk. Met with Viv Tole from the Library Services – see Clerk's Report. Will be attending the MKCC Mayor's reception with Cllr G Jones.	
	<b>The meeting will be adjourned for Public Question Time</b> The time allocated is at the discretion of the Council/Chairman. Residents are invited to give their views and question the Town Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Town Council meeting itself. This period is not part of the formal meeting; brief notes will be appended to the minutes as an aide memoire. A Councillor with a prejudicial interest in a particular issue may address the Council on the issue during Public	3 mins each up to 15 mins total if any members of public wish to speak

Question Time subject to the Councillor leaving the room in the event of an exchange of the issue between the public and the Council during this period.		
<b>31/24</b>	<b>Minutes:</b> To consider the approval of the draft minutes of the last meeting of the Council held on Monday 8 <sup>th</sup> January 2024.	APPROVED
<b>32/24</b>	<p><b>Progress Reports and feedback:</b></p> <p>a. Environment Committee:</p> <ul style="list-style-type: none"> <li>• Some new fencing for Edgewick Farm to be installed</li> <li>• To write a Bio diversity Action Plan – model in the new policy.</li> </ul> <p>b. Halls Committee:</p> <ul style="list-style-type: none"> <li>• New flooring to be laid in committee room and office 20<sup>th</sup> to 22<sup>nd</sup> Feb.</li> <li>• Letter sent to the CEO of Taylor Wimpey regarding the issues the Town Council has faced. To allow 14 days for a response.</li> <li>• Summerlin Floor has been successfully repaired without the expense of replacing</li> </ul> <p>c. 50<sup>th</sup> Anniversary: next meeting , 5.30pm Tuesday 28<sup>th</sup> Feb. Cllr G Jones suggested councillors take specific tasks to share the workload for the whole event.</p>	<ul style="list-style-type: none"> <li>• AGREED to proceed</li> <li>• Cllr Poppleton to look at the Action Plan</li> </ul> <p>Clerk sent letter to CEO of Taylor Wimpey</p>
<b>33/24</b>	<p><b>Ward Councillor's report(s):</b></p> <p>Councillor D Hopkins:</p> <ul style="list-style-type: none"> <li>• The big issue for MK will be '12 areas of growth', there will be a consultation in the late summer. This is 33,000 houses across MK, in addition to SEMK. Also noted this would include expansion on Greensands Ridge side of Bow Brickhill Road.</li> <li>• 450 bus route: this route starts as the 89 in Northamptonshire, when it reaches WS it becomes the 450 taking passengers to MK. Route 89 is not sustainable and this will impact the 450. The 450 service will run until at least September but the future is uncertain. MKCC has been approached for a subsidy.</li> </ul> <p>Councillor T Bailey:</p> <ul style="list-style-type: none"> <li>• looking at road signs in Parklands, the 20mph on entering Summerlin Drive is an 'advisory' speed because Thames Valley Police do not police 20mph zones.</li> <li>• Hardwick Road and Downham Road scheduled to be given 20mph this financial year i.e. before April.</li> <li>• Other traffic signs in Woburn Sands need to be repaired or replaced.</li> </ul>	Clerk to report road signs
<b>34/24</b>	<p><b>Clerk's Report:</b></p> <ul style="list-style-type: none"> <li>• The period of advertising the casual vacancies has come to an end so the council can now co-opt for councillors. There are still vacancies following Cllr Hopkins co-option</li> <li>• There has been several enquiries for the new caretaker post</li> <li>• Interviews for the Finance Assistant job have taken place</li> <li>• Met with Viv Tole who has said would look for presentation boards to loan us. We plan quarterly meetings with the library service</li> <li>• The library volunteer group wish to meet the Clerk regarding interviewing and training new volunteers</li> </ul>	Clerk to contact Viv Tole re presentation boards

	<ul style="list-style-type: none"> <li>The temporary Caretaker provided the council with a list of the work he has done in the past month</li> <li>The office and committee rooms have been decorated and are soon to get new flooring</li> <li>There has been another successful Citizens Advice session at the library, and another two are booked in for March</li> </ul>	
<b>35/24</b>	<b>To consider the purchase of a ‘Lamplight of Peace’ to be used to commemorate the 80<sup>th</sup> Anniversary of D-Day:</b> The cost is £55.00 and the council resolved to agree to buy a lamp.	AGREED
<b>36/24</b>	<b>Finance:</b> <ol style="list-style-type: none"> <li>To consider and approve payments for January. Cllr G Jones asked to compare the total income from last January to this year. Cllr A Poppleton would like to see more detail regarding the income/expenditure. Crimewave contract not yet changed, need to follow up. The council resolved to APPROVE payments</li> <li>Approve a recycling bin for the Memorial Hall at a cost of £182.00 pa the council resolved to APPROVE</li> </ol>	APPROVED Clerk to provide information and contact Crimewave  APPROVED Clerk to arrange
<b>37/24</b>	<b>New Finance Assistant:</b> interviews taking place Wed 7 <sup>th</sup> and Wed 14 <sup>th</sup> February	Councillors and staff involved in the interviewing process
<b>38/24</b>	<b>New Community Caretaker:</b> Councillors agreed on the interview process. Interviewing to be by Councillors G Jones and K Temple, and the Clerk with the Bookings Manager meeting applicants informally to show them around the halls.	
<b>39/24</b>	<b>Planning:</b> <ol style="list-style-type: none"> <li>23/02661/FUL construction of a new footpath between Swallowfield School and the public footpath in <b>the Recreation Ground</b>. WSTC responded as Trustee of the GPCC, objecting due to Central Beds Council legal team are not responding to questions regarding maintenance of the gate and path, and security of the school.</li> <li>23/02808/FUL replace first floor window and ground floor door, remove ground floor radiused corners frame to replace the glass. <b>59 High Street</b> WSTC no objection.</li> <li>24/00076/CLUP NOTIFICATIUN ONLY – insert new door into extension. <b>9 Sturdy Lane</b></li> <li>24/00200/OUTM infrastructure relating to erection of 350 houses <b>Land South of Church Farm Walton Road Wavendon</b> WSTC resolved not to respond as out of parish.</li> </ol>	NO OBJECTION  WSTC not responding
<b>40/24</b>	<b>Notifications of decisions made from Milton Keynes Council:</b> <ul style="list-style-type: none"> <li>23/02800/HOU 22 Bow Brickhill Road APPROVED. WSTC did not object</li> <li>23/02705/FUL 76 Weathercock Lane PERMISSION GRANTED. WSTC had no objection</li> </ul>	
<b>41/24</b>	<b>Consider a request for Aspley Heath Parish Council to hold keys to the Memorial Committee Room:</b> WSTC had already taken in all the keys for the hall including from AHPC. The councillors from Aspley Heath are not finding this convenient. WSTC Councillors would like to point out that no councillor of WS holds a key, the council has a ‘no key’ policy.	Resolved to decline the request to hold keys

<b>42/24</b>	<b>Set date for the Annual Town Meeting 2024:</b> proposed date is 7pm Tuesday 7 <sup>th</sup> May. Organised by the Town Council this is a whole town meeting, community groups are welcome and encouraged to be involved.	AGREED
<b>43/24</b>	<b>To agree to hold the Annual Town Council Meeting on Monday 13<sup>th</sup> May 2024:</b> When the election of the Chairperson (Mayor) of the council will take place, and Councillors will be asked to put themselves forward for the various committees.	AGREED
<b>44/24</b>	<b>Consider dates for committee meetings:</b> propose a regular calendar of three or four meetings per year per committee, to be agreed. Cllr J Green suggested three meetings with the option of four if needed. Three committees means that every councillor should be on at least one committee and due to low numbers the council needs councillors on at least two committees. Our Standing Orders say the Chair or Deputy chair needs to attend each committee meeting. The Standing Orders can be updated if the council want. Can the council look at delegation to committee meetings? RESOLVE to schedule three meeting per committee and RESOLVE to consider a change to the Standing Orders regarding the Chair/Deputy attendance on all committees.	AGREE to look at the Standing Orders at the May meeting
<b>45/24</b>	<b>Agree a meeting of the Trustee for the Gravel Pit Close Charity:</b> proposed to be immediately before the next full council meeting on Monday 11 <sup>th</sup> March at 6.15pm.	AGREE to a meeting of the Trustee of the GPCC
<b>46/24</b>	<b>Correspondence for information:</b> <ul style="list-style-type: none"> <li>• Flooding of property on Wood Street/Theydon Avenue</li> <li>• Speed limit on Parklands – the 20mph sign is not official according to MK Highways</li> <li>• Britannia Buses emailed to inform the council the 450 is likely to end on 22<sup>nd</sup> March. He is working to avoid this happening</li> <li>• Dog/litter wardens from Milton Keynes Council will be patrolling Woburn Sands</li> <li>• The Clerk was contacted about an accident on the Recreation Ground. Anglian Water were immediately made aware and have replaced the rope type barrier with a more visible barrier.</li> </ul>	
<b>47/24</b>	<b>Notification of Urgent Decisions that have been made:</b> <ul style="list-style-type: none"> <li>• Replaced two pumps in the pressurization units at the Sports Hall to enable the heating to work</li> <li>• Replaced solar lights at the back of the library so people can see when locking/unlocking in the dark</li> </ul>	
<b>48/24</b>	<b>Councillor's reports and items for next agenda:</b> <ul style="list-style-type: none"> <li>• Invite a MKCC parking officer (Paul Harrison) to discuss parking issues in WS</li> </ul>	Cllr Hopkins to send info to Clerk
<b>49/24</b>	<b>Date of next meeting:</b> 7.30pm Monday 11 <sup>th</sup> March 2024 <b>Venue:</b> The Committee Room at The Memorial Hall	

Meeting ended: 9.45pm

Signed:

Date: