

WOBURN SANDS TOWN COUNCIL

Minutes of the meeting held at the Memorial Hall on Monday 9 April 2018 at 7.30p.m.

Present Councillors: Cllr P Farrant (in the chair)
G. Brooke, C. Cowmeadow, M. Geddes,
D. Hopkins, J. Jeffreys, Dr J. Rae, Cllr K. Temple, P Skelton

Apologies: **Clerical Assistant:** Mrs P.K. Biggs
Clerk ` Mrs L. Stapleton

Also present: Mr M. Smith for 15 minutes to give information regarding changing email address to help with new data protection regulations.
Old fire station approximate estimate for extension and library ramp.

195/18 Town Mayor's Announcements

None.

196/18 Declarations of Interest

None.

197/18 Minutes

Minutes of the meeting held on 12 March 2018 had been circulated, approved and signed as a true record.

198/18 Progress Reports for information

a Clerk

Preparing for audit and year end.

End of year Tax forms, P60s and submissions.

End of year Pension forms submitted to Bucks CC, and calculations of 2018/19 costs.

Query costs and invoices with Apogee, also PPL.

Investigation of Zebra Crossing, MKC officer now will speak to highways to enquire if any S106 money can be used.

Lighting in shoppers car park now repaired by Forde and McHugh.

All P.A.T. testing completed in all Halls except Library.

Items I am chasing

Pedestrian refuge – Taylor Wimpey. Now being dealt with by Highways.

Note of complaints registered to Environmental Services

Faded Disabled parking bay lines to High Street.

Completed

Faded yellow lines in Downham Road.

Reported

Russell Street, High Street, The Leys

Loose grid across pavement outside Gibson Andrews

Belisha Beacon not working on zebra crossing (still not working)

Pot holes in Chapel Street.

Fencing will be installed in small car park on 24 April.

Notification that the insurance claim at Edgewick has been closed with no payments.

One resident/applicant is happy to do Speed Watch.

b. Halls and Library

Guttering work on the Memorial Hall will commence on Wednesday 18 April.

Mike Smith reported that the renovation work, including new toilets, would probably cost within the region of £80,000 and £17,000 for car park surface renewal.

Quotes were being sought for ramp/railings for the Library rear door.

- c. Environment**
Groundsperson had reported that the ground in the recreation ground especially near to the Fire Station was far too wet for him to cut the grass. He has suggested some form of aeration work.
The Council agreed that a costing for this work be requested.
- d. Police and Policing**
Cllr Temple asked if Bedfordshire Police had been asked for current crime figures for the Town Meeting next week. The Clerk had requested this.
- e. Edgewick Farm**
Cllr Skelton reported on the planting of native hedge saplings in the Spinney opposite Mowbray Green on 26 March 2018 by The Milton Keynes Mayor Milton, his wife and members of the Rotary Club.
- f. Fulbrook School**
Nil to report.
- g. Market**
The market was well attended and the Easter Hunt was very busy.
Cllr Farrant reported that the Market hopes to continue with the possibility of the stall holders taking over the running of the event.
- i. Christmas Fayre**
Cllr. Temple brought up the question of storage of Christmas Fayre equipment now that Glen Gurney is not involved with the Fayre. It was agreed that the storage shed at the Summerlin Centre would be looked at to see if there was any space.
Cllr Geddes mentioned that a large storage shed would be needed at Sports Hall when built.
- j. Summer Festival 2018**
Nil to report.
- k. Communications**
Cllr Rae reported that the new format website should be available soon.
- l. Love Woburn Sands**
Cllr Brooke reported that funding had been discussed as the present funding finishes this September and a report has to be submitted at the end of that year.
Crowd funding and also MK Community Foundation were suggested in ways to raise further funds. Cllr. Geddes stated that there should be an Executive Committee and queried if there is a business model.
Cllr Hopkins queried the leaflets that had been circulated to households/businesses regarding the provision of a Community Taxi. Where was the funding coming from and was Love Woburn Sands/Steff Muzz aware of the costs concerned especially the purchase cost, upkeep, licensing etc.
- m. East/West Rail/Network Rail**
Cllr Geddes reported that nothing could be decided until the Expressway route was agreed. Network rail only has money for the route Bedford to Oxford. A new company has been formed to look at developing the Bedford to Cambridge route.

199/18 Unitary Councillor Report

Cllr Hopkins reported on the proposed Expressway corridor/routes. Milton Keynes Council would prefer Corridor Route B and that a decision will be taken April time next year.

Cllr Skelton felt that the Expressway Report was ignoring the Local Plan. OEN green buffer and lake seem to disappear. Also he mentioned the weight restriction on the roads which will be happening soon.

Cllr Jeffreys proposed letter to Milton Keynes Council concerning the lack of consultation to local Councils was discussed.

Cllr Geddes felt that the letter should be changed to incorporate planning issues.

Cllr Rae felt that MK Council were being highhanded and that this point should be made on the letter.

It was agreed that two separate letters be sent.

200/18 Planning

- a. Notification from Milton Keynes Council of the following applications:
- | | |
|---|--|
| 18/00613/TCA | Notification to remove lower branches of (T1) Chestnut by 3 mtrs. at: |
| 52 Weathercock Lane | Mr Cornelius |
| <i>Leave to Tree Officer Recommendation.</i> | |
| 18/00554/TCA | Intention to remove (T1) Ash, as close to ground as possible at: |
| 4 The Leys | Mr Capper |
| <i>Leave to Tree Officer Recommendation.</i> | |
| 18/00519/FUL | Demolition of existing single and two storey rear extensions, and erection of new single and two storey extensions as well as a parapet party wall. (amended proposal) at: |
| 29 Hardwick Place | Mrs Gargar |
| <i>No objections to this subject to any comments from neighbouring properties.</i> | |
| 18/00831/FUL | 6 Single storey side extension at: |
| 8 Clay Gardens | Mr & Mrs Young |
| <i>No objections.</i> | |
| 18/00792/FUL | Single storey front, side and rear extensions at |
| 83 Elm Grove | Dr & Mrs Lockley |
| <i>Copies of plans were not available as yet so a decision will be taken later.</i> | |

a. **Notification of Decisions made from Milton Keynes Council**

25 Station Road	Approved
15 Theydon Avenue	Permitted
3 Bow Brickhill Road	Permitted

b. **Parklands, Greens, Updates**

Cllr. Jeffreys confirmed that a meeting had been arranged for 12 April at Parklands to discuss various issues.

Cllr. Geddes commented that Charles Hurst from Network Rail had said that the Woburn Sands Railway Station platform rebuilding, when it happens, may conflict the Taylor Wimpey housing.

c. **F.O. Parklands and WS Angling Club**

Cllr. Farrant has written to Milton Keynes Council regarding swims and problems caused by week-end fishermen.

d. **Notification of recent changes to Neighbourhood Planning regulations and updating existing Plans (Appendix ii)**

Cllr Geddes reported that The Woburn Sands Neighbourhood Plan will have to be updated/re-jigged when the Milton Keynes Plan is finalised.

Cllr Skelton brought up the subject of a 3 year housing plan instead of a 5 year plan.

201/18 Data Protection

Cllr. Rae reported that the Training Course which she and the Town Clerk received was very good and succinct.

The Council as a corporate body are the Data Controller.

Cllr Geddes made the point that the Data Information Officer is independent of the Data Protection Officer.

The alert consent form was discussed and approved to be sent for signature.

The Privacy Policy, The Hirers Privacy Policy and the Councillors Privacy Policy were all adopted and will be put on the website.

Mike Smith spoke to the meeting about new e-mail provision for Councillors to come in line with the Data Protection law. He suggested that **.gov.uk** be used as a secure e-mail address.

After discussion most Councillors seemed happy with another e-mail address but felt that this would slow down computers, lap-tops etc. Cllr Geddes felt that Councillors did not need to change e-mail addresses and Cllr. Hopkins mentioned that **.gov.uk** was not a secure e-mail.

A vote of thanks to Cllr Rae was given by all the Councillors for her work on this subject.

The Council agreed that permission be given to update Virus protection on the office computers.

The Council agreed that 2 weeks be set aside in August for the office to be closed for Shredding.

**202/18 Draft Copy of Proposed Order for Stopping Up of Highway at Parkside
1 Mill Road Husborne Crawley**

No comment.

203/18 Zebra Crossing

Councillors agreed to go ahead with the change of Belisha Beacon to a Zebrite Beacon which would improve the lighting on the crossing.

204/18 Data Protection Officer

A letter was received from Karen J. Hill offering services to be a Data Protection Officer for the Council.

It was agreed that this letter and any other offers which come in are kept in a folder for now.

205/18 Audit 2017-18 PKF Littlejohn LLP

An Audit had been called for 25 June. The paperwork will be completed for approval at the June Council meeting as the Internal Audit had been booked for the last week of May.

This was noted by the Councillors.

206/18 St Michael's Church

The Church will be holding a flower festival from 7 – 9 September as part of its 150th Birthday celebrations.

Cllr Brooke offered to help with a display from the Council.

207/18 Notification of Urgent Decisions that have been made

None.

208/18 Finance

List of payments which had been circulated to all Councillors were approved for payment.

209/18 Correspondence for information

Letters of notice that Serco will be increasing their waste disposal charges.

This was noted by the Council.

210/18 Councillors' Reports and items for future agenda

Nil reported

211/18 Town Meeting

Cllr Hopkins stated that he would be able to attend this meeting.

Draft agenda was circulated.

212/18 The next Annual meeting of the Council will be held on 14 May 2018.

Meeting closed at 9.15 pm