

WOBURN SANDS TOWN COUNCIL

Minutes of the Annual Meeting held at the Memorial Hall on Monday 9th May 2016 at 7.30p.m

Present Councillors C. Cowmeadow (in the chair)
M. Geddes, P. Farrant, D. Hopkins,
Mrs J. Jeffreys, Dr. Rae
Clerk Mrs L. Stapleton
Apologies Cllr. K. Temple, P. Skelton

1/16 **To Elect a Chairman**

Cllr. Cowmeadow was proposed and seconded, there being no other nominations; he accepted and chaired the meeting.

2/16 **Town Mayor's Announcements**

There were no announcements.

3/16 **To Receive the Chairman's Declaration of Acceptance of Office.**

Cllr Cowmeadow signed his declaration, witnessed by the Clerk.

4/16 **To Elect a Vice Chair**

Cllr. Farrant was proposed and seconded, there were no other nominations.

5/16 **Declarations of Interest**

- a. Register of Interests: Councillors were reminded of the need to update their register of interests.
- b. Personal interests: None Declared
- c. Pecuniary interests: None Declared

6/16 **To Appoint Statutory or Standing Committees and working groups**

Committees were agreed and attached.

7/16 **To Approve Standing Orders and Financial Regulations**

Standing Orders had been reviewed and approved.

Financial Regulations had been reviewed and approved.

8/16 **Minutes**

Minutes of the meeting held on 11th April 2016 had been circulated, approved and signed as a true record.

9/16 **To Inspect Deeds and Trust investments in the custody of the Council.**

The Chairman will inspect deeds.

10/16 **Progress Reports** for information.

a. **Clerk**

The Swan

Requested site visit to investigate Corner of Hardwick

Road and large puddles, including broken drain and blocked drain.

On-Going

Items I am chasing with MKC

Planning/Enforcement

37 High Street air conditioning unit Still awaiting Conservation rpt.

13 Maple Grove, extension of garden into MKC land

On Going Cllr Marland has requested an update from planning officer.

Carl Stokes

Legal & Property

Issues

Pedestrian Refuge Still in negotiations with Network Rail regarding traffic management, but looks like early this year. Reported to Rob Ward

Emma Walton

Note of complaints registered to Environmental Services.

Faded road signs Newport Road opposite Cranfield Road and	Replaced
Faded Disabled parking bay lines High Street	Planned works
Footway (Station Rd – Wood St) in Theydon Ave.	Reported again
Illegal parking top of Downham Road	Reported
Pot Holes on Station Road	Not deep enough
for intervention.	
Dropped Drain corner High Street/Shelton Court	Replaced
Information	

Tree officer site inspection land to rear of 2 Station Road

No News

Bespoke Media are investigating a logo for the Town Council

MK2050 Information Memorial Hall 18th May 7 – 8.30pm

Parking The Clerk has also registered an interest in extra parking land in rear of High Street.

Property & Legal will get back to us but will have to investigate on a commercial basis.

The Clerk updated Members of residents concerns which have been reported to MKC, Parking top of Downham Road, Parking near the old library. Congestion of Vicarage Street due to construction traffic.

Update on insurance claim.

b. Halls

Nil to report

c. Environment

Nil to report

d.. Police and Policing

Nil to report

e. Edgewick Farm

Nil to report.

f. Fulbrook School

Nil to report

g. WSBCA – Community Market

Cllr. Farrant reported that there would be at least 12/13 stalls. It was also mentioned that the flags would go up in June to celebrate the Queen's birthday.

h. Christmas Fayre

Main topic extended road closure, some concern with the Vicarage Street junction which will be addressed.

i. East West Rail

Cllr. Hopkins reported had circulated a report mentioning the possible CPO land for the construction of the school crossing bridge, three lanes on Station Road over the level crossing. East West Expressway full report should be ready by the end of the year.

11/16 **Unitary Councillor Report**

Report had been circulated by Cllr. Hopkins giving a report on the meeting to be held on 18th May mfkutures 2050. He had attended Aspley Heath Annual Parish Meeting and circulated a copy of the Guardian report on the making and designing of Milton Keynes initially and how the concept is now being lost with all the new developments.

12/16 **Planning**

- a. 1600808/FUL Proposed 1st floor front & rear extensions at:
26 Blackthorn Grove Mr Omar
No Comment
- 16/00809/FUL Single storey rear and first floor front and rear
extensions at
28 Blackthorn Grove Mr Gentle
No Comment
- 16/00800/FUL Proposed single storey side and rear extension at:
27 Hardwick Road Mr Lawson
No Comment
- 16/00831/FUL Single storey rear extension for disabled purposes at:
43 The Leys Mr Campbell
No objection
- 16/01025/FUL Conversion and alterations to rear and front elevation
of garage to form habitable accommodation and single
storey front extension (resubmission 15/03109/FUL) at
5 Maple Grove Mr Lorizzo
Providing sufficient off street parking no objection
- 16/01078/FUL Two storey rear and side extensions (resubmission
15/02816/FUL) at:
33 Downham Road Mr Breen
Providing reduction in size is sufficient no objection
- 16/01123/FUL Single storey rear extension and addition of roller
shutter door to car port at:
157 Greensand View Mr Bird
No objection to rear extension, object to roller shutter.
- 16/00864/FUL Demolition of narrow rear section of kitchen &
erection of new single storey extension at:
36 Weathercock Lane Mrs Mcilvaney
No objection
- 16/01131/FUL Demolition of part 2 storey rear of dwelling &
outbuildings & erection of 2 storey and single storey
rear extensions at:
22 Wood Street Mr Avish
No objection
- 16/01078/FUL Insertion of dormer windows to front elevation.
Resubmission of 16/00458/FUL at:
17/19 Downham Road Miss Green & Mr & Mrs Seamarks
No comment

17/16 Complaint of illegal parking at top of Downham Road.

This has been forwarded onto MKC for any suggestions, and forwarded to parking dept, who have asked for extra vigilance at this location.

18/16 Notification of Urgent Decisions that have been made.

None.

However the Clerk did report that the binding machine is not working. Members requested that a price be investigated to replace.

19/16 To discuss any items raised at Annual Town Meeting

* Police not liaising with Beds, ultimately crime figures for Woburn Sands could be misleading as not including the Beds side of Woburn Sands.

* Police views on cars parking on footways.

Members felt it unfair on the 2 representatives that were sent to attend the meeting who did not know the area and requested to attend at last minute.

Clerk also mentioned that none of the emails she had sent were responded to by the Sergeant.

This should be brought to the attention of the Police / Crime Commissioner for TVP and the Clerk will invite a representative from Bedfordshire Police to future Town Meetings.

* Sports Hall not big enough

It is early days yet but more thought will be given to the design and the usage of this hall serious discussion will also be required on the management of hall.

* Dogs in Recreation Ground not on a lead.

Agreed to look at all the signs in the Recreation Ground.

* Network Rail bridge plans for Woburn Sands and consider if viable to hold traffic up for so long for a 1 carriage train with few passengers.

Matter for Network Rail but this problem has been reported many times.

20/16 Finance

a. List of Payments circulated were approved for payment, including donation.

b. Agreed to hold a meeting to look at staff contracts etc. 6th June

21/16 Correspondence for Information

a. Invitation to represent the Mayor to attend the Watoto Childrens' Choir Concert at St Michael's Church on Friday 13th May. Cllr. Geddes will represent the Town Mayor.

22/16 Councillors' reports and items for future agenda

Risk Assessments

Cllr. Mrs Jeffreys reported that the Shakespearean evening on 7th July will be going ahead and 2 local celebrities will be taking part.

Rota for help on the evening to be arranged.

23/16 Date of next meeting will on 13th June 2016

Meeting Closed 9.18p.m.