

## **WOBURN SANDS TOWN COUNCIL**

Minutes of the Annual Meeting held at the Memorial Hall on Monday 8<sup>th</sup> May 2017 at 7.30p.m

<b>Present</b>	<b>Councillors</b>	P. Farrant (in the chair) C. Cowmeadow, M. Geddes, J. Jeffreys, D. Hopkins, Dr. Rae, P. Skelton, K. Temple
	<b>Clerk</b>	Mrs L. Stapleton
	<b>Apologies</b>	Cllr. G. Bunker
	<b>Also Present</b>	PCSO Dabnor (until 7.46)

**1/17 To Elect a Chairman**

Cllr. Farrant was proposed and seconded, there being no other nominations; he accepted and chaired the meeting.

**2/17 Town Mayor's Announcements**

Cllr Farrant thanked the outgoing Chairman for his work during the year. He informed members that the Clerk would be away on holiday 17<sup>th</sup> May for 1 week.

**3/17 To Receive the Chairman's Declaration of Acceptance of Office.**

Cllr Farrant signed his declaration, witnessed by the Clerk.

**4/17 To Elect a Vice Chair**

Cllr. Temple was proposed and seconded, there being no other nominations was elected as Vice.

**5/17 Declarations of Interest**

- a. Personal interests: Cllr. Jeffreys declared an interest for the planning item Greens Hotel as will now be moving into this development in the future. This will now be a standing declaration until the development is completed.
- b. Pecuniary interests: None Declared

**6/16 To Appoint Statutory or Standing Committees and working groups**

Committees were agreed and attached.

**7/16 To Approve Standing Orders and Financial Regulations**

Standing Orders had been reviewed and approved.  
Financial Regulations had been reviewed and approved.

**8/16 Minutes**

Minutes of the meeting held on 10<sup>th</sup> April 2017 had been circulated, approved and signed as a true record.

**9/16 To Inspect Deeds and Trust investments in the custody of the Council.**

The Chairman will inspect deeds date to be confirmed.

**10/17 Progress Reports for information**

- a. The Swan  
Requested site visit to investigate corner of Hardwick Road and large puddles, including broken drain and blocked drain.
- On-Going**

## **Items I am chasing with MKC**

### Issues

Pedestrian Refuge Covered by meeting at Parklands.

### **Note of complaints registered to Environmental Services.**

Faded Disabled parking bay lines High Street

Planned works

Faded yellow lines in Downham Road

Nil to report

### **Information**

#### Vauxhall Fishing

Planning enforcement informed the Council that the fence does need to have planning permission and have notified vendors that they have 28 days to submit an application.

Agreed to meet representative from Vauxhall fishing Club regarding parking.

OH Properties regarding provision of parking.

Discussion on making the entrances from Parklands onto Footpath No. 2 smaller.

Need evidence of the unsociable behavior of fishermen towards residents of Parklands.

#### **b. Halls and Library**

The Clerk informed members that some glasses and water jugs need replacing. It was agreed to purchase flutes and water jugs..

#### **c. Environment**

Clerk to report again that the lines for the disabled bays need painting and the water leak on the High Street.

#### **d. Police and Policing**

Police had nothing to report as all information was given at the Town Meeting. Questions were raised regarding some incidents in Hardwick Road. The Clerk reported some misuse of the public WC.

#### **e. Edgewick Farm**

Cllr Skelton reported that volunteers had carried out the litter picking over the weekend. The tap valves need checking, the Clerk has found out where the stopcock is located, but if new valves do not work then new water pipes to the troughs might be required.

The Clerk reported that the trees along Hardwick Road had been cut back.

#### **f. Fulbrook School**

No meeting has taken place. Cllr Jeffreys had looked at plans for a proposed MUGA football Pitch. Some residents had raised the issue of the floodlights which could be intrusive. The Council could consider making a comment when /if planning application is submitted.

#### **g. Market**

Next market 11<sup>th</sup> June.

#### **i. Christmas Fayre**

No meeting

#### **j. Music Festival**

Nil to report

#### **k. East/West Rail/Network Rail**

Consultation postponed next meeting will be in September.

### 11/17 **Unitary Councillor Report**

Report had been circulated which included information on the Expressway and an invitation to attend Milton Keynes Council Committee for a presentation from Highways England regarding the Expressway on 26<sup>th</sup> June. He also informed members that he had officially opened a new restaurant in Woburn Sands Giovanni's.

12/17 **Planning**

Notification from Milton Keynes Council of the following applications:

- a. 17/00943/FUL Removal of existing signage, ATM and night safe.  
Infill existing ATM and Night Safe apertures with new stainless steel blanking plate.at:  
**49 High Street Nat West Bank**  
Object to steel plate and request to be replaced with brick as in conservation area.

17/01081/FUL Two storey side extension at:  
**1 Tavistock Close Mr Glowacki**  
No Comment

17/00992/FUL Two storey rear extension at:  
**73 Theydon Avenue Mr & Mrs Hall**  
No comment

17/00961/TPO Tree preservation order to side prune back to Boundary wall and crown lift to 2.5 in height to Clear public footpath and remove some damaged Branches to 1 x Yew (T9) at  
**Friends Meeting House Mr M Dobbin**  
No objection

17/00781/TCA Notification of intention to side prune back to Boundary wall and crown lift to 2.5 in height to clear public footpath to 1 x Holly (T7)at:  
**Friends Meeting House Mr M Dobbin**  
No objection

17/00980/TPO Tree Preservation order consent to reduce northern and eastern limbs by up to 2.5m, reduce crown by up to 1.5m, prune to best form and remove major deadwood to 1 Scots Pine (T1) at:  
**5 Station Road Mrs Pritchett**  
Happy to leave for tree officer recommendation

17/00757/FUL Single storey rear extension at:  
**26 Kiln Drive Mr Waters**  
No Comment

**Late notification from Milton Keynes Council of the following applications:**

17/01121/FUL Two storey rear extension, loft conversion and ancillary works.  
**19 Cable Crescent**  
No comment

17/00909/FUL Erect porch to the front of the house.  
**5 Cable Crescent**  
Comment if in keeping with street scene.

**Application of Interest (Wavendon)**

**17/00922/OUT Land to the East of Newport Road, Wavendon**  
Outline application for residential development for up to 250 dwellings and a community or commercial building with all matters reserved except for access.  
Object.

b. **Notification of Decisions made from Milton Keynes Council**

1 Station Road (signage)	Refused
1 Station Road (change of use)	Refused
Nampak ph 5 & 6	Granted
73 High Street	Granted

c. **Parklands, F.O. Parklands, Greens, Updates (if any.)**

Parklands still waiting for pedestrian island to be installed awaiting for works to be contracted out. Landscaping improved. The continuation of footpath to the southern end of the site will be surfaced. Investigation to a property in Maple Grove throwing items for a compost pile over fence on land on the Parklands estate.

Greens installation of steps between Vicarage Street entrance into shoppers car park has been discussed with site manager.

d. **Hayfields**

Public Exhibition to be held in the Memorial Hall 17<sup>th</sup> May.

e. **Plan:MK**

Cllr. Geddes had circulated draft comments as a response and a crib sheet for consultation exhibition on 1<sup>st</sup> June will be required.

There was a discussion whether to include a proposal map. Agreed that Councillors respond within 2 weeks with comments ready for final response.

**Parish Partnership Investment Fund 2017 / 18**

It was agreed to apply for grants towards Town Maps and Notice Boards possibly LED Lighting for Summerlin Centre. The Clerk will check which are best to meet criteria.

13/17 **Insurance Renewal 2017/18**

Agreed renewal price £3,256.94 which is to stay with Zurich for three years.

14/17 **Danesborough Meeting**

Cllr. Hopkins had circulated a report on meeting held 20<sup>th</sup> April, discussing Plan:MK, Highway issues, update on SLA planning applications and Hayfield proposals. The next meeting will be a joint meeting with all parishes in the Danesborough ward to discuss working together for future services transferred to the parishes from Milton Keynes Council.

15/17 **Workplace Pension**

Letter has been sent to Mr Smith regarding the workplace pension. Mr Smith has declined a workplace pension and the Clerk will register the Town Council's declaration.

19/17 **Resident Request**

A requested to sell cakes on Memorial Green, Clerk had requested information from Environmental Health. When this is received it should be relayed to the resident and if all conditions met there is no objection to using the Memorial Green.

20/17 **To Review Budgets, Reserves and Income & Expenditure up to end of Financial Year 31<sup>st</sup> March 2017.**

Figures were circulated to all Councillors.

21/17 **Notification of Urgent Decisions that have been made.**

None.

22/17 **To discuss any items raised at Annual Town Meeting**

\* Proposed floodlit MUGA at Fulbrook with Playground floodlights would be detrimental to residents on Weathercock Lane.

This has been covered under Fulbrook Report

- \* Speeding on the Bow Brickhill Road coming into Woburn Sands and parked vehicles on the bend at the Junction with Theydon Avenue and Bow Brickhill Road are causing a safety issue.  
Notified to the Police.
- \* Query as to why the Piano is kept at The Memorial Hall.  
Piano is used by hall users and will be remain.

**23/17 Finance**

- a. List of payments circulated were approved for payment.

**24/17 Spring Clean Up**

3 Volunteers turned up. Agreed that if the Council organises this again to contact groups such as Scouts, Guides, and schools if they will consider participating, a suggestion was made that the schools might like to get pupils to design a poster.

**25/17 Correspondence for Information**

- a. **Aspley Guise & Woburn Sands Scout Group**  
A letter has been received thanking the Council for the grant.
- b. **Tesco Express**  
A new initiative aiming to get unsold food to the local community centres. The details have been given to Senior Friends and Dega. David Burns will be contacted later in the year if this scheme is still in operation for the shelters for the homeless held in Woburn Sands

**26/17 Communications**

Cllr. Rae reported on the meeting held 3<sup>rd</sup> May. The main point of discussion was to promote the website address in as many places as possible. The Clerk will contact Bespoke Media regarding the front cover of the Newsletter. It had previously been agreed to have it on the new notice boards and Town Maps. Cllr Rae also suggested having plaques to go on the Council buildings; this would have a cost implication which will need investigation. Include on the answerphone message, and to have a hyper-link put on all emails for electronic appliances and phones.

**28/17 Councillors' reports and items for future agenda**

Vauxhall Anglian Club members car parking issues.  
To meet with Chris Batten regarding the future of Love Woburn Sands and to meet new Vicar sometime in the future.

**29/17 Date of next meeting will on 12<sup>th</sup> June 2017**

Meeting Closed 9.41pm