

WOBURN SANDS TOWN COUNCIL

Minutes of the Meeting held at the Memorial Hall on Monday 12th June 2017 at 7.30p.m

Present Councillors K. Temple (in the chair)
G. Bunker, C. Cowmeadow, M. Geddes, D. Hopkins,
Clerk Mrs L. Stapleton
Apologies Cllrs P. Farrant, J. Jeffreys, J. Rae, P Skelton.

30/17 **Town Mayor's Announcements**

Cllr Temple congratulated Cllr. Hopkins on becoming Milton Keynes Mayor.

31/17 **Declarations of Interest**

- a. Personal interests: Cllr. Jeffreys standing declaration, Cllr. Cowmeadow on item 7a application for 56 Weathercock Lane, own residence.
- b. Pecuniary interests: None Declared

32/17 **Minutes**

Minutes of the meeting held on 8th May 2017 had been circulated, approved and signed as a true record.

33/17 **Progress Reports** for information

- a. Clerk

The Swan

Requested site visit to investigate corner of Hardwick Road and large puddles, including broken drain and blocked drain.

Does not require immediate remedial work. Completed

Items I am chasing with MKC

Issues

Pedestrian Refuge Trying to obtain information from Taylor Wimpey on who their contact at Network Rail is so the Town Council can chase this item.

Note of complaints registered to Environmental Services.

Faded Disabled parking bay lines High Street

Reported again

Faded yellow lines in Downham Road

Reported again

Information

Parish Partnership Fund applications will be for notice Boards and Maps and second application LED Lighting at Summerlin

Library

Quotations are being sought for easier access to Library from Chapel Street and Rear entrance.

Heritage Walks have been registered to Coincide with MK Heritage weekends as part of MK 50 events.

Val Symon has offered that the Youth Group Genesis will carry out a litter pick at the Rec. on 5th July.

- b. **Halls and Library**

The Clerk informed members that caretaker duty will be needed on Saturday 15th July (music Festival) and Sunday 16th July (Christening) 12.30 to open and 7pm to close. Clerk will email for volunteers for Sunday nearer the time.

A cheque had been received from Bow Brickhill Parish Council for £250 as a grant towards the running costs of the Library.

c. Environment

Cllr. Temple reiterated that the disabled parking bays needs the lining repainted. (see Clerk report)

d. Police and Policing

There had been some dialogue between a few Councillors and the Police regarding a venue for the Police to use in the Town. This has now been suggested that they require a 24/7 location. The Council could not see that we have anything suitable and a request has been requested for the exact details to be put in writing. Also to enquire if they had any examples of this in any other location.

e. Edgewick Farm

Cllr Skelton had circulated a report; the walks were well attended but the current issue being the lack of water supply. The Clerk and a volunteer had met with Weston Power representatives who were helpful, and further investigation was carried out, however the pipe needs to be found, and a digger will have to be hired, Weston Power will come on site when this is to be done regarding the locality of power cables.

f. Fulbrook School

Meeting had taken place future plans being the main point of discussion.

g. Market

Market 11th June was quite well attended though not so many stalls. The next market will be held 10 December.

i. Christmas Fayre

Minutes of last meeting had been circulated.

j. Music Festival

Cllr. Bunker had circulated a report, mentioning the number of Bands, parking, and stalls. More volunteers needed especially on the day. Local Businesses had also contributed to raffle prizes, tickets are currently being printed then will be on sale.

Clerk suggested that advertising the event should be done as soon as possible. Also letters to local residents about event and times might be useful, such as the houses near the Recreation Ground.

S. Muzz had not activated the art competition at Fulbrook for the Poster design; someone else had now actioned this, but has put the printing of the posters behind 2 weeks.

It was suggested that the Police be notified of this event

Cllr. Bunker was thanked for all the hard work.

k. East/West Rail/Network Rail

Next meeting will be in September.

34/17 Unitary Councillor Report

Report had been circulated which included information on all planning applications around Wavendon, new bus timetables and local roadworks and associated closures. Notification that Inquiry for Wavendon Properties will commence 11th July at The Holiday Inn CMK

35/17 Planning

Notification from Milton Keynes Council of the following applications:

- a. 17/01357/TCA ` Notification of intention to remove deadwood and prune overhanging branches by up to 3 mtrs to 2 x Sycamore (G1) at:
18 Station Road Mrs M. Walford
Leave decision to tree officer.
- 17/01390/FUL Single storey side and rear extension with first floor side extension at:
33 Downham Road P. Breen
A application has now addressed previous objections, happy to leave to officer decision.

17//01373/TPO Tree preservation order consent for a crown reduction for up to 5 mtrs. in height and 2 mtrs. in width, up to 30% thinning and to remove ivy to 1 x Lime tree at :

56 Weathercock Lane Mr Cowmeadow
Leave decision to tree officer

17/01168/ADV Advertisement consent for 1 x internally illuminated fascia sign and 1 x internally lit projecting sign (retrospective) at:

23 High Street Mr Abdul Hai
Object to the brightness of the sign, especially the red strip lighting beneath the sign and in porch area and the brightness of the projecting sign detracts from the Conservation Area.

17/01555/FUL Single storey rear extension and loft conversion with rear dormer window.

18 The Leys
Query that the rear dormer could overlook the rear gardens to neighbouring properties.

- b. Notification of Decisions made from Milton Keynes Council
Friends Meeting House Permitted
- c. **Parklands, Greens, Updates**
The Clerk is chasing the provision of steps into the shoppers car park from the entrance into the car park.
The Greens Hotel sign in the field opposite the allotments on Bow Brickhill Road was queried if it could be taken down. This will be bought up at the meeting on Thursday with OH Properties.
- d. **F.O. Parklands Nil to report.**

36/17 **Plan:MK Consultation** (*appendix ii*)

This consultation was well attended but Cllrs were not happy that the format of the meeting was not publicised, unaware that a presentation would be given at a certain time, and incorrect information about a meeting regarding the expressway was given to members of the public.
It was thought that the planning officers were taken aback by the numbers attending.
Agreed that future consultations the Town Council would want to know if there was going to be a formal presentation and require the format of the presentation.
It was also agreed that there seems to be no coordination between MKC and Network Rail.

37/17 **Vauxhall Fishermen Parking**

Meeting will be held on 15th June with representatives from the Vauxhall Angling Club and OH Properties.

38/17 **Internal Audit 2016/17**

Report on the internal audit carried out by Denise Batchelor was read and approved.

39/17 **To Approve the Annual Return for year end 31st March 2017**

All Councillors approved the Annual Governance statements 2016/17 boxes 1-9

All Councillors approved the Accounting Statements 2016/17 boxes 1-11

All Audit accompanying papers were circulated.

40/17 **Woburn Sands Garden Competition**

Judging day is Tuesday 25th July. Cllr. Gill Bunker agreed to help with the judging.

41/17 **Halls, Library, all car parks, Health & Safety & Fire Risk Assessments** (Cllr. Geddes)

Caretaker has declined to carry out these full risk assessments, but has obtained three quotations for professionals to complete all assessments. Costs vary from £1,000 - £2,100

After discussion the Clerk clarified that Mr Smith will be able to update these every year after this initial ones.
Agreed to recommend that the cheapest quotation be accepted.

42/17 **Woburn Sands Station Adoption**

First meeting has been held regarding the adoption of the Station. Woburn Sands Genesis group (youth church group) have expressed an interest in replacing the Station Mural. The Clerk is trying to obtain information regarding funding and professional help to how the Mural should be made.

43/17 **Summer Office Closure**

The Clerk requested at least 2 weeks during August the office be closed to the public.

Emails regarding hall bookings will still be answered.

Time for sorting out papers/office and destroying all old paperwork, by a shredding company.

It was approved for a shredding company be used to destroy all confidential and personal papers at the cost of £150

44/17 **Notification of Urgent Decisions that have been made.**

Nil

45/17 **Finance**

a. List of payments circulated were approved for payment.

46/17 **Correspondence for information**

Permission granted to hirer to serve alcohol in the Memorial Hall on 17th June at a 40th Birthday.

47/17 **Communications**

The Clerk mentioned that web site was progressing and further work will be carried out on the budget page but at this stage did not think a meeting was required. The Clerk was asked to check with Balc to see how much information was legally required. The Clerk also reported that Cllr Rae thought it would be informative and useful if plaques could be put on the Town Council buildings with details of the website address. After discussion it was agreed that it would be more beneficial to ensure that the website address is put on everything that is sent with our header on. Cllr Bunker suggested that the Town Council should have a Facebook account. She agreed to take on this role and manage it. It was agreed that if this was set up to have an account where it was unable to put reply with responses.

48/17 **Councillors' reports and items for future agenda**

Cllr. Jeffreys suggested that the Clerk Report be an item on the next agenda.

49/17 **Date of the meeting will be held on 10th July 2017**

Meeting Closed 8.48pm