

WOBURN SANDS TOWN COUNCIL

Minutes of the Meeting held at the Memorial Hall on Monday 11 June 2018 at 7.30p.m.

Present Councillors: Cllr K Temple (in the chair)
C. Cowmeadow, G. Brooke, M. Geddes, P Farrant, D.Hopkins,
Dr J. Rae, P Skelton

Clerk : Mrs L Stapleton

Apologies: Cllr. : Mrs J Jeffreys

23/18 **Town Mayor's Announcements**

Cllr Temple he had visited Genesis youth group at the Bowls Club and had attended a Business Forum meeting

24/18 **Declarations of Interest**

None

25/18 **Minutes of previous meeting**

It was **RESOLVED** to approve the Minutes of the meeting held on 14th May 2018 and signed as a true record.

26/18 **Progress Reports** for information

a Clerk

1. Completion for internal audit and approval of Annual Return
2. On leave from 19th May to 29th May inclusive
30th May meeting with Goldcrest Developers
31st May Internal Audit all day.
3. ITEM 17 ON AGENDA
Full details of double booking and time spent offering alternatives. Reimbursements to be discussed under item 17
4. The Clerk informed members that she was meeting with someone to look at the lighting in the shoppers car park who can give an estimate on cost to replace with LED and energy savings.
Cllr Geddes reported that the repairs in Tidbury Close has been replaced with LED and not that bright.

Note of complaints registered to Environmental Services.

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|--|----------|
| Faded yellow lines in Downham Road | Reported |
| Russell Street, High Street, The Leys | Reported |
| Loose Grid across pavement outside Gibson Andrew | Reported |
| Pot holes in Theydon Avenue | Reported |
| Faded white lines on Station Road from Station to Weathercock Lane | Reported |
| Blocked drain on Weathercock Lane | Reported |

(the clerk will make further queries regarding this and if been reported to Central Beds.)

b. Halls and Library

The Clerk informed members that the S.106 monies have been approved for release for the extension to the Fire Station. It was **RESOLVED** to approve that the funds be put into the deposit account with the Co-Op bank as funds have to be separate and in an interest bearing account. There is only £1.69 in this account.

c. Environment

Many reports/complaints had been received regarding the miss-use at canisters and containers used in the connection with drug use at the Recreation Ground and the very long grass. It was suggested that resident telephone the Police and get reference number as the Police are not too concerned as usage is much lower than other areas.

Steve Dear had been contacted to do major works to the trees and shrubs in the Recreation Ground as an emergency works as many branches and shrubs are so overgrown they are now dangerous to users. Mowbray Green needs addressing as well.

d. Police and Policing

The police had been contacted regarding drug use. Cllrs suggested perhaps forming a Friends of the Rec. to help keep it clear or contact the schools. There was some reservation in asking the schoolchildren. It was agreed that Cllr. Brooke contact Love Woburn Sands contact.

e. Edgewick Farm

Cllr Skelton reported that the large Ash Tree which had large branches fallen had been taped off for safety. Steve Dear had come to inspect and informed the Clerk that the tree was in very poor condition and needed major works and quickly before anymore branches fell.

As a matter of urgency the Clerk had contacted all Councillors who approved the necessary work. The Clerk will get all trees at Edgewick included in the next Tree Risk Assessment. No further information had been received regarding the extension to the Boardwalk.

Cllr Skelton will be attending a conference by Greensand Country Landscape Partnership on 25th July He requested information to apply for a grant to promote local heritage especially around Edgewick are a possible heritage trail could be produced. RESOLVED that Cllr. Skelton should investigate on how to apply for funding on behalf of the Council.

f. Fulbrook School

Cllr Farrant reported that there had been a full governors meeting who had discussed the proposition that yr 8 stay at the school until yr. 9. The business case is being prepared to be submitted to Central Beds.

g. Market

Cllr Farrant reported that the market was held on 9th June which was successfully run by the stall holders. Shopkeepers very happy.

i. Christmas Fayre

Meeting arranged for later in week.

j. Summer Festival 2018

Cllr. Brooke confirmed 2 trailers will be provided at short notice due to original supply backing out. 1 Band will continue at the Weathercock after Festival.

k. Communications

Cllr Rae reported that she, Cllrs. Temple and Brooke and the Clerk had an informal meeting to clarify the exact running of Facebook. It had been agreed that it will be run as a no message format, she will be providing a short heading for the page to make users aware that more in depth information is on the website. Cllr. Temple will be deputising to run the page when Cllr. Brooke away. She also requested Cllrs to notify Cllr. Brooke at the appropriate time (not too far ahead) of information they wished to be put on the site.

l. Love Woburn Sands

Cllr Brooke reported that the launch of the first meeting regarding a Business Forum had taken place. Information about the lottery grant received and informed members that she had been asked to make enquiries regarding further grants. She also bought Councillors up to date with other tasks that had been carried out.

m. East/West Rail/Network Rail

Cllr Hopkins had circulated details of Charles Hurst report indicating proposed routes and approximate journey times. This will be mentioned in our next newsletter.

27/18 **Unitary Councillor Report**

Cllr Hopkins had circulated a reported which included the Expressway timeline, weight restriction for Woburn Sands and Wavendon, Recycling news, Wavendon Properties decision should be on or before 13th June.

He also reported that that the group overseeing the Expressway were very keen to engage with communities and will be attending the Danesborough meeting on 14th June. The Corridor decision should be next month and the actual route by 2020.

28/18 **Planning**

Notification from Milton Keynes Council of the following applications:

- a. 18/01141/FUL Single floor extension to existing youth club. Internal & external renovations to existing youth club. Improvement to existing car park drainage. Removal of vegetation. Enlargement to car park & resurfacing at

The Old Fire Station Woburn Sands Town Council

- 18/01040/FUL Single storey side extension. Installation of dormer to rear. Alterations to existing conservatory & erection of decking with privacy screen at:

34 The Leys

No Comment

b. **Notification of Decisions made from Milton Keynes Council**

15 Aspley Hill` Permitted

8 Clay Gardens Permitted

25 Tidbury Close Permitted

c. **Parklands, Greens, Updates (Greens Community Room)**

Greens A meeting will be held when availability is confirmed

Parklands A meeting is to be held 19th July Phase 1 highways getting ready for adoption

d. **F.O. Parklands and WS Angling Club**

Nil to report

e. **Informal meeting held with Goldcrest at their request.**

Report circulated. Developers will consider items the Council suggested.

f. **MK Conservation & Archaeology Team**

Notification that Historic England is considering WS War Memorial for addition to the List of Buildings of Special Architectural or Historic Interest ("The List")

To consider any supporting information or special architectural interest to be sent.

RESOLVED to request Paul Cox to send any information if he agrees.

Plan:MK

Cllr. Geddes has requested the Clerk to register him to speak at the Plan:MK Enquiry .

29/. **Audit 2017 – 2018 Internal Audit Report**

Report from Internal Auditor (circulated.) No issues were highlighted.

30/18 **Audit 2017 – 2018**

It was **RESOLVED** that Section 1 of the Annual Governance Statement Boxes 1 – 9 was approved.

31/18 **Audit 2017 – 2018**

It was **RESOLVED** that Section 2 the Accounting Statement was approved.

Cllr. Geddes suggested that some of the reserves should be used.

32/18. **Data Protection**

Cllr. Rae reported on the FOI procedure and circulated a draft for approval.

It was **RESOLVED** to approve the procedure.

NALC have templates letters regarding the above covering all situations and a draft Data Breach letter will be discussed at the next meeting.

33/18 **Development Framework**

Still not enough information. The Clerk will try to obtain these.

- 34/18 **Town Council Agendas Sent by Email**
It was **RESOLVED** to have agendas and accompanying papers to be circulated by e.mail. Hard copies will be available at meetings.
- 35/18 **Standing Orders**
Due to holidays there has been no progression on new standing orders to date.
- 36/18. **Future Objectives of Woburn Sands**
Cllr Temple reported that an article will go into the next newsletter asking residents for views or suggestions for any future projects the objective for Plan:MK and our Neighbourhood Plan
- 37/18 **Woburn Sands Parking**
Cllr. Hopkins to reported that he had requested in writing if it is a viable option to employ a traffic warden for to fund a MKC warden, if so the cost of this. Agreed that when full details are available a separate meeting will be held to discuss the options.
A site visit had taken place with representatives from MKC and Indigo Parking, the Clerk and Cllr. Hopkins making them fully aware of the illegal parking taking place in Woburn Sands, unfortunately, it was a quiet day but it was explained about the difficulties wardens have regarding time concessions and parking for loading. However, they will try to get the double yellow lines repainted in Russell Street and to try and vary the times an days when the wardens come into the Town.
- 38/18 **Notification of Urgent Decisions that have been made.**
Due to double booking (details on Clerk's Report) to agree reimbursement of expenditure items. Receipts had been produced which covered deposits for DJ, Hog Roast and invitations & postage. Total £235.31. The Clerk had offered alternative dates with sincere apologies, which none were suitable It was **RESOLVED** to give a full refund.
- 39/18 **Finance**
a. To consider and approve payments on list enclosed circulated.
- 40/18 **Correspondence for information**
a. Invitation to see St. Michaels Church after redecoration, part the 150 yr celebrations on 29th June 7pm
b. WS Garden Competition will take place on 24th July. Cllr Farrant offered to drive the judges if the Clerk was unavailable.
c. WSDA Newsletter has been received,
- 41/18 **Councillors' reports and items for future agenda**
Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.
- 42/18 **Date of the next meeting will be held on 9th July 2018**

Meeting closed at 9.30pm