

WOBURN SANDS TOWN COUNCIL

Minutes of the Meeting held at the Memorial Hall on Monday 12th November 2018 at 7.30p.m.

Present Councillors: Cllr K Temple (in the chair)
G. Brooke, C. Cowmeadow, P Farrant, M. Geddes, J. Jeffrey, J. Rae,
P Skelton
Clerk : Mrs L Stapleton
Apologies: Cllrs. D. Hopkins

102/18 **Town Mayor's Announcements**

Cllr Temple had attended Remembrance Sunday Service.

Cllr. Geddes asked that a letter of thanks be sent to the Police and Ringway.

It was also mentioned that Mr Higgs will not be able to set up the PA system anymore, and further thought should be given to this.

103/18 **Declarations of Interest**

None

104/18 **Minutes of previous meeting**

It was **RESOLVED** to approve the Minutes of the meeting held on 8th October 2018 and signed as a true record.

105/18 **Progress Reports** for information

a Clerk

- Vat Claim for reimbursement
- Met Andy from Steve Dear for site meeting on Memorial Green and Mowbray Green to go through all the works to the trees, quite lot is needed on Mowbray.
- Arranged to have the War Memorial Plaque to be installed to enhance the Memorial by Corinthian Stone who are qualified to work with different types of stone, our is Portland stone which is a soft stone.
- Prepared figures for Environment Budget Meeting
- Prepared application form and lots of associated papers to install equipment on Highway Property (lamp posts), sent all certificates, and insurance certificates from Forde and McHugh employees.
- Sorted out overflowing Dog Bin at Edgewick and sent letter enquiring if AHPC would help fund the emptying. Reply that they would request if Central Beds would empty it.
- Sent letters to Parish Councils to help fund the running costs of the Library
- Submitted an application for the Community Infrastructure Fund to help with the cost of purchasing a Mini SID with letters supporting this request from residents concerned about speeding.
- Investigation of flood under stage.
- Continual telephone calls to MKC requesting a meeting with Ringway regarding closure signs and the placement of volunteers, to date still no meeting.
- Lots of liaising with Vicar, Band and RBL regarding the service at Memorial, arranged for the agreed service to go to Print.
- Had meeting with After School Club and Mike regarding the future building works.
- Queried Skip License on the High Street

Items I am chasing

Pedestrian Refuge – Taylor Wimpey. Now being dealt with by Highways.

Note of complaints registered to Environmental Services

Chasing the hole in the path outside flower shop

Street Lights Vicarage Street & Downham Road

Overgrown hedge in Wood Street

Car parking on High Street for lengthy time

- b. Halls and Library**
Cllr Geddes updated members that reports had to be produced with structural plans on how the footings will be built over a pipe (easement) this has now been produced and when approved by Anglian Water and Network Rail building will be able to commence, delayed by approx. 1 month.
The minutes of the hall meeting and proposed budgets were discussed. The proposed hall rent increases were approved, it was RESOLVED that if the Finance Committee needed to make changes on this to enable an acceptable precept that this could be done and approved by Full Council at the following meeting.
More investigation works need to be done regarding the flooding under the stage and a contingency amount had been set aside in the budgets.
- c. Environment**
It was reported that a lot of complaints were on social media regarding parking. Agreed that it is an ongoing problem but not a lot can be done. The Clerk had notified MKC and Wardens were requested to attend.
- d. Police and Policing**
Police met with Clerk on 8th November and explained that they hope to provide a presence on Remembrance Sunday.
There had been a spate of burglaries in the Town to residential and businesses.
- e. Edgewick Farm**
Cllr Skelton reported that a quotation had been received for the Boardwalk from The Greensand Trust, but delivery needs to be made clearer as the quote stated delivery to kerbside only, it will be queried if delivery could take place on Woodland Way near the barn. A report had been received regarding a dog attacking other dogs and owners extremely frightened.
Cllr. Skelton will have a word with the owner.
- f. Fulbrook School**
Cllr Cowmeadow reported that a meeting had taken place centred on pushing forward a long term plan, concerns regarding the Lower Schools getting in place. A survey had conveyed most students were keen to stay at Fulbrook to GCSE level. Agreement is needed from Dept. of Education.
- g. Market**
The next market will be the Christmas Market on 8th December.
The October Market was the most successful.
- i. Christmas Fayre**
Cllr Farrant reported that there were a large amount of stalls, with lots of new activities.
- j. Summer Festival 2018**
Cllr. Brooke reported that this is progressing with bands, catering and bars in place. The most urgent matter will be lots more volunteers required on the day.
- k. Communications**
Cllr Rae reported plans were in place for the notice boards at the top of Chapel Street to be replaced. She reiterated that awareness is needed of the current Social Media issues and to notify the Clerk. Cllr. Brooke also needs notice to add anything.
It was requested that information how to get replacement recycle bags should be put on the website. This will also go in the next newsletter.
- l. Love Woburn Sands**
Cllr Brooke reported that she is now a Trustee, and will require a nomination to go on the Steering Group. Funding will end at the end of the year for employment costs.
Cllrs will consider if they will be available to go on the Steering Group.
Cllr Brooke also suggested that it might be useful if someone came to speak to the Council about the new venture Social Prescribing. This was agreed prior to the March meeting.

m. East/West Rail/Network Rail

Cllr Geddes had met with a representative from Network Rail who indicated that there had been lots of objections received regarding the closure of the school crossing. 250 objections received in total from the Bedford – Oxford line 100 being from Woburn Sands.

Network Rail have agreed to consider providing a footbridge (without ramps) at the existing crossing point as requested by the objectors.

106/18 Unitary Councillor Report

Cllr Hopkins had circulated a reported which was taken as read.

107/18 Planning

Notification from Milton Keynes Council of the following applications:

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18/02477/TCA Notice of intention to reduce crown Ash (T1) by 1.5m to 2m to minimise overhang to neighbours property and make the tree easier to manage; reduce crown height of Ash (T2) by up to one third to keep tree at manageable size and to keep clear of adjacent building at:

18 Russell Street Weatherheads Television Ltd

Leave to tree officer observations

18/02244/FUL Conversion of existing 2 storey residential annex (including single storey extension) into 3 residential dwellings at:

16A Station Road Mr J Pardy

Object to the scale of this application and the substantial changes to the exterior of the original industrial building.

18/02488/FUL Conversion of an existing 3 bed flat into two 1 bed flats on first floor level above 55 and 57 High Street at:

55 High Street Mr J Patel

Object no parking

18/02680/TCA Intention of reducing back the tree to the boundary at:

Friends Meeting House

No comment leave to tree officer decision

18/02663/ADV Advertisement consent for the change of existing roadside banner from a slanted sign to a straight sign with halo illuminated logo at:

Frosts Garden Centre

No objection but Highways to be consulted on the sign lighting.

b. **Notification of Decisions made from Milton Keynes Council**

41 Drayhorse Crescent Permitted

14 Kiln Drive Permitted

89 Newport Road (variation of condition) Permitted

7 Theydon Avenue Permitted

5 Theydon Avenue Permitted

25 Pine Grove Permitted

Land off Asplands Close Permitted

c. **Parklands, Greens, Updates (Greens Community Room)**

Phases 1 & 2 have now been adopted by MKC

d. **F.O. Parklands**

e. **Consultation on Draft Plan:MK modifications responses by 12 December**

A modification for page 18 “a comprehensive transport assessment is carried out to ensure minimal disruption to the existing settlements of Woburn Sands Wavendon and Bow Brickhill.”

It is hoped that 2 workshops will be held when dates agreed. The Council should send invites to attend to key residents; this will probably be in the New Year.

- 108/18 **Speeding Traffic**
Cllr Hopkins requested this to be on the agenda and will be discussed at the next meeting.
- 109/18 **Drop in Session Oxford-Cambridge Expressway**
Cllr Farrant and Geddes attended but were only given general overview.
- 110/18 **Central Beds query Article in Newsletter**
The Article regarding funding to The Greensand Trust for managing the woods was queried by Central Beds due to no firm decision had been made. Agreed that the information was correct that had been circulated. The Clerk will reply to this effect.
- 111/18 **Quotes for Tree Works Memorial Green and Mowbray Green (*appendix ii*)**
To consider quotes for all tree works on the Memorial Green and Mowbray Green. The Council **RESOLVED** that these works will need to be carried out and a planning application should be submitted.
- 112/18 **War Memorial**
Plaque has been installed on the War Memorial by Corinthian Stone. Agreed that Tommy silhouette will be installed on the Library wall facing the War Memorial.
- 113/18 **Update on Top Ten Priorities for Woburn Sands**
Agreed that the complete list will be circulated for the next meeting
- 114/18 **Office Modernisation**
Cllr Temple requested that the Accounts software, bookings software and monitoring Social Media be discussed.
After extremely lengthy discussion especially on Social Media the following was agreed: to come into office to view the current Accounts software with associated software attached “The Clerk” This will be discussed by the Finance Committee, also bookings software to be circulated to the Finance Committee. Discussion on Social Media resulted in no decision being made.
- 115/18 **WS Warden**
Cllr Temple requested this item to be discussed, agreed further information to be circulated.
- 116/18 **Danesborough Meeting**
Cllr Geddes reported on the meeting held on 11 October which was solely for Plan:MK
- 117/18 **To Consider producing a similar booklet to Bow Brickhill of Stone Walls in Woburn Sands**
Members agreed this was an excellent booklet but Cllr Skelton confirmed it would be difficult to combine this type of information in with the Edgewick Heritage Trail booklet as being a separate topic. Cllr Jeffreys will mention this to a resident who might be interested.
- 118/18 **To Agree date for Town Meeting 2019**
The 2019 Town Meeting will be held on 29th April in The Memorial Hall
- 119/18 **Notification of Urgent Decisions that have been made.**
Clerk reported she was contacted by Northern Highways currently doing road markings in Woburn Sands querying if any white lining was required on Council Land. Which could be done that day. The Clerk agreed that the middle white line in the Shoppers Car Park and the triangles marking all the speed bumps had completely disappeared. This was repainted and all the white lining in the Institute car park which had also disappeared. The company needed to change colour of paint which they let the Town Council have at their recycling price. The Clerk then negotiated a further 20% discount.
- 120/18 **Finance**
- a. List of payments circulated were approved for payment.
 - b. Meeting to be held 26 November 7pm
 - c. Cllr Cowmeadow will arrange a date for the internal Audit.
 - d. Notification of Tax Base for 2019 – 20 had been received, £1,349.24 Band D equivalent. Cllr Cowmeadow requested the Clerk to try to obtain the number of dwellings that had been used to calculate the Tax Base from Milton Keynes Council.
- 121/18 **Correspondence for information**
- a. Report from the Friends of St. Michaels Meeting held 11 October was tabled.
 - b. Letter requesting a meeting from Mr Bradley regarding the school crossing.
Members agreed to meet and the Clerk to arrange a date.
- 122/18 **Councillors’ reports and items for future agenda**
Cllr Farrant reported that the owner of Spectrum held a breakfast meeting which reinstated the Woburn Sands Business Guild. Members were pleased with this outcome.
- 123/18 **Date of the next meeting will be held on 10 December 2018**

Meeting closed at 9.46pm