

## **WOBURN SANDS TOWN COUNCIL**

Minutes of the Meeting held at the Memorial Hall on Monday 11<sup>th</sup> February 2019 at 7.30p.m.

**Present Councillors:** Cllr K Temple (in the chair)  
G. Brooke, C. Cowmeadow, P Farrant, D. Hopkins  
J. Jeffreys, J. Rae, P Skelton

**Clerk :** Mrs L Stapleton  
**Apologies:** M. Geddes

### 155/19 **Town Mayor's Announcements**

Cllr Temple announced the sad passing of Mrs Hale, wife of former Councillor. The Clerk will send a card of condolence and try to ascertain funeral details.

He had also attended the Bletchley RBL social night in Bletchley.

### 156/19 **Declarations of Interest**

Nil

### 157/19 **Minutes of previous meeting**

It was **RESOLVED** to approve the Minutes of the meeting held on 14<sup>th</sup> January 2019 and signed as a true record.

### 158/19 **Progress Reports** for information

#### **a Clerk**

- Edited and took photos for Newsletter
- Attended meeting with Cllr Geddes and Taylor Wimpey representatives regarding The Sports Hall at Prepared Papers for Environment Meeting
- Chasing Zebra Crossing Lights. One light now working with LED lights and other should be completed on 6 February.
- Sorting extras for grounds contract, arranging meeting with Jason
- Works have now commenced at The Old Fire Station.
- Meeting will be arranged after Taylor Wimpey meeting regarding the Sports Hall in February.
- Arranged getting footpath No. 1 cleaned and clearing of glass and removal of an old TV smashed in the Rec.
- Traffic Wardens did a surge in Woburn Sands week commencing 26<sup>th</sup> January especially between 5 & 6pm
- Have been chasing the date at the Inquiry to when the school crossing will be discussed. Been assured we will be notified. Working on the draft presently.
- Arranged the extension of completion of works to the Old Fire Station on the S.106 agreement
- Arranged and completed S.106 Funding agreement and extension of completion of works for Edgewick to 31<sup>st</sup> August 2020.
- The Clerk met with an officer from Bucks County Council pension dept. who installed new software for the monthly returns which will also automatically run the year end process.
- On 8<sup>th</sup> January Anglian Water approved the works to the Fire Station. Works will commence imminently.

#### **Items I am chasing**

- Parking signs for High Street which were removed by MKC due to damage.
- Street lights not working in Parklands
- Chasing the hole in the path outside flower shop Completed
- White lining Station Road from Summerlin Drive to traffic light pedestrian crossing.  
To be completed after road works

- b. Halls and Library**  
Nil to report
- c. Environment**  
Cllr Skelton reported on the meeting held 29 January which had been circulated and a subsequent meeting with the Clerk and Jason regarding the extra works to be possibly included in the Grounds Maintenance Contract. He will submit a price for these extra works. Two quotes were received for the shrubs/hedges overhanging trees to be completely cut back in the shoppers car park.  
Agreed to ask Marcus Young to completely clear all the borders then ask Jason to keep it in order.
- d. Police and Policing**  
Cllr Temple had recently heard that the Police were taking on more PCSO's for communities.
- e. Edgewick Farm**  
Cllr Skelton reported that a request had been received to install a memorial bench at Edgewick.  
The Council suggested that the person concerned be asked if she might consider an alternative form of memorial.  
S106 for the Boardwalk has now been signed off and awaiting the funds to come through. The Clerk had also arranged for an extension of the completion date.
- f. Fulbrook School**  
The consultation report had been received and previously circulated.  
The next stage will be preparing for the application to be submitted.  
Fulbrook hope to persuade local politicians to support the application when a decision will be made by a Reginal Commissioner.
- g. Market**  
It was appreciated that the on the Memorial Green were protected from being trodden down. The next market will be 13 April.
- i. Christmas Fayre**  
Meetings have now commenced for this year, the date will be 24<sup>th</sup> November 2019.
- j. Summer Festival 2018**  
Nil to report.
- k. Communications**  
Cllr Rae reported that it had been helpful about reports of broken glass on Footpath 1 from social media which had also been reported by Cllr. Skelton. This has now been cleared. Quotations are being sought for new noticeboards at the top of Chapel Street.
- l. Love Woburn Sands**  
Cllr Brooke reported that things are progressing and the IT being explored.  
It was noted that Cllr. Brooke should no longer be on the stakeholder group. There were no other nominations received.
- m. East/West Rail/Network Rail**  
The Clerk confirmed that the school crossing will be heard on Friday 15 February. She will confirm the time.

#### 159/19 Unitary Councillor Report

Cllr Hopkins had circulated a reported which included information that the adoption of Plan:MK will be considered at Cabinet 5 March with details. Weekend closures of the A421, Expressway timetable, East West Rail update, roadworks, School Place Planning and a copy of the Greensand Country Landscape Partnership newsletter.

## 160/19 **Planning**

### a. **Notification from Milton Keynes Council of the following applications**

18/02913/TCA Notification of intent to raise crown to Beech (T1) to 3.5 m reduce and shape Liquid Amber (T2); raise crown, remove dead wood and reduce Oak (T3); sectionally fell and grind out stump of Scots Pine (T4) and raise crown and remove dead wood at:

**Memorial Green** Woburn Sands Town Council  
*No Comment*

19/00077/FUL Two-storey extension to existing car home, comprised of 18 additional bedrooms and 2 lounge/dining areas at:

**9 Station Road** Burlington Hall  
*Object over development, car parking and the removal of trees.*

19/00086/TPO Oak: (T1): 25% crown reduction due to excessive shading in neighbouring property and property to side (Shelton court) Sycamore (T2): fell because of low amenity value. No replacement requested as positioned underneath oak trees in shaded area Oak (T3): 25% crown reduction due to excessive shading in neighbouring property and property to side (Shelton court). Holly (T4): Shape and reduce tree height by 25% Sycamore (T5): 25% crown reduction and shaping Holly (T6): fell because of low amenity value. No replacement requested as positioned approximately 1 meter from T5 Sycamore (T7): 25% crown reduction and shaping Holly (T8): 25% crown reduction and shaping due to shading of adjacent property Shelton Court Holly (T9): 25% crown reduction and shaping due to shading of adjacent property Shelton Court Hawthorn (T11): crown reduction and shaping

**41 Chapel Street** Mr N Anstee  
*Query if any trees are in Shelton Court then leave to tree officer to comment.*

19/00144/TCA Notification to make various alterations to 5 sycamores (T1-T5, 2 holly (T6, T10), 1 Ash (7) and 2 Cypress (T8, T9)

**22 Station Road** Mr Lewis  
*No Comment happy to leave to Tree Officer Recommendation.*

### b. **Notification of Decisions made from Milton Keynes Council**

33 Chapel Street Permitted

53 The Leys Permitted

### c. **Parklands, Greens,**

Nil to Report.

## 161/19 **Clean Up Fund Foam Machine Update** (*appendix ii*)

Details had been circulated regarding usage of the machine. Agreed to request the use of the machine in May, July and September.

## 162/19 **Hall Hire**

Hirers requesting free or reduced hire fees to fund raise for "Mad About Harry" (Woburn Sands) Members agreed that it would be useful if the Halls Committee meet to discuss and adopt a policy and establish rules when charities want to hire the halls.

The Clerk informed members that 3 different possible hirers were making enquiries to fund raise for this charity, one definite booking has been made, 1 wanted free use of hall and one query hall price.

As a one off it was **RESOLVED** to let the confirmed booking have a reduced rate, and this will be the only reduced rate for the same charity.

## 163/19 **Swallowfield School Gate and path to Recreation Ground**

Representative from Network Rail have been discussing possibility of accessing Recreation Ground to reduce numbers of Children and adults using the level crossing, and seeking permission for access into the Recreation Ground.

It was agreed to wait until the outcome of the Public Inquiry regarding the future of the school crossing, but initially had no concerns.

**164/19 StrEAT Feast**

The organiser who runs Bedford StrEAT Feast (an evening street food event) would like to propose to start a street food event every 1<sup>st</sup> Thursday of the month 4- 9pm with a selection of hot and cold food traders in Woburn Sands.

The Council discussed this and it was RESOLVED to refuse this as the High Street already has a large number of restaurants and take-away outlets, lighting and WC facilities would be a problem and litter would also be a concern.

**165/19 Local Bus Contracts**

The 300 service contract is due for renewal this year, Arriva has enquired about possibility to being an extension of part of the 301 Service. This would stop at Oakgrove and Waitrose, but not Coachway. It was agreed that the 300 service should remain, the coach way is a link to use the X5. As MKC are encouraging public transport there should be the option to further journeys from Woburn Sands by coach and other bus services.

The Clerk will enquire if any planning obligations to the development in Wavendon have been put aside for the bus services. Cllr Hopkins will make enquiries.

**166/19 Spring Clean – Up**

Agreed to have this event for the weekend 27/28 April. This will be advertised in the next newsletter.

**167/19 Notification of Urgent Decisions that have been made.**

None

**168/19 Finance**

**a. Internal Audit**

Cllr Cowmeadow circulated a report on the Internal Audit. Should be aware how to offer easy ways to pay other than cheque. The Clerk informed Members that a lot of hall hirers pay directly to the bank, which eliminates paying by cheque.

The Clerk will also make it easier to identify the different bank accounts to make it easier for audit purposes.

**b. List of payments circulated were approved for payment.**

**169/19 Correspondence for information**

a. Thank you letter has been received from the Christmas Fayre Committee for our help and support.

b. Thank you letters for grants have been received from:

Parent & Toddlers, Swallowfield PTFA, Milton Keynes Library (for WS ) George Wells, Lynne Roberts Community Market and Three Parishes, and Woburn Sands Band.

c. BALC Ministry of Housing and Communities Local Government are inviting views on the development of Community Framework.

Agreed that the online survey was a very lengthy document and a response will be sent mentioning that funding is the main issue reduced funding to authority councils lead to less service, parishes taking more control means pre-cept has to rise. There is a need to re-adjust the amount of money coming in.

Also county boundaries has problems leading to there being no way to run a community in 2 Counties.

d. Neighbourhood Services Milton Keynes Council. Notification that inspection of council owned properties and land will be taking place.

Agreed to request to know when this will take place in Woburn Sands, offer to meet or identify problems and some suggestions.

**170/19 Councillors' reports and items for future agenda**

PA system for town.

Apologies given from Cllr. Jeffreys and Brooke.

**171/19 Date of the next meeting will be held on 11 March 2019**

**Meeting closed 9.13pm**