

# WOBURN SANDS TOWN COUNCIL

Minutes of the Meeting held at the Memorial Hall on Monday 8<sup>th</sup> October 2018 at 7.30p.m.

**Present Councillors:** Cllr K Temple (in the chair)  
G. Brooke, M. Geddes, D. Hopkins, J. Jeffreys, J. Rae, P Skelton  
**Clerk :** Mrs L Stapleton  
**Apologies: Cllrs.** C. Cowmeadow, P Farrant

**82/18 Town Mayor's Announcements**

Cllr Temple had attended St. Michael's 150<sup>th</sup> Anniversary Service.

**83/18 Declarations of Interest**

Cllr. Rae declared a personal interest on the Planning Report regarding applications for 5 and 7 Theydon Avenue.

**84/18 Minutes of previous meeting**

It was **RESOLVED** to approve the Minutes of the meeting held on 10<sup>th</sup> September 2018 and signed as a true record.

**85/18 Progress Reports for information**

**a Clerk**

- Clarified S.106 funding for The Old Fire Station, have now received signed authorization from MKC.
- Established Tommy Statuette cost and location to be installed. Ordered Plaque to be installed on War Memorial. Liaised with WS Band regarding remembrance Sunday War Memorial Service.
- Lengthy discussion of renewal of electric contract for the Old Fire Station and have signed a 12 month contract.
- Road Closure applications have been sent for Remembrance Sunday and Christmas Fayre.
- Met with Trevor Cocks TVP operations consultant regarding the road closure for Remembrance Sunday with Cllr. Hopkins.
- Attended a meeting at Bleak Hall with MKC Officer and Ringway with maps etc. regarding the road closure.
- Due to Road Closure application for Christmas Fayre we were required to send in an Unmetered Supply Certificate. Arranged this with Weston Power and nominated SSE as supplier as can be listed with Car Park lighting. Requested a full inventory of displays, the wattage, hours they are illuminated and number of days, this will now result that the Town Council will have to pay for the supply of this lighting
- Received full day training on the new website on 27<sup>th</sup> September.
- Met with applicant of 55 High Street planning application regarding their request for rear access from shoppers car park 5<sup>th</sup> October.

**Items I am chasing**

Pedestrian Refuge – Taylor Wimpey. Now being dealt with by Highways.

**Note of complaints registered to Environmental Services.**

Post with parking restrictions outside Pikesleys been damaged	Completed
Light in Vandyke Close	Completed

**b. Halls and Library**

Cllr Geddes reported the damp under the stage does not seem to be coming in from the gutters. The boiler is losing pressure, which might be caused by a leak, as the pipes go under the stage it has been arranged for a pressure test to be carried out on the boiler.

Parent & Toddlers have lost a lot of their toys and equipment due to mould and wetness. There might be a need for extra volunteers to work in the Library.

The Clerk had received a letter from The Big Band Society requesting permission to have wine with their Christmas Dinner on 15<sup>th</sup> December.

No Objection.

The Halls meeting will take place 5<sup>th</sup> November at 6pm

- c. Environment**  
 The next meeting will be held on 22<sup>nd</sup> October at 6pm  
 It was questioned if a skip on the High Street has a license. The Town Council are not notified of this but will monitor how long it stays.  
 Cars are parking on the pavement opposite Station News obstructing the footway.  
 The Clerk will report this to Aspley Guise Parish Council and to Bedfordshire Police.  
 Prior to meeting a presentation from Greensand Country was given and how it works and projects which are ongoing, one of these being Village Gateways. Cllr. Hopkins was thanked for all his help in getting Milton Keynes Council on board with this scheme.
- d. Police and Policing**  
 Volunteers are required urgently for Remembrance Sunday.  
 Cllr Hopkins and the Clerk had met representative from the Police and Ringway have agreed to carry out the physical closure.
- e. Edgewick Farm**  
 Cllr Skelton reported that there was still no news regarding the extension of the boardwalk.  
 It was **RESOLVED** to apply for S.106 funds from the Greens Application under Parks and District Parks for the purchase of Materials alone, Cllr. Skelton will enquire with the Greensand Trust for a cost and hopefully will be installed by volunteers.  
 Serco had quoted £28,000 which was thought to be too high.  
 The Clerk will apply for the Fund Release Application form.
- f. Fulbrook School**  
 Nil to report
- g. Market**  
 The next market will be held on 13<sup>th</sup> October and the Christmas Market on 8<sup>th</sup> December.  
 The Clerk had arranged to meet Steve Dear to price for complete tree works on the Memorial Green and Mowbray Green on 10<sup>th</sup> October.
- i. Christmas Fayre**  
 Arrangements were proceeding.
- j. Summer Festival 2018**  
 Cllr. Brooke reported that there had been 22 bands who wanted to perform. As this was too many for just a one day event it had been suggested to hold a fund raiser in the Summerlin prior to the Festival with some bands performing.  
 More volunteers will be required on the day for stewarding.
- k. Communications**  
 Cllr Rae reported that the new website had gone live, and had received good comments.  
 At the last meeting Social Media had been discussed and was just reiterated that it was important to keep the Clerk informed of any major concerns being raised so we can guide the users where to get the correct information.
- l. Love Woburn Sands**  
 Cllr Brooke reported on the current running of the Charity with the Community Taxi covering its costs. The final Accounts will be published soon. Forming a new Business Forum was discussed.  
 The Clerk reported that Chris Batten had enquired if some of the information we hold on our website and map could be given to them to publicise on a new leaflet that would be delivered to everyone in Woburn Sands. This will be under Love Woburn Sands.  
 Members agreed that it might be difficult to give certain information out due to GDPR.  
 It was agreed that the Clerk try to arrange a meeting with Chris Batten and others.  
 In the meantime the Clerk will query the copyright of the Town Map.
- m. East/West Rail/Network Rail**  
 Ground works had started on the western section.  
 The Town Council had submitted an objection to Network Rail planning application to the Secretary of Transport, regarding the closure of the school crossing.

## 86/18 **Unitary Councillor Report**

Cllr Hopkins had circulated a reported which included Plan:MK timetable, comments on final draft will be next year, Cllr. Geddes will circulate draft comments when required. Dogs in Brickhill Woods clarification. Application for development for mixed industrial at land south of Caldecote Lake.

## 87/18 **Planning**

Notification from Milton Keynes Council of the following applications:

- a. 18/02254/EIASCRC Screening opinion for residential development of 124 dwellings together with associated parking and landscaping. The scheme comprises a mix of detached and semi-detached dwellings including 30% affordable units at:  
**Land off Newport Road** (*south of Frosts Garden Centre*) Woods Hardwick Planning  
*Object due to premature of outcome of Plan:MK and Expressway. Also is a natural break between Town and the massive development to its north on the A5130.*
- 18/02244/FUL Erection of 3 storey side extension at:  
**41 Drayhorse Crescent** Mr A. Nicol  
*No comment*
- 18/02226/FUL Proposed 2 storey side extension at:  
**25 Pine Grove** Mr & Mrs Stamp  
*No Comment*
- 18/02304/TCA To reduce Lleylandii (T1) by 3ft and trim sides accordingly to improve shape. Reduce Lime (T2) tree by 5 – 6 ft to improve shape at:  
**5 Theydon Avenue** Mr S Rae  
*No Comment*
- 18/02305/TCA Reduce Pine tree (T1) crown by 2ft to improve shape, reduce Conifer/hedge (T2) 2ft and trim to improve shape at:  
**7 Theydon Avenue** Mrs G Longhurst  
*No comment*
- b. **Notification of Decisions made from Milton Keynes Council**  
10 Vandyke Close Permitted  
The Old Fire Station Permitted
- c. **Parklands, Greens, Updates (Greens Community Room)**  
The Clerk is trying to arrange a S.106 meeting with Highways to ascertain what the S.106 money has been spent on.
- d. **F.O. Parklands** Nil to report

## 88/18 **Hardwick Road Traffic**

Letter received from resident about speeding traffic on Hardwick Road, the Clerk has asked for the SID to be installed as soon as possible, Cllr. Hopkins informed members that a Traffic Study will be carried out before the end of the year.

## 89/18 **Tenders for Extension for The Old Fire Station**

Cllr Geddes reminded the meeting that, at the last meeting, the Council had received two tenders for the work to extend the Old Fire Station:

Tender 1 £ 98,126.00

Tender 2 £133,614.52

The Council had agreed to accept tender 1 and had instructed that the tender should be checked for accuracy before placing a contract. It had subsequently become apparent that Tender 1 did not include the full schedule of work required to resurface and extend the car park (which is vital if the Old Fire Station is to be properly used). Tenderer 1 was therefore asked to revise their price accordingly.

The revised Tender 1 price was £119,259.00. Since this was still significantly below Tender 2 Cllr Geddes recommended that it should be accepted. He indicated that, while consideration had been given to inviting a third party to bid for the car park work alone, he did not consider it realistic to have two contractors working on site at the same time.

He reported that the amount of S.106 funds available was £119,580.51. Since there would be professional fees to add to the building cost he recommended that the Council utilise up to £10,000 from reserves to enable the project to proceed.

The Council **RESOLVED** to place a contract to the value of **£119,,259.00** with Tenderer 1, and to utilise up to £10,000 for reserves to part fund the project.

**90/18 Devolution Framework**

MKC have informed Council that a decision must be made by 31<sup>st</sup> October.

After discussion on all options it was **RESOLVED** to decline to register an interest and will remain with Serco as current landscape services contractor.

More thought will go into this for the future and the Clerk informed members that there will be another opportunity within the next few years.

**91/18 Remembrance Sunday**

Clerk had meeting with Ringway regarding the closures. Volunteers will be urgently required.

Clerk has ordered Tommy funded by the Grants and Donations budget. Plaque has been ordered to be installed on War Memorial.

Cllr. Temple will oversee volunteers to help with the Road Closures with their locations

**92/18 War Memorial**

Notice that the War Memorial has now been listed.

**93/18 New Community Infrastructure Fund from April 2019**

Agreed that due to time restraints there will be no application submitted this year.

**93/18 Annual Audit**

2017/18 audit has been signed off, no comments for consideration; Public Rights notice has been displayed and put on website.

**94/18 To discuss if Business Cards need to be purchased**

The Clerk had obtained costs from Bespoke Media £30 for 250 cards, £35 for 500 and 1,000 for £40 **RESOLVED** to purchase 250 for the Chairman and 250 for the Clerk.

**95/18 School Transport**

Letter received from Little Brickhill PC to consider investigating a bus service to serve Walton High to include Little Brickhill.

Agreed that the Council would not be in a position to help fund a bus service to serve Woburn Sands and Little Brickhill.

**96/18 To Agree date for Town Meeting 2019**

Agreed to defer this to the next meeting.

**97/18 Notification of Urgent Decisions that have been made.**

None

**98/18 Finance**

- a. List of payments circulated were approved for payment.
- b. Meeting for grants and budget meeting will be held on 26 November
- c. Cllr Cowmeadow will arrange internal Audit with the Clerk

**99/18 Correspondence for information**

**100/18 Councillors' reports and items for future agenda**

Cllr Hopkins requested information regarding the process of implementing a 20mph speed limit.

**101/18 Date of the next meeting will be held on 8 November 2018**

Meeting closed at 9.21pm