

WOBURN SANDS TOWN COUNCIL

Minutes of the Meeting held at the Memorial Hall on Monday 8 July 2019 at 7.30p.m.

Present Councillors: Cllr G Brooke (in the chair)
P Farrant, M. Geddes, J. Jeffreys, Dr J. Rae.
P. Skelton, K Temple

Clerk : Mrs L Stapleton
Apologies: C. Cowmeadow, D. Hopkins

Also present: 1 member of the public

43/19 Town Mayor's Announcements

The Chairman thanked Cllr Temple for his hospitality last month with a viewing of The Old Fire Station. She also attended the unveiling of the Mural of the history of Woburn Sands Station.

44/19 Declarations of Interest

Cllr Farrant ongoing declared regarding The Hogsty End Monthly Booklet

45/19 Minutes

Minutes of the meeting held on 10 June 2019 had been circulated, approved and signed as a true record.

46/19 Defibrillator

The member of the public had attended to hear item 12 on the agenda. It was agreed to take this item straight away.

The Clerk had informed Members that the local business who had indicated the sponsorship of a Defibrillator in the High Street was no longer able to fund this.

The Clerk had obtained a price of a machine and case (same as other local parishes in the area) at an offer price for both items £1,250 plus VAT, she had also obtained a price for the installation of a power supply to the cabinet at £150.

The Clerk also suggested that the £700 received from Bruton Knowles contracted by Network Rail for environmental surveys and disturbance at The Summerlin Centre and Edgewick Farm could be used towards the cost. This money was then spent on something the Community wanted.

The member of the public was invited to speak who suggested that the remainder of the funding required could possibly be raised by the local community/businesses, and was happy to arrange this. He also informed Members that he was very pleased with the outcome.

The Clerk then informed everyone the company would give a demonstration on how to use it and suggested inviting anyone who was interested and local businesses to attend.

This was **RESOLVED** To purchase a machine when funds raised and arrange a demonstration.

47/19 Progress Reports for information

a Clerk

- 1.. Opened A/C for Screwfix to enable the purchase of accessories for boardwalk
2. Opened A/C with DCS to enable purchase of cleaning equipment
- 3.. Annual Audit posted.
- 4.. Spent 1 hour on telephone renewing all contract for land lines, broadband and arranged for installation of telephone line to The Old Fire Station which should be next week. This will enable Wi-Fi and connection for CCTV

BT prices increased on 1 July negotiated the following savings

Office £8 per month on landline, £10 per month on Broadband including fibre upgrade, Summerlin 50p per month landline, £8 per month on broadband, Institute £6 per month. Fire Station £125 installation charges, £26 per month including landline and Broadband.

New routers £8.50 for Office and Fire Station plus delivery.

5. Sorted Serco out for weekly collections and a free one off clearance of the store area.
6. School Crossing replied to many queries regarding the emergency 3 week closure to enable Network Rail to carry out a Risk due to a near miss with pedestrian and train.

Note of complaints registered to Environmental Services

Parking signs for High Street which were removed (post has now been installed with no sign)
Street lights not working in Parklands.

Chased grass cutting in Parklands and Wildlife area to be made tidier Phil Snell went to look at the area.

Chasing the post on Mowbray Green Highway verge which is broken

Faded Yellow Lines junction of Bow Brickhill Road and Theydon Avenue

All tree shrub weed spraying in car park is currently in progress.

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Met with officers regarding grass in Chapel Street, was assured they would get into a good condition so we could add onto our Contractor's extra works.

b. Halls and Library

Cllr. Geddes reported on some slight concerns regarding the safety of the electric that the Fun Fair were using at the Old Fire Station. This will be addressed this year to see if an alternative solution can be done. The rate should also be increased next year.

Some snagging points will be raised with the builder.

It was agreed to purchase some car parking & CCTV signs for the Fire Station.

Cllr Geddes had received some information from the Caretaker about his work projects and roles, he has highlighted that he is finding the landscaping at the Summerlin difficult and does not enjoy it.

The Clerk suggested investigating someone to take this on, either so many hours per week or whenever needed.

It was **RESOLVED** to investigate this further.

The Caretaker has to have an operation on 17 July and will be off work for 2 weeks, it was also agreed to investigate if another person would be interested to take on the caretaking duties during holidays and illness.

Cllr Farrant offered to help with the booking over the weekend 20/21 July

Cllr Skelton offered to look after the booking on 27 July.

28 no one offered and still require to open 3pm and close 6.30pm

The Clerk will cover the bookings on weekdays during the 2 weeks.

c. Environment

Cllr Skelton thanked Cllr Temple for attending the App training for booking the lorry and driver for the Foam Machine and his report that indicated some ongoing costs and reimbursements.

Pikesleys Garage will be asked if they would open up an account to enable the lorry to be refuelled at the end of use.

Agreed that he would meet the Clerk to go over some arrangements and schedule of areas to be weeded, it was suggested a trial of half a day.

Cllr Rae suggested involving the young environmentalists to get them involved in any aspects of the environment, caring for Woburn Sands and could arrange an exhibition of projects and works. It was suggested that this idea could be discussed with the Librarian in September.

d. Police and Policing

It was reported that 6 officers were in attendance at the Festival and were thanked.

e. Edgewick Farm

Cllr Skelton reported that the first two sections of the boardwalk had been installed.

24th July the Memorial Tree was planted which will be looked after by the family.

f. Fulbrook School

The full Governing Board met with representatives from Central Beds and confirmed they were still looking to change from a middle school to a secondary.

g. Market

Next market 10 August 5th Anniversary, activities for the children and Stripes will be checking childrens cycles for being road worthy.

i. Christmas Fayre

The committee have introduces a Pay-Pal payment and booking system for stall holders.

The Committee also reconsidered having Reindeer at the Fayre.

j. **Summer Festival 2019**

Cllr Brooke reported that the day was a huge success, 25 bands have indicated they would like to attend next year, The Weathercock would also like to be involved so would be having some bands play on their grounds. It was a good atmosphere and everyone enjoyed it, it was estimated that over a thousand were in attendance.

She also reported that the Fire Station would not be required next year as too small, however she has been promised £2,000 sponsorship so would use this towards hiring Portoloos.

The stall holders were very happy with their takings.

Huge thanks was given to Cllr Brooke for her hard work in organising the event.

Next year the Festival will be held on 4th July.

k. **Communications**

Cllr Rae reported that she was very pleased that the Hogsty End Handbook will continue as it was a good way of advertising local events.

l. **Love Woburn Sands**

Community Transport were in attendance at the Festival and recruited two volunteer drivers.

The website can now be managed by the Trustees.

m. **East/West Rail/Network Rail**

Cllr Geddes reported on the closure of the School Crossing. The Council are urging Network Rail to install the footbridge a.s.a.p. In the meantime, awaiting the Inspectors Report which will be relevant to the Crossing.

He will issue an update to go on Social Media.

48/19 **Unitary Councillor Report**

Cllr Hopkins had given a report with an update on Wavendon Properties gone back to The Secretary of State, but MKC now have a 5Yr land supply. New Chief executive will be visiting Woburn Sands in the office at 2.45pm

1st meeting of the Stakeholder has been held, Caldecote development will not be determined until Expressway route is determined, next meeting will look at S.E. traffic assessment.

Parking Issues will be discussed at the next meeting but a meeting will be requested with officers

The Clerk was asked to arrange a meeting with MKC officers

49/19 **Planning**

a. Notification from Milton Keynes Council of the following applications:

Prior notification for change of use from A1/A2 to A3 at:

51 High Street Mr J McEvady (prior application deemed not valid as incorrect number)
(same comments sent as previous application)

Single storey front and double storey extension

25 Tidbury Close Mr & Mrs Cakebread

No Comment

Replacement of bay defective windows at:

27 Station Road Mr & Mrs Whitley

No Comment

Silver Birch (T2) fell because of decay pockets in upper crown potentially causing catastrophic failures above the main road. Also the age of tree and tendency for this species to respond negatively to pruning remove the option of a crown reduction at:

20 Station Road Mr Crook

Leave to tree officer recommendation

License application for 51 High Street

Cllr Mrs Jeffrey and the Clerk met with licensing officer prior to this meeting. Given the number of 40 capacity, queried if seating at bar (very few 4) smoking (no dedicated smoking area, (would be outside on High Street) it will be the owners responsibility to clean any cigarette butts. reduction of licensing hours owners indicated they would not be open all these hours but were reluctant to decrease hours on a Sunday.

There had been reports of incidents on the High Street which were alcohol related, but were informed that the Police had no record.. It is very important that members of the public report these incidents through Milton Keynes Web Site as well as the Police (if necessary)

Cllr Jeffreys will attend Licensing hearing on 29 July.

- b. **Notification of Decisions made from Milton Keynes Council**
34 The Leys No Objection
- c. **Parklands, Greens, Updates (if any.)**
Wildlife area and surrounding shrubbery will be inspected if any work needs to be carried out.
- d. **Planning Obligations Consultation (appendix ii)**
Response sent with Town Council Comments.
Cllr. Jeffreys also commented on S.106 funds which the deadline is May 2020. Level Crossing and Yellow Box at Level Crossing. She asked the Clerk to contact Highways for a meeting.
Query with S.106 officer for guidance. She is also trying to obtain information regarding Asplands.

50/19 **Library Ramp**

Work will commence 15 July, car park to be closed for 2 weeks.

51/19 **Library Rear Door and Windows**

To consider 2 quotations for a replacement aluminium door to disability width and associated building works. were considered and quotations for replacing remaining windows to the rear of the Library to match.

It was **RESOLVED** to take the lowest price, Door £2,463.68 Windows £2,464.70

The Clerk made members aware that the ramp ,door and windows will be funded by S.106.

Community Infrastructure Fund 2019-20

Notification that the funding was insufficient to cover our project, but have been able to identify a one-off funding from road safety equipment budget. However the amount has been increased due price increase and awarded £1,956.14. The Clerk made members aware that there will be more costs associated with the project and would finalise costs after speaking with MKC and the supplier. There is £2,000 in the budget

52/19 **Community Warden / Enforcement Officer**

To discuss options of employing a Community Warden, Enforcement officer or sharing with Walton.

It was agreed to refer this to the Finance sub-group.

53/19 **Get Sorted Campaign**

Notification that contamination levels in recycling decreased by 11.5% during the campaign year, therefore we will receive a bonus payment of £74.55 for supporting the campaign (Spring Clean)

54/19 **Woburn Sands Angling Club**

Solicitor had had a quick look at lease and has quoted £350 to carry out this work. He advised to make the Angling Club a company so personal names are not on the lease as and avoid changing when people move on. A Member of the proposed Angling Club obtained a price of £100 to arrange this.

It was **RESOLVED** to pay the legal costs of £450.

55/19 **Foam Machine**

This was discussed under the Environment Report

56/19 **Budgets to end of June 2019**

To review budgets up to 30 June 2019. It was agreed to claim the VAT for building works as a separate claim. The expenditure of works to date for the Fire Station were circulated.

57/19 **Notification of Urgent Decisions that have been made.**

None

58/19 **Finance**

- a. List of payments circulated were approved for payment.
- b. Meeting of Finance Sub-Group 15 July 7pm
- c. Internal Audit will carried out on 11 July

The Clerk reported that she would like to claim the VAT on the building works, which is just over £25,000, even though there is a retention of £3,000. This was agreed

59/19 **Correspondence for Information**

Latest news from BBRUA received and tabled.

60/19 **Councillors' reports and items for future agenda**

Parking & Parking of cars for drug usage in Shelton Court and intimidation of residents of Chapel Street with gardens backing on to this area.

61/19 **Date of next meeting will be on 9 September 2019**

Meeting closed 9.25pm