

WOBURN SANDS TOWN COUNCIL

Memorial Hall, 4 High Street, Woburn Sands, Milton Keynes, MK17 8RH

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Minutes 6th April 2020

On 23rd March Government put the UK under lockdown and closed all restaurants, public houses, cafes, theatres, gyms, sport venues and shops except those selling essential items such as food, pharmacies, hardware stores, including banks garages. Everyone to stay at home except for those who cannot work from home and frontline workers, allowing shopping for essential items and 1 hour exercise. Social distancing must adhered to by keeping 2 metres apart.

The Town Council office is closed to the public, the Clerk and her assistant will work from home and from the office. A Business Continuity Plan – Coronavirus Emergency Measures had been circulated on 24th March which was agreed by all Councillors This included suspension of all meetings including the Annual Town Meeting until such a time when government announces guidance to local Councils or to be reviewed in July. Council reports which would have been reported at the Town Meeting will be placed on the website.

Due to CORVID-19 Decisions the Clerk circulated an agenda to be returned with Councillors decisions and comments, by email.

201/20. **Minutes:** To consider the approval of the draft minutes of the last meeting of the Council held on 9 March 2020 (circulated)

Approved by all members

202/20 **DECLARATION OF INTEREST**

Members to declare any disclosable pecuniary interests, or personal interests (including other pecuniary interests), they may have in the business to be transacted, and officers to disclose any interests they may have in any contract to be considered.

None Declared

203/20 **Planning**

Notification from Milton Keynes Council of the following applications:

a. 20/00550/FUL Hip to gable roof extension, rear facing dormer structure and replacement roof to existing front dormer from flat to pitch at:

46 The Leys Mr G Johnson

No comment , provided the required space for overlooking through dormers to gardens has been adhered to

Agreed by all members

20/00688/FUL Proposed loft conversion with rear box dormer and a front rooflight at:

13 The Leys Mr & Mrs Dhillon

No Comment, provided, the require space for overlooking through dormers to gardens has been adhered to.

Agreed by all members

20/00760/NOTTEL Installation of fixed line broadband electronic communications apparatus at:

Adjacent to annexe rear of Pristine Alloy Wheel Refurbishers, Newport Road

No Comment

Agreed by all members

20/00765/FUL Erection of detached shed/outbuilding (partially constructed) at:

34 The Leys`

No objection to building, lower pitch roof should be used, comments from 7 Lime Grove should be considered due to the most impact and shed nearer 7 Lime Grove than 34 The Leys.

Agreed by all members

20/00605/FUL Single storey rear/side extension and garage conversion at:

2 Plysu Way

Happy to leave to officer decision provided all neighbour comments are considered.

Agreed by all members

- b. **Notification of Decisions made from Milton Keynes Council**
20 Blackthorn Grove Granted

- c. Notification of intention to submit an appeal by HB (South Caldecotte) Ltd 19/01818/OUT

204/20 MK2050

Public Meeting cancelled. Deadline for responses has been extended to 1st May.

Will shortly be posting an on-line version of the presentation with spoken commentary and happy to bespoke Q & A around that.

All members agreed that Cllr. Geddes draft a response, to be circulated to all members.

An on-line presentation of the information that would have been presented to the public meetings was agreed to be useful.

205/20 Insurance Renewal 2020

Our original extended contract has now come to an end, Zurich new proposal:

1 Yr £3,670.03 3Yr £3,495.60 5Yr £3,321,22

Clerk suggested the 5 yr contract as Councils have limited choice.

All members agreed to take out the 5Yr contract.

206/20 Young Environmentalist

Information Only Postponed due to current situation

207/20 BT Fibre Upgrade to Memorial

Details had been sent. To Agree

All members agreed to upgrade the Broadband and telephone line.

208/20 Approval to Write off old outstanding debts.

L. Houghton £60 E. Corley £60 K. Cox £5

All sent recorded letters but returned.

Cllr Green enquired if there was any use in trying to contact the customers again.

The Clerk will contact L. Houghton but other letters have been returned unknown.

209/20 Finance

- a. To consider and approve payments on list enclosed.

Cllr Jeffreys queried the amount for the telephone line for the Library. The Clerk explained that this was a quarterly invoice rather than a monthly invoices for the other lines. There will be a decision to be made in the future whether to have this line disconnected now that Age UK have stopped using this line when BT are back to normal working.

All members agreed all payments on the list, and the Clerk will make arrangements to get the cheques signed by 2 Councillors.

210/20 Date of next decision meeting will be on 11th May 2020 (details to be circulated)